

**MINUTES OF DUBLIN BOROUGH  
COUNCIL MEETING  
MONDAY, SEPTEMBER 26, 2022**

1. **CALL TO ORDER:** The September 26, 2022, meeting of Borough Council was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Council President, Jeffrey Sharer, called the meeting to order at 7:31 p.m.

**ELECTED OFFICIALS PRESENT:**

|          |                 |               |
|----------|-----------------|---------------|
| Mayor:   | Chris Hayes     |               |
| Council: | Jeffrey Sharer  | Brent Smith*  |
|          | Matthew Mayes   | Robert Olsen  |
|          | William Benonis | Timothy Hayes |
|          | Philip Kessler  |               |

**APPOINTED OFFICIALS PRESENT:**

|                                   |                       |
|-----------------------------------|-----------------------|
| Borough Manager:                  | Colleen M. Pursell    |
| Borough Solicitor:                | Michael Kracht, Esq.  |
| Borough Engineer:                 | Thomas F. Zarko, P.E. |
| Police Chief:                     | Michael Regan*        |
| Fire Chief:                       | Kevin Nugent*         |
| Emergency Management Coordinator: | M. Philip Myers*      |

\*Not Present

2. **Pledge of Allegiance:** President Sharer led Council and the audience in the Pledge of Allegiance.
3. **Council President Announcements:** There were no announcements at this time.
4. **Public Comment on Non-Agenda Items:** There were no public comments at this time.
5. **Approval of Minutes:**
- 5.1. **Minutes of Meeting of September 12, 2022:**

Motion by Mr. Benonis, seconded by Mr. Timothy Hayes and unanimously carried, the minutes of the September 12, 2022 meeting were approved, as presented.

6. **Payment of Bills:**

- 6.1. **Bills List dated September 26, 2022, in the amount of \$123,292.65 (all funds):**

Motion by Mr. Mayes, seconded by Mr. Benonis and unanimously carried, Council approved the bills list dated September 26, 2022, in the amount of \$123,292.65.

Ms. Pursell added that the bills list includes the release of \$13,961.98 to the Dublin Fire Company Relief Association for the 2022 Foreign Fire Allocation. President Sharer asked if all escrow accounts are paid up to date. Ms. Pursell stated that the escrow accounts were all current prior to this bills list.

## 7. Discussion Items:

**7.1. Approval of Partial Payment for Well No. 2 Pump Replacement:** Mr. Zarko reminded Council this project was awarded to Raab Well Drilling at the August 8, 2022 Council Meeting. The work involved included the furnishing and installation of a new submersible well pump and associated electrical work. The contractor found that only the motor was bad, so they did not have to replace the whole unit. The equipment was installed and tested and found to operate satisfactorily.

During the pump replacement work, it was found that the pressure transducer that controls the pump operation had failed. A replacement transducer has been ordered and will be installed by the contractor as soon as available. The cost for the pressure transducer is \$1,600. The total cost for this project will be around \$7,000. Mr. Olsen had a few questions concerning the pump. President Sharer asked if there is any danger having the pump run without the switch. Mr. Zarko assured him that the pump is currently off. Mr. Benonis asked if there is a warranty on the new motor, but Mr. Zarko does not believe there is one, other than the contractor's work. Mr. Mayes asked if Mr. Kracht wrote a letter to the original contractor to discuss why the pump had failed and he also asked if the transducer caused the pump to fail. Mr. Kracht did not believe he was supposed to write a letter to the contractor, but he will write one if Council wants. Mr. Olsen informed Council that if that pump was deep enough, then it may not have failed. The consensus of Council was to have Mr. Zarko follow up on the maintenance schedule for the pump and to report back to Mr. Kracht.

Mr. Zarko is recommending that Council authorized the partial payment of \$4,958.50 to Raab Well Drilling.

**Motion by Mr. Benonis, seconded by Mr. Timothy Hayes and unanimously carried, Council approved the partial payment of \$4,958.50 to Raab Well Drilling for the Well No. 2 Pump Replacement.**

**7.2. Consider Award of Contract 1425-15A – Sanitary Sewer Lateral Replacement:** Mr. Zarko explained this involves sanitary repairs or rehab to the DEP consent order agreement. It was budgeted for two phases. The first phase is to dig up pipe repairs along Elephant Road and back towards High Street. They will be relining pipes and laterals making them watertight. The laterals that are less than 6" in diameter need to be replaced. They also will install cleanout areas at the end of the laterals to allow the relining to be completed. This needs to be done before the relining. The second phase includes the relining work, which is budgeted at \$149,000, but relining prices have gone up. Those bids are due October 19, 2022. The bids for the first phase were reviewed and Mr. Zarko recommends Passerini and Sons to complete the work at the bid price of \$28,600.00, which is under budget from the amount budgeted of \$47,500.

**Motion by Mr. Mayes, seconded by Mr. Benonis and unanimously carried, Council approved the award of Contract No. 1425-15A for the Sanitary Sewer Lateral Replacement and Cleanout Installation Project to Passerini and Sons in the amount of \$28,600.00.**

**7.3. 144 N. Main Street – Time Extension Waiver:** Mr. Kracht stated that Council received an extension waiver from the applicant of 144 N. Main Street project until October 31, 2022. The applicant received preliminary conditional approval from the Planning Commission at their last meeting. Some of the issues are stormwater management and impacts on the adjacent property. The applicant spoke with the neighbor and came into an agreement to work together on the issues, but that could impact their property even more. Mr. Zarko recommended that the applicant resubmit to CKS a revised plan for a stormwater management program. Mr. Zarko confirmed the applicant agreed to pay the \$7,200 towards the traffic signal. Mr. Kracht is going to ask for another extension letter because there is not enough time. Mr. Mayes indicated he went to the last two (2) Planning Commission meetings and the applicant is very agreeable to work with the Borough.

**7.4. Approval to Request Fire Police Assistance at the Dublin Holiday Gathering, December 2, 2022:** Ms. Pursell stated that she received a request from the Police Department for Fire Police assistance from Dublin Fire Company, Perkasio Fire Company and Ottsville Fire Company at the Dublin Holiday Gathering.

**Motion by Mr. Benonis, seconded by Mr. Timothy Hayes and unanimously carried, Council approved the request for Fire Police at the Dublin Holiday Gathering on December 2, 2022 from Dublin Fire Company, Perkasio Fire Company and Ottsville Fire Company.**

**8. Committee Reports:** There were no Committee Reports at this time.

**9. Public Comments:** There were no public comments at this time.

**10. Comments from Council Members:** Mayor Hayes announced that the Dublin Holiday Gathering will be held on December 2, 2022 at The Square. During the last Holiday Gathering meeting, The Square requested monetary support from the Borough for the event. In addition, Ms. Pursell stated they would like the Borough to handle the financials for the event and to help with the advertising and social media. She received confirmation from the Borough's Auditor that the Borough would handle the funds in the same manner as the Community Day funds. The Auditor did stress that any extra revenue collected from the event would need to remain with a nonprofit entity. Ms. Pursell asked for confirmation from Council that the Borough can help with the financials for the Holiday Gathering. Mayor Hayes stated that Mr. Gary Mast has approximately \$2,000 left over from Discover Dublin. Mr. Mayes wanted to know how much money Council would like the Borough to donate. President Sharer requested to see an agenda and budget for the event. Mayor Hayes stated they will need volunteers and will reach out to see what they want from the Borough and to ask for an agenda and budget.

Mr. Kracht stated that on Wednesday, October 4, 2022 President Sharer, Mr. Zarko and Ms. Pursell will be meeting with Mr. Loughery to discuss the public spaces at the Dublin Town Center. He would like Council to review the public renderings that were submitted from Dublin Town Center. Mr. Zarko spoke with Mr. Loughery about the finalization of the project. Mayor Hayes spoke with Mr. Loughery about financing the entrance way and suggested to him that he could do that instead of the firepits. Mr. Loughery informed Mayor Hayes he is going to place the big pine tree in the public space and does not think the fire pits are a good idea with all the vandalism going on. Mayor Hayes suggested to Mr. Loughery that he come before Council and state what public amenities he would like to add. Mr. Mayes agrees he would like Mr. Loughery to inform Council what his plan is. Mr. Olsen stated that Mr. Loughery offered to put in a gazebo and he would like to see that included.

**11. Executive Session:** Mr. Sharer announced Council would be meeting in Executive Session to discuss a Real Estate matter. Council will not be reconvening after Executive Session.

**12. Adjournment:** Mr. Mayes motioned to adjourn the meeting at 8:25 p.m.

Respectfully Submitted,

Date Approved: 10/11/2022

Colleen M. Pursell  
Colleen M. Pursell, Manager/Secretary