

**MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
MONDAY, SEPTEMBER 24, 2018**

- 1. CALL TO ORDER:** The September 24, 2018 meeting of Borough Council was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Council President, Jeffrey Sharer called the meeting to order at 7:35 p.m.

ELECTED OFFICIALS PRESENT:

Mayor:	Chris Hayes*	
Council:	Jeffrey Sharer	Brent Smith
	Matthew Mayes	Gary Mast
	John Sherer	Kent Moore
	William Benonis	

APPOINTED OFFICIALS PRESENT:

Borough Manager:	Angela P. Benner
Borough Solicitor:	Michael Kracht, Esq.
Borough Engineer:	Thomas F. Zarko, P.E.
Police Chief:	Michael Regan*
Fire Chief:	Kevin Nugent*
Emergency Management Coordinator:	M. Philip Myers

*Not Present

**Late Arrival

- 2. Pledge of Allegiance:** Mr. Sharer lead the Council and audience in the Pledge of Allegiance.

3. Council President Announcements:

- 4. Public Comment on Non-Agenda Items:** Mrs. Shultz stated that the Borough newsletter looks nice.

5. Approval of Minutes:

5.1. Minutes of Meeting of September 10, 2018:

MOTION: A motion was made by Mr. Moore, seconded by Mr. Mast and unanimously approved to accept the September 10, 2018 Minutes as written.

6. Payment of Bills:

6.1. Bills List dated September 21, 2018 for \$36,755.42 (all funds):

MOTION: Upon motion by Mr. Moore, seconded by Mr. Benonis, the Council unanimously approved the Bills List dated September 21, 2018 for \$36,755.42.

7. Discussion Items:

- 7.1. Demolition Ordinance:** Ms. Benner presented the Demolition Ordinance as drafted by the Revitalization and Vision Task Force to the council. Ms. Benner stated that currently there is no demolition ordinance requiring permits and this draft incorporates information that was provided from other municipalities in Bucks County. Mr. Moore asked how a structure would be defined, and Mr. Kracht responded that it is defined in the Borough's Zoning Ordinance. Ms. Benner pulled up the definition and read it to the Council, noting that it is a broad

definition. Mr. Mast expressed concern with the additional 60 days that could be required if a property could be historic or have historic features and doesn't want a required permit to holdup a sale of a property. Mr. Kracht stated that without a section about the historic portion allowing the Borough to have an additional 60 days to review, the permit process won't stop the potential demolition of a historic building. Mr. Benonis asked who would be removing and preserving the items. Mr. Kracht stated that was a good question and it would need to be established. Mr. Smith stated that he is a proponent of the ordinance however would like to see the ordinance define what types of structures the permit would apply to. Ms. Benner asked Council to think about what else they would like to see included or not included in the demolition ordinance and she would incorporate those items and the items discussed during this meeting into a revised draft for review.

7.2. Tree Trimming Ordinance: Ms. Benner presented council with a draft Tree Trimming Ordinance based of the sample ordinance provided to council at the previous meeting. After reviewing the draft ordinance there was a consensus from council to remove section 21-403(A) that addresses limbs and/or branches interfering with electric wires so that residents do not try and trim limbs and/or branches in utility wires; to remove Section 21-403(F) requiring property owners to remove dead or substantially diseased trees; and to include language to address all vegetation not just trees. Ms. Benner stated once the ordinance is revised it will be before council for authorization to advertise.

7.3. Appointment to Appeal Board: Ms. Benner stated that currently the Borough has no one appointed to the Joint UCC Appeal Board and asked council to appoint Eugene Miller. Ms. Benner added that she has spoken with Eugene and he is willing to serve on the board.

MOTION: A motion was made by Mr. Smith, seconded by Mr. Mast and unanimously approved to Appoint Eugene Miller to the UCC Appeal Board.

7.4 Request for Authorization to Advertise for Bids: Mr. Zarko stated this is one of the Boroughs Capital Improvement projects for the year 2018. It involves taking the Generator from Twin Oaks pumping station to Well No.1, so there is back up power. He is asking for authorization to advertise the bid for Well No. 1 Generator installation.

MOTION: A motion was made by Mr. Moore, seconded by Mr. Benonis and unanimously approved to advertise for Bids for Well No. 1 Generator Installation.

8. Committee Reports: There were no Committee Reports at this time.

9. Other Business: Ms. Benner announced that the Borough was awarded the DCED Small Water and Sewer Grant in the amount of \$95,893 for the replacement of the Kern Drive Interceptor.

10. Public Comment: Mr. Meyers inquired into the status of the crosswalks. Mr. Zarko stated that it was determined that the tarred substance was actually coming up from beneath. They went back to the contractor and told them this needs to be resolved and they went back to the supplier of the blacktop. Mr. Zarko stated that he is working with the contractor now to resolve it.

Mr. Meyers also stated that he doesn't understand why the shopping center parking lot was put into executive session. Mr. Kracht stated that there were legal matters that needed to be discussed.

Paul Lipinski from Middle Road, who owns the 40-acre farm that adjoins the park, stated that he wanted to approach the Borough to see if there was any interest in purchasing his property and expanding the park. Mr. Sharer asked what the timetable is when they want to sell the farm. Mr. Lipinski was not sure when he will sell, he just wanted to give the Borough the opportunity to increase the size of the park. Mr. Sharer asked if he sold the preservation rights and Mr. Lipinski answered no he did not. Mr. Sharer stated that the council would take it into consideration and be in touch.

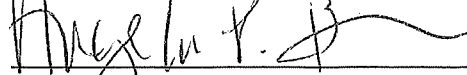
11. Comments from Council Members: Mr. Mast announced that it is Restaurant Week in the Borough. He also confirmed with the Borough Manager that Discover Dublin followed the sign process for their Restaurant Week signs.

12. Executive Session: Mr. Sharer announced that Council would be meeting in executive session after the meeting to discuss litigation items. Mr. Kracht stated what was on the agenda: The Dairy Queen, Bucks County's offer to purchase land from the Borough, Ash Oil and Gas, and Dublin Borough vs. Milnik.

13. Adjournment: Upon motion by Mr. Smith, the meeting was adjourned at 8:41 p.m.

Date Approved: 10/9/2018

Respectfully Submitted,



Angela P. Benner,
Manager/Secretary/Treasurer