

**MINUTES OF DUBLIN BOROUGH COUNCIL MEETING  
MONDAY, SEPTEMBER 28, 2015**

**CALL TO ORDER:** The Monday September 28th Council Meeting was held in Borough Hall at 119 Maple Avenue, Dublin, and called to order at 7:30 p.m. by Council President Jeffrey Sharer. The Pledge of Allegiance was recited.

**ELECTED OFFICIALS PRESENT**

|          |                |                |
|----------|----------------|----------------|
| Mayor:   | Chris Hayes    |                |
| Council: | John Munley    | Jamie Priester |
|          | Robert Pavlek  | Brent Smith    |
|          | Jeffrey Sharer | Gary Mast      |
|          | Matthew Mayes  |                |

**APPOINTED OFFICIALS**

|                    |                       |
|--------------------|-----------------------|
| Borough Manager:   | William Wert          |
| Borough Solicitor: | Michael Kracht, Esq.  |
| Borough Engineer:  | Thomas F. Zarko, P.E. |
| Police Chief       | Brian Lehman          |
| Fire Chief         | Kevin Nugent *        |

\* Not present

\*\*late arrival

**VISITORS REGISTERED:** Florence Rodgers - 114 South Main Street, David Tempesta – 117 Deep Run Road, Al Germeroth – 128 Olde Pilgrim Road, Phil Meyers - North Main Street.

**COMMUNITY COMMENTS:** None.

**MINUTES OF PREVIOUS MEETING – September 14, 2015:** **ON A MOTION** by Gary Mast, seconded by Matt Mayes, all present voted in favor to approve the minutes of the September 14, 2015 Council Meeting. **Motion carried 7-0.**

**SEPTEMBER 25, 2015 BILLS LIST:** Mr. Wert presented to Council for approval the current bills list dated September 25th, 2015. After some discussion and questions, **ON A MOTION** by John Munley, seconded by Jamie Priester, all present voted in favor to approve the bills list of September 25th, 2015. **Motion carried 7-0.**

**DISCUSSION/ACTION ITEMS:**

- 1) **Borough's Property & Liability Insurance Coverage – Authorization to Execute Coverage:** Proposals and a summary of pricing were reviewed from DVIT and the current carrier. The cost for DVIT would be \$35,341 for broader coverage and before any trust discounts. Net increase to the budget would be \$206 after trust discounts. The broker Brown & Brown presented a different carrier at a lower price based on the current coverage limits in the amount of \$24,260 starting on October 1, 2015. There would be a one year savings of \$11,000 but no savings in future years from multi-trust discounts and rate stabilization funds offered by joining the DVIT trust. DVIT is a municipality owned pool, therefore able to provide unique discounts. Recommendation of the Finance Committee is to go back to Brown & Brown and accept their offer for the current price of \$24,260 and discuss features of DVIT with their carrier for an "apples to apples" comparison as much as possible. There was discussion about renewal dates and timing of the policies and how to best compare coverage. Several different renewal, cancellation and pro ration options were debated. Mr. Wert provided an example of a DVIT member comparable to Dublin, which would have a gross premium of

\$357,000 since 2004 excluding dividends and other discounts; with a net premium of \$174,000. Rate stabilization fund and trust discounts for other types of insurance with DVIT were also discussed. Past positive experiences with DVIT were related.

After questions and discussion, **ON A MOTION** by Robert Pavlek, seconded by Gary Mast, all present voted in favor to accept the Brown & Brown \$24,260 insurance renewal. **Motion carried 7-0.**

- 2) **Sewer Treatment Plant Influent Sampling System Installation - Authorization to Purchase Equipment and Engage Contractor:** This project is a 2015 Capital Improvement project for a flow proportion sampler at the sewer plant head works as required by the DEP Discharge Permit renewal process. Proposals have been received for the sampler purchase and installation at a cost of \$18,100. This exceeds the original budgeted cost estimate of \$12,000. Recommendation was to authorize purchase of the sampler from Northeast Technical sales at a cost of \$7,495, and to engage Derstine Co. LLC to perform sampler system installation at a bid price of \$10,600. There were questions and discussion about the sampling method of flow going into the plant versus the current method. Budget concerns and pricing increase due to a more complex design were also reviewed. It was noted that the total projected cost of the project is expected to be \$25,000 while the budgeted amount was \$17,000. There are other sanitary sewer projects that are under budget, so the total sewer capital budget should still be on track. The project will take about a week and will be done in November.

After discussion and questions, **ON A MOTION** by Matt Mayes, seconded by Robert Pavlek, all present voted in favor to authorize purchase of the sewer treatment plant influent sampling system from Northeast Technical Sales at a cost not to exceed \$7,495, and to engage Derstine Company, LLC to install the sampling system at a construction cost not to exceed \$10,600. **Motion carried 7-0.**

#### **COMMITTEE REPORTS:**

- 1) **Finance Committee:** The Finance Committee met earlier this evening for a presentation by DVIT outlining benefits of their plan. Aspects of an alternate proposal were discussed and a recommendation to accept Brown & Brown's offer was made. It was also recommended that Brown & Brown's offer be compared with the DVIT plan so as to compare "apples to apples" for future consideration or possible changes in plan
- 2) **Revitalization & Vision Plan Task Force:** At the September 17<sup>th</sup> Task Force meeting, a presentation was made by Bucks County Planning Commission member David Zipf, filling in for Lynn Bush. Recommended changes to the SALDO and Zoning Ordinance were outlined to mirror the goals and objectives of the Revitalization & Vision Plan adopted in 2012. A new zoning district creation was recommended to break up the current Commercial 2 zoning into Village Residential and Town Commercial 2 components. Once a draft ordinance is received, meetings with Planning Commission will occur and recommendations to Council will be made. Mr. Wert related that he is still working with Lynn Bush on a Historic District Ordinance. A comprehensive draft is being developed based on the recommendations of Corey Kegerise of the PHMC. Finally, a status update was given on the grant applications that have been submitted by the Borough. The timeline of the Historic District Ordinance and the Revitalization & Vision Plan was discussed as being ongoing into 2016.

**OTHER BUSINESS:** None.

**COMMUNITY COMMENTS:** None.

**COMMENTS FROM COUNCIL:** None.

**ADJOURNMENT:** **ON A MOTION** by Matt Mayes Mr. Sharer declared the meeting adjourned at

September 28, 2015

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8:15 pm.

Respectfully submitted,

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
William Wert,  
Manager/Secretary/Treasurer

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