

**MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
MONDAY, NOVEMBER 23, 2020**

- 1. CALL TO ORDER:** The November 23, 2020 meeting of Borough Council, was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Council President, Jeffrey Sharer, called the meeting to order at 7:30 p.m. Borough Solicitor, Michael Kracht and Borough Engineer, Tom Zarko, called in to participate in the meeting.

ELECTED OFFICIALS PRESENT:

Mayor:	Chris Hayes	
Council:	Jeffrey Sharer	Brent Smith
	Matthew Mayes	Gary Mast
	William Benonis	Robert Olsen
	Timothy Hayes	

APPOINTED OFFICIALS PRESENT:

Borough Manager:	Laurie A. Hagey
Borough Solicitor:	Michael Kracht, Esq.
Borough Engineer:	Thomas F. Zarko, P.E.
Police Chief:	Michael Regan*
Fire Chief:	Kevin Nugent*
Emergency Management Coordinator:	M. Philip Myers

*Not Present

- 2. Pledge of Allegiance:** President Sharer led Council and audience in the Pledge of Allegiance.

- 3. Council President Announcements:** None.

- 4. Public Comment on Non-Agenda Items:** None.

- 5. Approval of Minutes:**

- 5.1. Minutes of Meeting of November 9, 2020:**

MOTION: A motion to approve the Minutes of the November 9, 2020 meeting was made by Mr. Mast and seconded by Mr. Benonis. The motion unanimously carried.

- 6. Payment of Bills:**

- 6.1. Bills List dated November 20, 2020 in the amount of \$225,601.35 (all funds):**

MOTION: A motion was made to approve the Bill Lists dated November 20, 2020 in the amount of \$225,601.35 for all funds, by Mr. Benonis. Mr. Timothy Hayes seconded the motion and it unanimously carried.

- 7. Discussion Items:**

- 7.1. Approve Pay Estimate No. 3 for Eastern Environmental:** Mr. Zarko recommended approval of Pay Estimate No. 3 for Eastern Environmental for the Lagoon Relining Project, in the amount of \$164,779.20.

MOTION: Mr. Smith made a Motion to approve the payment of \$164,779.20 to Eastern Environmental for Pay Estimate No. 3 of the Lagoon Relining Project. The Motion was seconded by Mr. Benonis and unanimously carried.

7.2. Approve Pay Estimate No. 6 for Vapor Industries: The Engineer recommended approval of Pay Estimate No. 6 for Vapor Industries for the Lagoon Relining Project/Sludge Removal, in the amount of \$26,289.90.

MOTION: Mr. Smith made a Motion to approve the payment of \$26,289.90 to Vapor Industries for Pay Estimate No. 6 of the Lagoon Relining Project. The Motion was seconded by Mr. Benonis and unanimously carried.

7.3. Approve Dublin Town Center Escrow Release #5: Mr. Zarko recommended approval of the Dublin Town Center Escrow Release #5 for work completed in the amount of \$294,450.41. The work performed included earth work, paving and concrete, and miscellaneous items.

MOTION: Mr. Smith made a Motion to approve the Dublin Town Center Escrow Release #5 in the amount of \$294,450.41. The Motion was seconded by Mr. Olsen and unanimously carried.

7.4. Award Snow Removal Contract: The Bid Opening for the Snow Removal Contract was held on November 19, 2020. The lowest qualified bidder was Todd's Total Lawn Care, LLC. The Borough Solicitor reviewed and approved the Contract. The Borough Manager recommended awarding the Contract to Todd's with a small price increase (approximately 4%) over the current contract the Borough has with Todd's for Snow Removal for a three-year period, ending December 31, 2024.

MOTION: Mr. Mayes made a Motion to Award the Snow Removal Contract to Todd's Total Lawn Care, LLC, which will expire on December 31, 2024. The Motion was seconded by Mr. Timothy Hayes and unanimously carried.

7.5. CDBG Grant Award for Proposed Pedestrian Walkway on Middle Road: The Engineer presented options for Council to consider for use of the \$120,000 grant awarded to the Borough for the CDBG Grant. There was a discussion regarding the original plan for adding sidewalks along a section of Middle Road and a walkway expansion from the Dublin Village Apartments, across Middle Road, to Supplee Park. It was suggested that the Engineer could look into the possibility of having the apartment complex owner pay for the sidewalks along a section of Middle Road and the Borough could then use the grant money for the pedestrian walkway expansion and flashing warning light. Mr. Zarko is going to examine all options and report back to Council.

7.6. Presentation and Approval of 2021 Preliminary Budget: The 2021 Preliminary Budget was presented by the Borough Manager. The 2021 Budget reflects NO increase to Real Estate Millage or Utility Rates. The Budget was discussed in detail by Council before it was approved. The 2021 Preliminary Budget will be advertised and will be voted on for final approval at the December 14, 2020 Council meeting.

MOTION: Mr. Mast made a Motion to Approve and Advertise the 2021 Preliminary Budget as presented. Mr. Olsen seconded the motion and it unanimously carried.

7.7. Approve Resolution 2020-08 Authorizing Execution of Verizon Cable Franchise Agreement: The Cohen Law Group has been working with Verizon on behalf of many municipalities to create a Cable Franchise Agreement. This Agreement was presented to Council, along with Resolution 2020-08 approving

the Agreement, for their review and approval. The Borough Solicitor, Mr. Kracht, reviewed the documents prior to the meeting and recommended Council approve the Agreement.

MOTION: Mr. Mast made a Motion to Approve Resolution 2020-08; Authorizing Execution of the Verizon Cable Franchise Agreement prepared by Cohen Law Group. Mr. Benonis seconded the motion and it unanimously carried.

8. Committee Reports: None.

9. Other Business: Mayor Hayes asked the Engineer for the timeline of the 2021 sidewalk replacement project and road paving project. Mr. Zarko reported the sidewalk inspections are being completed and the final report will be ready soon. Letters to homeowners will be mailed as soon as the report is received by the Borough. Bids will go out for the work in the Spring and actual work will begin in June or July. Mayor Hayes asked how questions and concerns from homeowners about their concrete/sidewalk inspections would be handled, and Mr. Zarko assured him the inspector will be available to meet with homeowners to go over any specific property questions.

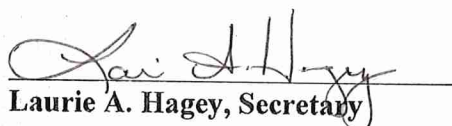
10. Public Comments: None.

11. Comments from Council Members: None.

12. Adjournment: Mr. Smith motioned to Adjourn the Meeting at 8:44 p.m.

Respectfully Submitted,

Date Approved: 12/14/2020


Laurie A. Hagey, Secretary