

**MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
MONDAY, AUGUST 28, 2017**

- 1. CALL TO ORDER:** The August 28, 2017 meeting of Borough Council was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Council President, Jeffrey Sharer called the meeting to order at 7:30 p.m.

ELECTED OFFICIALS PRESENT:

Mayor:	Chris Hayes	
Council:	Jeffrey Sharer	Brent Smith
	Matthew Mayes	Gary Mast
	John Sherer	Kent Moore
	William Benonis	

APPOINTED OFFICIALS PRESENT:

Borough Manager:	Angela P. Benner
Borough Solicitor:	Michael Kracht, Esq.
Borough Engineer:	Thomas F. Zarko, P.E.
Police Chief:	Brian Lehman
Fire Chief:	Kevin Nugent*
Emergency Management Coordinator:	M. Philip Myers

*Not Present

**Late Arrival

- 2. Pledge of Allegiance:** Mr. Sharer lead the Council and audience in the Pledge of Allegiance.
- 3. Council President Announcements:** It was announced that the Public Safety Committee met at 6:30 p.m. prior the Council meeting.
- 4. Public Comment on Non-Agenda Items:** There was no public comment at this time.
- 5. Approval of Minutes:**
- 5.1. Minutes of Meeting of August 14, 2017:**
- MOTION:** A motion was made by Mr. Moore, seconded by Mr. Sherer and unanimously approved to accept the August 14, 2017 Minutes as written.
- 6. Payment of Bills:**
- 6.1. Bills List dated August 25, 2017 for \$38,250.05:**
- MOTION:** Upon motion by Mr. Mayes, seconded by Mr. Benonis, the Council unanimously approved the Bills List dated August 25, 2017 for \$38,250.05.
- 7. Discussion Items:**
- 7.1. Resolution #2017-07: Opposition of HB 1469 and SB 663:** Ms. Benner stated that at the previous meeting Council authorized an opposition letter to be sent to Senator McIlhinney and this resolution reiterates the same opposition and will be sent to the Borough Association and Senator McIlhinney. These bills would change the

Uniform Construction Code to require municipalities who use third party agencies to hire at least 3 third party agencies.

MOTION: Upon motion by Mr. Sherer, seconded by Mr. Moore, the Council Unanimously approved Resolution #2017-07 opposing Senate Bill 663 and HB 1469

7.2. Ord. 314 – Intergovernmental Recycling Grant: Ms. Benner stated that this ordinance authorizes the appropriate officers of the Borough to enter into an intergovernmental agreement with other Bucks County Municipalities for Hough Associates to collect 2017-2021 Residential and Commercial recycling data and prepare a multi-municipal Pennsylvania department of environmental protection 904 recycling performance grant. The other municipalities are Plumstead Township, Hilltown Township and East Rockhill Township. Mr. Kracht stated that Plumstead Township is not listed on the Ordinance and will be revised to include Plumstead Township.

MOTION: Upon motion by Mr. Sherer, seconded by Mr. Benonis, the Council Unanimously approved Ordinance 314 entering into an Intergovernmental Recycling Grant with Plumstead, Hilltown and East Rockhill Townships as amended to add Plumstead Township.

7.3. Ord. 315 – Dedication of Right of Way: Mr. Zarko stated that the Developer has finished all required improvements and has paid the required fee in lieu of, the last step will be the final escrow release. Mr. Kracht added that this Ordinance accepts the dedication of a certain right of way within the Borough being part of the ultimate right of way for Deep Run Road, and an easement for stormwater maintenance. Mr. Kracht also noted that the ordinance indicates William Wert as the Borough Secretary and will revise the document to reflect Angela Benner as Secretary.

MOTION: Upon motion by Mr. Mayes, seconded by Mr. Mast, the Council Unanimously approved Ordinance 315 accepting dedication of the ultimate right of way for Deep Run Road and an easement for Stormwater Maintenance from the Moyer Subdivision as revised.

7.4. HB 1620 - Regulation of Wireless Facilities: Ms. Benner stated that HB 1620 would allow for DAS System to be installed in the public rights of ways and that municipalities would not be able to regulate them in their zoning ordinance. Ms. Benner stated that she would like Council's authorization to send a letter to local representatives requesting opposition of the bill. Ms. Benner added that the local state representatives are working towards sitting down with Wireless providers to come up with a middle ground that works best for everyone.

MOTION: Upon motion by Mr. Benonis, seconded by Mr. Sherer, the Council Unanimously authorized the Borough Manager to send a letter in opposition of HB 1620 regarding the regulation of Wireless Facilities.

7.5. Intergovernmental Emergency Agreement Amendment with Bedminster Township: Ms. Benner stated that she reached out to Mike Sullivan to receive information on flushing the Borough's water lines, since it was brought to her attention that this has not happened in a very long time. In order to be able to flush the water lines the Borough would need to utilize the Interconnection Agreement that exists between Dublin Borough and Bedminster Township. Ms. Benner stated that benefits and reasons for flushing are, It is encouraged by the PADEP and is standard operating procedures; it minimizes customer water quality complaints by scouring the pipes which removes sediment and rust accumulation in the pipe surface; Reduces water age thereby creating a safer water by assuring adequate chlorine residual; Turns over water in "dead end" sections of pipes such as Cul-de-sacs and water main termination points; Exercises the fire hydrants and blow offs assuring that the equipment works in emergency situations and allows staff to perform the required maintenance of the equipment's. Ms. Benner stated that the estimate cost of water to flush the system is \$450.00 and then there would be the added cost of labor. Mr. Zarko added that flushing the system will help to cleanse the system.

Mr. Moore expressed his concern with the water going down the storm drain. Mr. Zarko stated that it is not a problem to flush and have the water go down the storm drain. Mr. Moore asked if the water would be brown after flushing. Mr. Zarko said yes some could be brown, but residents can just run their water for a few minutes and it will clear up. Ms. Benner stated that the first step is to execute the intergovernmental agreement amendment and then she will coordinate with Mike Sullivan and Tom Zarko to come up with the appropriate process to move forward.

MOTION: Upon motion by Mr. Mast, seconded by Mr. Benonis, the Council Unanimously authorized execution of the Intergovernmental Agreement Amendment with Bedminster Township.

7.6. Roadway Program Bid Results: Mr. Zarko presented Council with the Roadway Program Bid Results and stated that they came in a lot higher than anticipated. Mr. Zarko went over the options with Council and recommended that Council reject all bids and rebid in early 2018. Mr. Mast stated that his concern is that pushing of the roadway program until 2018 will push back other road improvement projects. Mr. Zarko stated that the Borough can expand the original project to include additional improvements in 2018. Mr. Mayes asked about Rickert Road and expressed his concern of what the road condition will be after winter. Mr. Mayes asked if there were small sections that could be cut out and repaved until the road was fully repaired in 2018. Mr. Zarko stated that he would double check the road to see if that would be needed before winter.

MOTION: Upon motion by Mr. Sherer, seconded by Mr. Benonis, the Council on a vote of 6-1 rejected the bids received for the Roadway Program of Rickert Road and High Street. Mr. Moore was in opposition of the vote.

7.7. Act 172 (EIT Credit for Volunteer Fire Fighters): Ms. Benner stated that the General Assembly passed Act 172 in 2016 to aid in recruitment and retention of volunteer First Responders (fire and EMS). I have participated in many seminars and discussions over the last six months and while the issue is still evolving, we need to act shortly to make the year-end deadline. Ms. Benner stated that there are four options: do nothing and offer nothing; offer a real estate tax credit; offer an Earned Income Tax Credit, either flat rate or percentage based; or offer some type of incentive program. Ms. Benner stated that after consideration of equity to the Responders, and conversations with other local municipalities, she believes an Incentive Program is the best. The Borough can still require an eligibility list and written criteria, but the administration of the program would be much simpler. The Borough would have more control taking it out of the realm of taxation. The Incentive would apply to low-income, high-income, no-income volunteers of any age, employment status or living status (rental vs. home ownership). The fire company will need to supply the eligibility list to the municipality by Oct 31st, in order to receive payment in the following January. After some discussion it was decided to continue conversation with the Finance Committee and come up with a dollar amount to present to Council as a credit to volunteer first responders.

7.7. Resolution #2017-08: Fee Schedule Amendment: Ms. Benner stated that she reviewed the fee schedule with Boucher & James, specifically the section on subdivision and land development. At the recommendation of Boucher & James, the fee schedule has been amended to remove section I.B. of the fee schedule, performance development, since it is a residential use and should follow the same fee schedule as section I.A. Section I.A. was revised to include lots and/or units, instead of just reflecting lots. Ms. Benner stated that she also revised the escrow policy section of the fee schedule to align with what is required by our auditors and to have a better system in place.

MOTION: Upon motion by Mr. Mayes, seconded by Mr. Sherer, the Council unanimously authorized resolution #2017-08 amended the Borough's Fee Schedule to reflect updated Land Development Fees and an updated Escrow Policy.

- 8. Committee Reports:** Matt Mayes stated that the Public Safety Committee met prior to the Council meeting. Mayor Hayes announced Chief Lehman's Retirement at the beginning of 2018. The public safety committee met to kick off the process of handling the search for a new Chief and added that Chief Lehman has offered to assist with the transition process. Mayor Hayes stated that Chief Lehman made the Police Department an accredited police department and wishes him all the best. The rest of council echoed the Mayor's well wishes.
- 9. Other Business:** There were no committee reports at this time.
- 10. Public Comment:** Mr. Myers stated that the Borough needs to look at getting better parking at Borough Hall. Mr. Kracht stated that years ago there was talk about a circular driveway. Council agreed that this is something to look at for the future.
- 11. Comments from Council Members:** There were no comments at this time.
- 12. Executive Session:** Mr. Sharer announced that Council would be meeting in executive session after the regular meeting to discuss personnel matters.
- 13. Adjournment:** Upon motion by Mr. Smith, the meeting was adjourned at 8:40 p.m.

Respectfully Submitted,

Date Approved: _____

Angela P. Benner,
Manager/Secretary/Treasurer