

**MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
TUESDAY, MAY 29, 2018**

- 1. CALL TO ORDER:** The May 29, 2018 meeting of Borough Council was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Council President, Jeffrey Sharer called the meeting to order at 7:30 p.m.

ELECTED OFFICIALS PRESENT:

Mayor:	Chris Hayes*	
Council:	Jeffrey Sharer	Brent Smith
	Matthew Mayes	Gary Mast
	John Sherer	Kent Moore
	William Benonis	

APPOINTED OFFICIALS PRESENT:

Borough Manager:	Angela P. Benner
Borough Solicitor:	Michael Kracht, Esq.
Borough Engineer:	Thomas F. Zarko, P.E.
Police Chief:	Michael Regan
Fire Chief:	Kevin Nugent*
Emergency Management Coordinator:	M. Philip Myers

*Not Present

**Late Arrival

- 2. Pledge of Allegiance:** Mr. Sharer lead the Council and audience in the Pledge of Allegiance.
- 3. Council President Announcements:** Mr. Sharer thanks Chief Regan and Officer Himmel for helping him with a personal matter.
- 4. Public Comment on Non-Agenda Items:** There were no public comments at this time.
- 5. Approval of Minutes:**
- 5.1. Minutes of Meeting of May 14, 2018:**

MOTION: A motion was made by Mr. Mast, seconded by Mr. Mayes and unanimously approved to accept the May 14, 2018 Minutes as written.

- 6. Payment of Bills:**

- 6.1. Bills List dated May 24, 2018 for \$20,592.93 (all funds):**

MOTION: Upon motion by Mr. Moore, seconded by Mr. Mayes, the Council unanimously approved the Bills List dated May 24, 2018 for \$20,592.93.

- 7. Discussion Items:**

- 7.1. Ordinance 316:** Ms. Benner stated that Ordinance 316, that revises the Park and Recreation Ordinance, has been advertised and has not changed since authorization to advertised was granted by Council.

MOTION: Upon motion by Mr. Mast, seconded by Mr. Benonis, the Council passed Ordinance 316 on a vote of 6-1, amending the Park and Recreation Ordinance.

After Ordinance 316 was passed by Council, Ms. Benner requested and received a consensus that Borough Staff can work with facility applicants to work out the details of goals, lock box placement, lining of fields and any other similar details.

7.2. Ordinance 317: Ms. Benner stated that Ordinance 317 revises Chapter 15, section 201, entitled maximum speed limits on certain streets and section 503 regarding penalty for violation of snow emergency restrictions. Ms. Benner also added that the ordinance has been advertised.

MOTION: Upon motion by Mr. Smith, seconded by Mr. Sherer, Council unanimously passed Ordinance 317 amending Chapter 15, sections 201 and 503.

7.3. T-Mobile Cell Tower Lease: Mr. Kracht presented Council with the most recent lease renewal proposal from T-Mobile. Mr. Kracht stated that T-Mobile has offered a new base rent of \$1,634.93 which reflects a 7.5% increase from the current monthly base rent, a 7.5% increase each term, and the removal/relocation of their facilities should the Borough need that to happen in order to repaint the water tower.

MOTION: Upon motion by Mr. Sherer, seconded by Mr. Smith, Council unanimously approved the proposed terms for the renewal of the T-Mobile cell tower lease on the Borough's water tower.

7.4. HVAC at Admin Building: Ms. Benner stated that she is currently obtaining quotes to add an additional HVAC system for the Police Department. Ms. Benner stated that the current HVAC system has been working inefficiently for years and with the installation of the new doors and windows in both the police and admin sides of the building, the system is performing worse than before. Mr. Mast suggested that Ms. Benner look into the possibility of installing a split unit in the police department. Ms. Benner stated that once three quotes are received and recommendations for correcting the problem are submitted by HVAC companies, she will bring it back to Council for further discussion.

8. Committee Reports:

8.1. Community Day: Mr. Mast provided an update on Community Day and stated that the biggest concern is the weather forecast. Set up time for the morning is 8:30 a.m. and in the afternoon 1:00 p.m. at Supplee Park. Mr. Benonis stated that he spoke with Bucks County Brewery about the contract that the Borough would need signed and reported that the Brewery would not be able to execute the contract without having a lawyer review it. Mr. Benonis asked if Council would be ok with the Brewery providing the same information as in 2017 which was an insurance policy, proof of RAMP certifications and approval from the Liquor Control Board. After some discussion there was a consensus to designate where alcohol was allowed to be consumed in the park and the manager was tasked with obtaining signs that stated, "no alcohol permitted beyond this point".

MOTION: Upon motion by Mr. Mast, seconded by Mr. Mayes, the Council on a vote of 6-1, authorized sale and consumption of alcohol in a regulated area.

9. Other Business:

9.1. Deep Run Mennonite Church Sign Permit: Ms. Benner stated that Deep Run Mennonite Church has submitted a sign permit application to display a temporary sign at Supplee Park advertising their Vacation Bible School. Ms. Benner stated that per the borough's sign ordinance if someone wants to place a sign on Borough owned property they are required to receive approval from Council. Additionally, the sign ordinance only allows for the sign to be placed 14 days prior to the event and must be removed within 7 days after the event.

MOTION: Upon motion by Mr. Smith, seconded by Mr. Mayes, the Council unanimously approved the placement of a temporary sign at Supplee Park that would be advertising Deep Run Mennonite Church's Vacation Bible School.

9.2. DEP Capital Improvements: Mr. Kracht stated that Council needs to start considering additional capital improvement projects moving forward. With the recent response from PADOT to move forward with replacing the linear at the lagoon, it would be worth looking into what other capital improvements projects the borough has coming up in the next couple years. The Borough needs to start looking into financing as well and there are different financing options that need to be reviewed.

11. Public Comment: Mr. Myers stated that there is a handful of development signs that are placed along main street on the weekends. Ms. Benner stated that she would look into this and have it taken care of.

Mrs. Rodgers stated that the rooming house property located at the corner of Village Green and Main Street has a porch that is falling down. Mr. Moore added that they have abandoned trailers in the back yard as well and wanted to know what could be done about them. Ms. Benner stated that she would look at the property and get a letter out to the resident.

12. Comments from Council Members: Mr. Moore stated that Officer Dan Gol's last day is approaching and would like to see the Borough recognize him for all his years of service to the Borough. Ms. Benner stated she would speak with the Chief and Mayor and report back to Council.

13. Adjournment: Upon motion by Mr. Smith, the meeting was adjourned at 8:47 p.m.

Respectfully Submitted,

Date Approved: _____

Angela P. Benner,
Manager/Secretary/Treasurer