

**MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
MONDAY, NOVEMBER 8, 2021**

- 1. CALL TO ORDER:** The November 8, 2021, meeting of Borough Council was held at Borough Hall, 119 Maple Avenue, Dublin, PA. Council President, Jeffrey Sharer, called the meeting to order at 7:30 p.m.

ELECTED OFFICIALS PRESENT:

Mayor:	Chris Hayes	
Council:	Jeffrey Sharer	Brent Smith
	Matthew Mayes	Gary Mast
	William Benonis	Robert Olsen
	Timothy Hayes	

APPOINTED OFFICIALS PRESENT:

Borough Manager:	Laurie A. Hagey
Borough Solicitor:	Michael Kracht, Esq.
Borough Engineer:	Thomas F. Zarko, P.E.
Police Chief:	Michael Regan
Fire Chief:	Kevin Nugent
Emergency Management Coordinator:	M. Philip Myers*

*Not Present

**Late Arrival

- 2. Pledge of Allegiance:** President Sharer lead Council and audience in the Pledge of Allegiance.

- 3. Council President Announcements:** President Sharer congratulated and thanked Mr. Philip Kessler of Applewood Lane for running and becoming the newest Member of Borough Council, pending official results. Mr. Kessler will begin his term in January.

- 4. Public Comment on Non-Agenda Items:** There were no public comments at this time.

- 5. Approval of Minutes:**

- 5.1. Minutes of Meeting of October 25, 2021:**

MOTION: A Motion to approve the Minutes of the October 25, 2021, Council Meeting was made by Mr. Benonis, seconded by Mr. Olsen, and unanimously carried.

- 6. Payment of Bills:**

- 6.1. Bills List dated November 5, 2021, in the amount of \$194,987.20 (all funds):**

MOTION: Mr. Mast made a Motion, seconded by Mr. Smith, and unanimously carried, to approve the Bill Lists dated November 5, 2021, totaling \$194,987.20.

- 7. Borough Official Reports:**

7.1. Dublin Fire Company: Kevin Nugent presented the Dublin Fire Company report for October 2021.

7.2. Mayor: There was no report at this time.

7.3. Borough Manager: Ms. Hagey presented the Managers report for October 2021. She also mentioned Mr. Zarko and herself would be meeting with representatives from the Countryside Condominiums on November 17th to discuss the Associations complaint of stormwater issues.

Ms. Hagey also reported the Annual Gingerbread Contest, part of the Dublin Holiday Gathering Event, will be judged again this year by Browns Doughnut & Pastry Company.

7.4. Chief of Police: Chief Regan provided the Police report for October 2021. There were 123 calls for the month. The new Bucks County Computer Aided Dispatch system began October 14, 2021. Officer John Barrington resigned from the police department to accept a full-time position with the Tinicum Township Police Department. Officer Burkhardt and Officer Ramos completed Taser re-certification. Chief Regan, Investigator McClelland and Officer Swinehart completed Narcan training. The Fall "Drug Take Back Day" was October 23, 2021. A total of 114.8 pounds of prescription drugs were collected at the Dublin IGA, the drop off site. On Halloween, Dublin officers gave out 140 candy bags, both at the Station and to children on the streets. Their Bullet Proof Vest Grant application was submitted and awarded for 2022. Chief Regan expressed his appreciation for the American Rescue Funds they received. President Sharer asked to pass along his thanks to Officer Swinehart for his professionalism while assisting at a recent call.

7.5. Borough Engineer: Mr. Zarko reported on questions raised at a recent Council meeting regarding the paving project in The Orchards. Mr. Zarko stated the inclusion of ADA ramps was discussed at prior Council meetings and Council requested to include ADA ramps as an add alternate in the bidding process. There was a question about a replaced ADA ramp at Saddlebrook Drive which is called a mid-block crossing, which requires striping because it is not at an intersection and must be on the road to alert drivers. Mr. Zarko suggested adding a pedestrian sign at that location. Mayor Hayes inquired about adding striping at the intersection. Mr. Zarko stated that although it is not required to include the striping; however, he would not suggest adding the stripes due to the maintenance issues.

The ADA ramp at Saddlebrook and Maple Avenue was not included in the contract because it was part of PA DOT's work several years ago when Maple Avenue was reconstructed. There is one new ADA ramp installed at the Saddlebrook and Applewood intersection because it was PA DOT's condition to provide a crossing at Saddlebrook Drive. Mr. Zarko's team found a missing curb line seal and there was one puddling in a public driveway entrance on Applewood, near the basin, which are on the punch list for the contractor to address. He does not recommend trying to remove the spillage due to the contractor because it would create damage to the roadway.

7.6. Borough Solicitor: Mr. Kracht reported that Ash Oil & Gas successfully presented their application to the Zoning Hearing Board last month and they now want to come before Council to move forward with their request for a Land Development Waiver. Mr. Kracht stated Council should wait for the Adjudication to see what conditions may be attached and what was presented. Mr. Kracht also suggested Mr. Zarko may want to contribute his opinion before Ash Oil & Gas comes before Council.

8. Discussion Items:

8.1. Review and Approve 2022 Meeting Dates: Ms. Hagey presented Council with the 2022 Meeting Calendar. The Revitalization Committee dates have been removed. There was a consensus to add a Council Meeting on December 27th to the Meeting Calendar, just in case it is needed.

MOTION: Mr. Timothy Hayes made a Motion to advertise the 2022 Meeting Calendar, with the addition of adding the extra meeting on December 27th, which was seconded by Mr. Olsen, and unanimously carried.

8.2. Approve Escrow Release No. 17 for Dublin Town Center in the amount of \$54,627.32: Mr. Zarko recommended approval of the Dublin Town Center Escrow Release #17 in the amount of \$54,627.32. Mr. Zarko explained the Professional Services Escrow is getting low and suggested to send the developer a letter to replenish the money before the next Escrow Release. President Sharer agreed that a letter should be sent.

MOTION: Mr. Mast made a Motion to approve the Dublin Town Center Escrow Release #17 in the amount of \$54,627.32. The Motion was seconded by Mr. Mayes and unanimously carried.

8.3. Approve Change Order No. 4 and Pay Estimate No. 10 for the Lagoon Relining Project in the net amount of \$98,903.04, payable to Eastern Environmental Contractors, Inc: Mr. Zarko stated all additional work in combination with the Lagoon Relining Project has been completed. The final change order addresses additional work by the contractor due to the delayed start. The amount of the change order was negotiated down from the original request. Mr. Zarko recommended approval for the final Pay Estimate No. 10, which includes the final change order in the amount of \$98,903.04. It also includes the final payment due under the contract. The job has been completed. There will be a one-year maintenance period. Mr. Smith asked if we could inspect it before the maintenance period is over. Mr. Zarko stated he will perform an inspection prior to the end of the maintenance period.

MOTION: A Motion was made by Mr. Smith and seconded by Mr. Bennonis to approve Change Order No. 4 and Pay Estimate No. 10 for the Lagoon Relining Project in the net amount of \$98,903.32, payable to Eastern Environmental Contractors, Inc. The Motion unanimously carried.

9. Committee Reports: Mr. Smith announced the Finance Committee met prior to the start of the Council meeting to continue to discuss the 2022 Preliminary Budget. It is basically complete. Chief Regan reported the Department would delay the purchase of a new vehicle until 2023 due to availability issues. There was a discussion regarding additional Capital Projects. The Committee will meet prior to the November 22nd meeting to finalize the 2022 Budget.

10. Other Business: None.

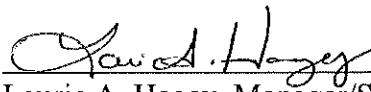
11. Public Comment: There were no public comments.

12. Comments from Council Members: Mr. Mast asked if there is Escrow still being held for Grand View Health. Mr. Zarko stated the paving final is being withheld at this time. Mr. Kracht stated Grand View Health is a party to the Land Development Agreement, and the Escrow is for the entire project, under Dublin Town Center.

13. **Adjournment:** Upon motion by Mr. Smith, the meeting was adjourned at 8:05 p.m.

Respectfully Submitted,

Date Approved: 11/22/2021


Laurie A. Hagey, Manager/Secretary