

**MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
MONDAY, NOVEMBER 28, 2022**

1. **CALL TO ORDER:** The November 28, 2022, meeting of Borough Council was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Council President, Jeffrey Sharer, called the meeting to order at 7:31 p.m.

ELECTED OFFICIALS PRESENT:

Mayor:	Chris Hayes	
Council:	Jeffrey Sharer	Brent Smith
	Matthew Mayes	Robert Olsen
	William Benonis*	Timothy Hayes
	Philip Kessler	

APPOINTED OFFICIALS PRESENT:

Borough Manager:	Colleen M. Pursell
Borough Solicitor:	Caroline Zook, Esq.
Borough Engineer:	Thomas F. Zarko, P.E.
Police Chief:	Michael Regan
Fire Chief:	Kevin Nugent
Emergency Management Coordinator:	M. Philip Myers*

*Not Present

**By Phone

2. **Pledge of Allegiance:** President Sharer led Council and the audience in the Pledge of Allegiance.
3. **Council President Announcements:** Mayor Hayes swore in Dublin Fire Company Fire Police Officer Isai Rosales and Dublin Borough Police Officer Rhiannon Brodbine.
4. **Public Comment on Non-Agenda Items:** There were no public comments at this time.
5. **Approval of Minutes:**
- 5.1. **Minutes of Meeting of November 14, 2022:**

Motion by Mr. Olsen, seconded by Mr. Timothy Hayes and unanimously carried, the minutes of the November 14, 2022 meeting were approved, as presented.

6. **Payment of Bills:**

- 6.1. **Bills List dated November 28, 2022 in the amount of \$52,972.10 (all funds):**

Motion by Mr. Timothy Hayes, seconded by Mr. Mayes and unanimously carried, Council approved the bills list dated November 28, 2022, in the amount of \$52,972.10.

7. **Discussion Items:**

- 7.1. **2023 Fee Schedule:** Ms. Pursell informed Council that Mr. Zarko completed a preliminary estimate for an increase in water and sewer tapping fees. The prior tapping fee update was prepared in October of 2021. Based upon the increase in construction costs the tapping fees could be increased by 7.7% at this time. Mr. Zarko explained this rate is not a big increase and the Borough would have to submit a report to justify the rate change. Mr. Smith asked what the fees are. Ms. Pursell stated the sewer tapping fees are \$4,430 per EDU and the water is \$1,812 per EDU, which would be a \$500 increase. Mr. Mayes asked how much the report would cost. Mr. Zarko estimated around \$2,500.

Motion by Mr. Mayes, seconded by Mr. Timothy Hayes and unanimously carried, Council authorized Mr. Zarko to complete a water and sewer tapping fee evaluation to be implemented into the 2023 Fee Schedule.

Ms. Pursell reminded Council that the Fee Schedule will also need to be updated to reflect an increase in escrow.

7.2. Resolution 2022-13 Grant Application for H2O PA – Water Supply, Sanitary: Mr. Zarko reminded Council the consensus from the November 14, 2022 Council Meeting was to move forward with the application to DCED for the H2O PA Grant Application. This is a larger grant which ranges from \$500,000.00 to \$20,000,000.00. Mr. Zarko recommends Council adopt the Resolution for the application for this Grant. The cost of the project is \$1,440,00.00, this is a matching grant that the Borough would pay \$480,960.

Motion by Mr. Mayes, seconded by Mr. Olsen and unanimously carried, Council approved Resolution 2022-13 Grant Application for H2O PA – Water Supply, Sanitary.

7.3. Resolution 2022-14 Grant Application to PA Small Water and Sewer: Mr. Zarko explained this Grant Application has a cost range from \$30,000.00 to \$500,000.00 and suggested that the next phase of the Sanitary Sewer I&I project be completed with this grant. Council budgeted \$250,000.00 for this project in 2023. The scope amount is \$315,000.00. The Borough would be responsible to match 15%. Mr. Zarko recommends Council adopt the Resolution for the application of this grant which is due in December of 2022.

MOTION: Motion by Mr. Mayes, seconded by Mr. Olsen and unanimously carried, Council approved Resolution 2022-14 Grant Application to PA Small Water and Sewer.

8. Committee Reports: There were no committee reports at this time.

9. Public Comments: There were no public comments at this time.

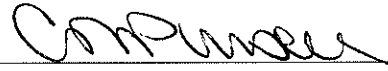
10. Comments from Council Members: Mr. Mayes stated the streetlights need to be checked and given a report to Armour and Sons. There are some lights that have been out for a while. The light between 139 and 141 Saddlebrook, the light at the corner of Rickerts Road and Saddlebrook and between 129 and 131 Applewood Lane. Mayor Hayes also informed Council that the No Parking Signs along the Orchards are faded and would like them replaced. Mr. Mayes also asked Mr. Zarko on an update on the hydro flushing. Ms. Pursell reported that Mike McHugh suggested completing this in the spring.

11. Executive Session: Mr. Smith announced Council would be meeting in Executive Session to discuss a real estate matter. Council will not be reconvening after Executive Session.

12. Adjournment: Mr. Mayes motioned to adjourn the meeting at 7:58 p.m.

Respectfully Submitted,

Date Approved: 12/12/2022


Colleen M. Pursell, Manager/Secretary