

**MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
MONDAY, MARCH 27, 2017**

1. **CALL TO ORDER:** The March 27, 2017 meeting of Borough Council was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Council President, Jeffrey Sharer called the meeting to order at 7:30 pm.

ELECTED OFFICIALS PRESENT:

Mayor:	Chris Hayes*	
Council:	Jeffrey Sharer	Brent Smith
	Matthew Mayes	Gary Mast
	John Sherer	Kent Moore
	William Benonis	

APPOINTED OFFICIALS PRESENT:

Borough Manager:	Angela Benner
Borough Solicitor:	Michael Kracht, Esq.
Borough Engineer:	Thomas F. Zarko, P.E.
Police Chief:	Brian Lehman
Fire Chief:	Kevin Nugent
Emergency Mgmt. Coordinator:	M. Philip Meyers

* Not present

**late arrival

2. **PLEDGE OF ALLEGIANCE**
3. **COUNCIL PRESIDENT ANNOUNCEMENTS:** None.
4. **PUBLIC COMMENT ON NON-AGENDA ITEMS:** None.
5. **APPROVAL OF MINUTES:**

- 5.1. Minutes of Meeting of March 13, 2017

After some discussion, **ON A MOTION** by Matthew Mayes, seconded by Gary Mast, all present voted in favor to approve the March 13, 2017 Council meeting minutes as written. **Motion carried 7-0.**

6. **PAYMENT OF BILLS LIST:**

- 6.1. Bills List dated March 23, 2017 in the amount of \$63,996.10 (all funds)
General Fund: \$55,208.76; Sewer Fund: \$6,686.51; Water Fund: \$839.24;
Highway Aid Fund: \$1,261.59

After some discussion and questions, **ON A MOTION** by Matthew Mayes, seconded by Gary Mast, all present voted in favor to approve the Bills List

of March 23, 2017. **Motion carried 7-0.**

7. DISCUSSION ITEMS:

7.1. Left Turn Lanes – Main Street – Mr. Tom Zarko gave a follow up on the last discussion in regards to the posting of the left turn restriction from southbound Main Street on to Elephant Road during peak hours only. PADOT approved the permit plan for 24/7 but finally agreed to permit the left turn restriction to be on week days only during peak hours of 7:00 AM to 9:00 AM and 4:00 PM to 6:00 PM. After some discussion and questions, it was noted to hold off on the signage. Mr. Zarko stated he researched the potential of putting in additional left turn lanes southbound and northbound on Main Street. At that time, PADOT stated there were no funds available. Mr. Zarko suggested not modifying the timing of the signal. In regards to the stop bar heading in the southbound direction on Main Street, PADOT might allow the Borough to move it closer to the intersection. After some discussion and questions, it was determined to check the sign in Village Green and possibly go with the restricted left turn towards downtown Dublin along with authorizing PADOT to do a traffic study for a left hand turn lane at 313 and Maple Avenue.

7.2. Borough Codification – Ms. Benner provided a quote for codification of the Borough ordinances by General Code in the amount of approximately \$3,000.00 and \$200.00 for the website.

After some discussion and questions, **ON A MOTION** by Kent Moore, seconded by John Sherer, all present voted in favor for the Borough ordinance codification to be done by General Code in the approximate cost of \$3,200.00. **Motion carried 7-0.**

7.3. Parking Study for on-street and public parking – Ms. Benner stated part of the Revitalization and Vision plan is to conduct a parking study for on-street and public parking. After some discussion and questions, it was the consensus for Bucks County Planning Commission to do a parking study on Main Street along with the main roads in Dublin Borough and to wait till after the Public Hearing.

7.4. Historic District/Overlay District Guidelines – Ms. Benner presented sample overlay guidelines in regards to the Revitalization and Vision plan for Council to review.

7.5. Traffic Study Request to PADOT – Ms. Benner presented the draft Traffic Study request to PADOT in regards to the Revitalization and Vision Plan and the reduction of the speed limit on Main Street.

After some discussion and questions, **ON A MOTION** by John Sherer, and seconded by Gary Mast, the motion stated to add Maple Avenue to the traffic study. **Motion carried 5-2** with Kent Moore and Jeff Sharer having the opposing votes.

8. COMMITTEE REPORTS: Mr. Mast stated Community Day will be on Saturday, June 3, 2017 from 4:00 PM to 8:00 PM and most of the major components have been

worked out along with fund raising that will be started in the next ten days.
Mr. Moore stated the employee handbook has been revised.

9. OTHER BUSINESS: None.

10. PUBLIC COMMENTS: None.

11. COMMENTS FROM COUNCIL MEMBERS: Matthew Mayes stated he attended the PAC meeting and asked Ms. Benner to attend the next meeting.

12. ADJOURNMENT: ON A MOTION by Brent Smith, Jeffrey Sharer declared the meeting adjourned at 8:58 PM.

13. EXECUTIVE SESSION: An Executive Session will be held on Municipal Collections.

Respectfully submitted,

Date Approved: _____

Angela P. Benner,
Manager/Secretary/Treasurer