

**MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
MONDAY, OCTOBER 24, 2016**

1. **CALL TO ORDER:** The October 24, 2016 meeting of Borough Council was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Council President, Jeff Sharer called the meeting to order at 7:30 pm. The Pledge of Allegiance was recited.

ELECTED OFFICIALS PRESENT:

Mayor:	Chris Hayes*	
Council:	Jeffrey Sharer	Brent Smith
	Matthew Mayes	Gary Mast
	John Sherer	Kent Moore*
	William Benonis	

APPOINTED OFFICIALS PRESENT:

Borough Manager:	William Wert
Borough Solicitor:	Michael Kracht, Esq.
Borough Engineer:	Thomas F. Zarko, P.E.
Police Chief:	Brian Lehman *
Fire Chief:	Kevin Nugent *
Emergency Mgmt. Coordinator:	M. Philip Meyers*

* Not present

**late arrival

2. **VISITORS REGISTERED:** Rod & Carol Shultz – 100 N. Main Street, Florence Rodgers – 114 S. Main Street, Rebecca Geblein, News Herald, Chris Ullery, Intelligencer
3. **COMMUNITY COMMENTS:** None
4. **APPROVAL OF MEETING MINUTES: October 11, 2016:**

- a. Mr. Wert presented draft meeting minutes from the last meeting for Council's consideration.

After some discussion, **ON A MOTION** by Gary Mast, seconded by William Benonis, all present voted in favor to approve the October 11, 2016 Council meeting minutes. **Motion carried 6-0.**

5. **APPROVAL OF BILLS LIST: October 19 , 2016:**

- a. Mr. Wert presented the current bills list for Council's consideration. After some discussion and questions, **ON A MOTION** by William Benonis, seconded by Gary Mast, all present voted in favor to approve the Bills List of October 19, 2016. **Motion carried 6-0.**

6. DISCUSSION ITEMS:

- a. MS4 Stormwater Program Requirements Presentation : Mr. Zarko, along with Ms. Stover, presented an overview of the MS4 Stormwater Program requirements and obligations. Highlights of the presentation consisted of the following: the applications are due in September of 2017 and the permit will start in March of 2018 for a five year permit period, there are six MCN's: public education, public participation, illicit discharge detection and elimination, construction site stormwater control, post construction stormwater management, and municipal property maintenance and employee training. Information will need to be on the Borough website along with two other methods of distributing the information, such as pamphlets and mailings. A written plan will need to be prepared in the first year along. An ordinance is required to contain stormwater management controls including operation and maintenance along with inventory and tracking the maintenance of the stormwater facilities.

Mr. Zarko stated a waiver was requested last year for the East Branch of the Perkiomen Creek to eliminate the requirement for pollution reduction plan which has been approved by DEP but the Borough will still be obligated to do a pollution reduction plan for Deep Run.

Ms. Stover suggests they prepare documentation which shows where the Borough's downfalls are in the Deep Run Watershed and which part of the Deep Run Watershed they flow to and argue that it would be appropriate, because of population, to remove that requirement from the Borough and see how DEP responds. If it gets removed then the Borough would be eligible for a waiver of all MS4 requirements.

After some discussion, questions, and comments **ON A MOTION** by Brent Smith, seconded by John Sherer, all present voted to authorize CKS to submit the information to request a waiver. **Motion carried 6-0.**

7. COMMITTEE REPORTS:

- a. Finance – Brent Smith stated the finance committee met to continue discussing the 2017 budget with one possible scenario that would include a tax increase but it is not the primary option.
- b. Revitalization & Vision Plan Task Force – Bill Wert stated the Task Force met and reviewed activities since their last meeting in the Spring including the Zoning and SLDO discussions from the Planning Commission, possible impact from the Dublin Towne Center Project, and also updated them on the Main Street crosswalk project. The Task Force agreed that the following Tasks on the MAP will be reviewed in 2017: 1.3 – Initiate a parking study for on-street/public parking; 1.4 - Adopt a demolition ordinance; 1.5 - Create historic district and HARB; 1.6 - Create historic design guidelines; 2.3 – Develop administration to manage public parking; 3.8 – Initiate Wayfinding Program; and 5.4 – Set up parking funding/program.

The Revitalization & Vision Plan Task Force felt with the anticipation of the Dublin Town Center project, it would be best to meet every other month to work on the above stated 2017 Goals.

8. OTHER BUSINESS: None

9. COMMUNITY COMMENTS: Phil Meyers questioned the name and location of the Dublin Towne Center project referenced. Mr. Wert confirmed it is the Dublin TEC Center parcels.

10. COMMENTS FROM COUNCIL:

- a. Gary Mast stated the annual holiday gathering will be held on December 10, 2016 at the Dublin firehouse from 5:30 pm to 8:30 pm.
- b. Jeffrey Sharer stated he will not be present at the Council meeting on November 14, 2016.

11. ADJOURNMENT: ON A MOTION by Brent Smith, Jeffrey Sharer declared the meeting adjourned at 8:30 PM and stated Council will go into Executive Session.

12. EXECUTIVE SESSION – POTENTIAL LITIGATION: Solicitor Kracht stated items to be discussed are collection items that will go before the District Judge.

1. Respectfully submitted,

Date Approved: _____

William Wert,
Manager/Secretary/Treasurer