

**MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
MONDAY, SEPTEMBER 26, 2016**

1. **CALL TO ORDER:** The September 26, 2016 meeting of Borough Council was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Council President, Jeff Sharer called the meeting to order at 7:30 pm. The Pledge of Allegiance was recited.

ELECTED OFFICIALS PRESENT:

Mayor:	Chris Hayes	
Council:	Jeffrey Sharer	Brent Smith*
	Matthew Mayes	Gary Mast
	John Sherer	Kent Moore*
	William Benonis	

APPOINTED OFFICIALS PRESENT:

Borough Manager:	William Wert
Borough Solicitor:	Michael Kracht, Esq.
Borough Engineer:	Thomas F. Zarko, P.E.
Police Chief:	Brian Lehman *
Fire Chief:	Kevin Nugent *
Emergency Mgmt. Coordinator:	M. Philip Meyers*

* Not present

**late arrival

2. **VISITORS REGISTERED:** Rod & Carol Shultz – 100 N. Main Street, Florence Rodgers – 114 S. Main Street
3. **COMMUNITY COMMENTS:** None
4. **APPROVAL OF MEETING MINUTES: September 12, 2016:**

- a. Mr. Wert presented draft meeting minutes from the last meeting for Council's consideration.

After some discussion, **ON A MOTION** by Matthew Mayes, seconded by John Sherer, all present voted in favor to approve the September 12, 2016 Council meeting minutes. **Motion carried 5-0.**

5. **APPROVAL OF BILLS LIST: September 23 , 2016:**

- a. Mr. Wert presented the current bills list for Council's consideration. After some discussion and questions, **ON A MOTION** by Gary Mast, seconded by William Benonis, all present voted in favor to approve the Bills List of September 23, 2016. **Motion carried 5-0.**

6. DISCUSSION ITEMS:

- a. Resolution 2016-07 A Resolution Establishing a Fraud Policy for Dublin Borough as Recommended by the Borough's Appointed Auditors: Mr. Wert presented Resolution 2016-07 establishing a fraud policy as recommended by the Borough's appointed auditors. Mr. Mast asked the Solicitor, Michael Kracht, if the term "management" needed to be defined and Mr. Kracht indicated it was not necessary.

After some discussion, questions, and comments **ON A MOTION** by Matthew Mayes, seconded by William Benonis, all present voted in favor to approve Resolution 2016-07 for Establishing a Fraud Policy for Dublin Borough. **Motion carried 5-0.**

- b. Resolution 2016-08 – Bucks County 2016 Hazard Mitigation Plan: Mr. Wert presented Resolution 2016-08 in regards to the Bucks County 2016 Hazard Mitigation Plan which is a requirement of Bucks County to be done every two years.

After some discussion and questions, **ON A MOTION** by Gary Mast, seconded by John Sherer, all present voted in favor to approve Resolution 2016-08 for the Bucks County 2016 Hazard Mitigation Plan. **Motion carried 5-0.**

- c. Zoning Hearing Board Application for Special Exception/Variance: Solicitor Kracht stated there was an executive session at the last Council meeting to discuss the pending application for Ash Gas Station to seek a variance from the Zoning Hearing Board to enlarge its retail use. Solicitor Kracht asked Council if the Borough should send Mr. Wert and himself to attend the Zoning Hearing scheduled for October 18, 2016.

After some discussion and questions, **ON A MOTION** by John Sherer, seconded by William Benonis, all present voted in favor to authorize Solicitor Kracht and Mr. Wert to attend the Zoning Hearing for Ash Gas Station on October 18, 2016 to enter an appearance on behalf of the Borough for the purpose of opposing the application. **Motion carried 5-0.**

- d. Twin Oaks Pump Station Security Fencing Proposal: Tom Zarko provided Council with a proposal from County Line Fence Co., Inc. for the security fence at Twin Oaks Pump Station in the amount of \$4,210.00 and a proposal from Dougherty Landscaping in the amount of \$9,260.00 for the landscaping removal/replacement work.

After some discussion and questions, **ON A MOTION** by Gary Mast, seconded by John Sherer, all present voted in favor to accept the proposals from County Line Fence Co., Inc. in the amount of \$4,210.00 for the security fence at Twin Oaks Pump Station and Dougherty Landscaping in the amount of \$9,260.00 for the landscaping work. **Motion carried 5-0.**

- e. 2017 PMRS Pension Minimum Municipal Obligations (Police & Non Uniform MMOs): Mr. Wert provided Council with the MMOs for the Police and Non Uniform pension plan. Discussion ensued regarding the amortization of the liability.

After some discussion and questions, **ON A MOTION** by Matthew Mayes, seconded by William Benonis, all present voted in favor to approve the 2017 PMRS Pension Minimum Municipal Obligations for Police (09-030-3 P) and Non Uniform (09-030-3 N) pension plans. **Motion carried 5-0.**

7. COMMITTEE REPORTS:

- a. Finance – Jeffrey Sharer stated there was a finance meeting prior to tonight's meeting and items discussed were capital projects for the next one to three years and also stated the budget is moving along on schedule.

8. OTHER BUSINESS:

- a. Mr. Wert stated an incident occurred Friday night concerning a dog that got stuck in a storm pipe on Mill Street. The fire department could not get the dog out using all types of mechanisms. Mr. Wert called Scott Passerini to dig up the pipe to gain access to the dog. The dog was successfully removed alive and reunited with the owners. The repair to the pipe will be completed this week.
- b. Gary Mast questioned the timing of the road painting. Mr. Wert indicated it is to be completed by the end of the week.
- c. Gary Mast inquired about remedying some of the audit findings. Mr. Wert stated he is preparing a report of the findings and will be scheduling a meeting with the Auditors in the coming weeks.

- 9. **COMMUNITY COMMENTS:** Phil Meyers commented it has been a year since the project was done on Deep Run Road and Elephant Road and has yet to be patched. Jeffrey Sharer stated the State is backing out of repairing the roads so the Borough will step in to see what they can do.

- 10. **COMMENTS FROM COUNCIL:** Gary Mast stated October 9, 2016 is Paint the Pavilion Day at the park.

- 11. **ADJOURNMENT: ON A MOTION** by Gary Mast, Jeffrey Sharer declared the meeting adjourned at 8:08 PM and stated Council will go into Executive Session.

- 12. **EXECUTIVE SESSION – POTENTIAL LITIGATION:** Solicitor Kracht stated items to be discussed are potential litigation in regards to the utility collection ordinance as well as a discussion on the consent order and DEP.

1. Respectfully submitted,

Date Approved: _____

William Wert,
Manager/Secretary/Treasurer