

**MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
MONDAY, MAY 23, 2016**

1. **CALL TO ORDER:** The May 23rd, 2016 meeting of Borough Council was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Council President, Jeff Sharer called the meeting to order at 7:35 pm. The Pledge of Allegiance was recited.

ELECTED OFFICIALS PRESENT:

Mayor:	Chris Hayes *	
Council:	Jeffrey Sharer	Brent Smith
	Matthew Mayes	Gary Mast
	John Sherer	Kent Moore
	William Benonis	

APPOINTED OFFICIALS PRESENT:

Borough Manager:	William Wert
Borough Solicitor:	Michael Kracht, Esq.
Borough Engineer:	Thomas F. Zarko, P.E.
Police Chief:	Brian Lehman*
Fire Chief:	Kevin Nugent
Emergency Mgmt. Coordinator:	M. Philip Meyers

* Not present

**late arrival

2. **VISITORS REGISTERED:** Florence Rodgers – 114 South Main Street and Frank Knisley – 106 North Main
3. **COMMUNITY COMMENTS:**
 - a. Mr. Michael Kracht introduced Ms. Abigail Tuttle. Ms. Tuttle has been with the firm for three (3) years and may fill in for Mr. Kracht should he have future conflicts.
4. **APPROVAL OF MEETING MINUTES: MAY 9, 2016:**
 - a. Mr. Wert presented draft meeting minutes from the last meeting for Council's consideration. After some discussion and questions, **ON A MOTION** by Gary Mast, seconded by Brent Smith, all present voted in favor to approve the May 9, 2016 Council meeting minutes. **Motion carried 7-0**
5. **APPROVAL OF BILLS LIST: MAY 20, 2016:**
 - a. Mr. Wert presented the current bills list for Council's consideration. After some discussion and questions, **ON A MOTION** by Brent Smith, seconded by John Sherer, all present voted in favor to approve the Bill List of the May 20, 2016. **Motion carried 7-0.**
6. **DISCUSSION ITEMS:**
 - a. **Ordinance 307 – Park Rules and Regulations:**
Mr. Wert informed Council that the Park Rules and Regulations Ordinance needed to be adopted again because the legal notice stated it would be considered at this meeting. No changes have been made to the document.

ON A MOTION by Brent Smith, seconded by William Benonis all present voted in favor to adopt Ordinance 307, Park Rules and Regulations. **Motion carried 7-0.**

- b. **Proposed Amendment Review-Ordinance 217 – Prohibiting Nuisances:**
Mr. Kracht introduced the proposed amendments to Ordinance 217 – Prohibiting Nuisances. Mr. Kracht clarified that Ordinance 217 was adopted by Dublin in the 90's and has ten sections. Mr. Kracht further explained that the Codification of all ordinances in 2004 did not include every section of Ordinance 217; only sections 1-5 were in the codification, and sections 6-10 were not adopted in the 2004 codification.

Mr. Kracht also proposed an amendment that would updated the Penalty Provision as well as the revise the ordinance so of Sections 6 through 10 were included and back on the books.

After much discussion and many questions, **ON A MOTION** by Brent Smith, seconded by John Sherer, all present voted in favor to authorize Mr. Kracht advertise the revised Ordinance 217, including Sections 6-10 and the revised Penalty Provision Amendment. **Motion carried 7-0.**

- c. **Dublin Fire Police Request:** Milford Township requested the assistance of Dublin Fire Company to assist with Fire Police at their Carnival to be held June 21 - 25, 2016. **ON A MOTION** by Brent Smith, seconded by John Sherer all present voted to approve this request by Milford Township. **Motion carried 7-0.**

7. **COMMITTEE REPORTS:**

- a. **Community Day:** Mr. Mast explained that everything is underway for Community Day and there will be a meeting Wednesday June 1, 2016 at the Firehouse to go over last minute preparations.
- b. **Public Utilities:** Mr. Smith presented a draft document outlining some recommendations on enforcing collections for all to review. The draft also suggests some recommendations on setting dates and times when penalties should be assessed.

After some discussion and questions, it was **CONSENSUS** of Council to instruct Mr. Wert to move forward with implementing credit card processing to allow Borough utility customers to pay their bills using credit cards.

Mr. Smith also stated there would be a Public Utilities meeting at 6:30pm on June 13, 2016 to continue the discussion of the collections policy.

8. **OTHER BUSINESS:** None

9. **COMMUNITY COMMENTS:**

- a. Mr. Phil Meyers questioned the absence of Mayor Chris Hayes at many Fire Department/Borough functions.
- b. Mr. Frank Knisely offered his representative that he uses for his credit card collections and some information pertaining to the new chip reader process.

- c. Mr. Gary Mast asked Mr. Phil Meyers will someone to be present to accept the Fire Company and Women's Auxiliary awards at Community Day. Mr. Meyers stated the Chief would be present as well as the Women's Auxiliary President.
- 10. **COMMENTS BY COUNCIL:** Council President Sharer announced that Council will be going into Executive Session after the meeting to discuss matters of potential litigation and will not be reconvening.
- 11. **ADJOURNMENT:** **ON A MOTION** by Brent Smith, Jeffrey Sharer declared the meeting adjourned at 8:36pm.

Respectfully submitted,

Date Approved: _____

William Wert,
Manager/Secretary/Treasurer