

**MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
MONDAY, DECEMBER 18, 2017**

1. **CALL TO ORDER:** The December 18, 2017 meeting of Borough Council was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Council President, Jeffrey Sharer called the meeting to order at 7:30 p.m.

ELECTED OFFICIALS PRESENT:

Mayor:	Chris Hayes*	
Council:	Jeffrey Sharer	Brent Smith
	Matthew Mayes	Gary Mast
	John Sherer	Kent Moore*
	William Benonis	

APPOINTED OFFICIALS PRESENT:

Borough Manager:	Angela P. Benner
Borough Solicitor:	Michael Kracht, Esq.
Borough Engineer:	Thomas F. Zarko, P.E.
Police Chief:	Brian Lehman
Fire Chief:	Kevin Nugent*
Emergency Management Coordinator:	M. Philip Myers*

*Not Present

**Late Arrival

2. **Pledge of Allegiance:** Mr. Sharer lead the Council and audience in the Pledge of Allegiance.
3. **Council President Announcements:** Mr. Sharer stated that Council met in Executive Session prior to tonight's meeting at 7:00 p.m. to discuss personal and litigation issues.
4. **Public Comment on Non-Agenda Items:** Mrs. Shultz thanked Council and Staff for their participation in the Holiday Gathering. Mrs. Shultz also thanked CKS and Weber Kracht Chellew for their generous donations for the event.

5. **Approval of Minutes:**

5.1. **Minutes of Meeting of November 27, 2017:**

MOTION: A motion was made by Mr. Sherer, seconded by Mr. Benonis and unanimously approved to accept the November 27, 2017 Minutes as written.

6. **Payment of Bills:**

6.1. **Bills List dated December 13, 2017 for \$154,639.10 (all funds):**

MOTION: Upon motion by Mr. Smith seconded by Mr. Benonis, the Council unanimously approved the Bills List dated December 13, 2017 for \$154,639.10.

- 6.2. **Bills List dated December 18, 2017 for \$10,053 (all funds):** Mr. Smith requested that the Borough Manager compare the amount of salt used on the invoices to previous billings.

MOTION: Upon motion by Mr. Mast seconded by Mr. Smith, the Council unanimously approved the Bills List dated December 18, 2017 for \$10,053.

7. Borough Official Reports:

7.1. Dublin Fire Company: Ms. Benner provided Council with a copy of the November 2017 Dublin Fire Company monthly report.

7.2. Pennridge Community Center: Pennridge Community Center President Ted Heimbach, presented the Annual Municipal Report for 2018.

7.3. Mayor: There was no monthly report from the Mayor at this time.

7.4. Borough Manager: Ms. Benner presented the manager's report for November 2017.

7.5. Chief of Police: Chief Lehman presented the Police report for November 2017.

7.6. Borough Engineer: There was no report from the Engineer at this time.

7.7. Borough Solicitor: There was no report from the Solicitor at this time.

8. Discussion Items:

8.1. Approval of 2018 Budget: Ms. Benner presented the final budget for 2018 that reflects an increase in property taxes by 3 mills from 15.25 to 18.25 mills. Ms. Benner stated that the fund balance for the general fund, continues to reduce due to increases in unfunded mandates like stormwater management requirements, cost of equipment, materials and operational items; and due to staff increases that are required to maintain to level of service that is provided to Borough residents. Ms. Benner stated that the only changes that have been made to the budget since the preliminary budget was presented at the previous council meeting was a correction to the tax collector salary to reflect 5% of the collected real estate taxes based on the increased mills and the amount that is being paid to the active firefighters from the Act 172 Alternative Incentive Program. Mr. Smith added that he would like to amend the manager's salary in the budget to reflect a 5.5% increase from her 2017 salary.

MOTION: Upon motion by Mr. Smith, seconded by Mr. Benonis, the Council Unanimously approved the 2018 budget as amended to reflect the correct tax collector salary expense, an accurate expense for Act 172 alternative incentive program and the manager's salary at a 5.5% increase from 2017.

8.2. Ordinance 314 fixing the tax rate for 2018: Ms. Benner stated that the ordinance would set the tax rate at a total of 18.25 mills. It is broken down for 16.75 mills to General Fund and 1.50 mills to Street Improvements.

MOTION: Upon motion by Mr. Smith, seconded by Mr. Mast, the Council Unanimously approved Ordinance 314 fixing the tax rate for 2018.

8.3. Award of 2018 Snow and Ice Contract:

MOTION: Upon motion by Mr. Mast, seconded by Mr. Sherer, the Council Unanimously awarded the 2018 Snow and Ice Contract to Todd Total Lawn Care.

8.4. Approval of Estimate / Proposal for Building Renovations: Ms. Benner stated that the estimate is for the security upgrade at the front counter.

MOTION: Upon motion by Mr. Mast, seconded by Mr. Smith, the Council Unanimously approved the estimate/proposal from George Federsel Builder-Contractor for the front counter security upgrade in the amount of \$9,977.00.

8.5. Resolution #2017-13 Wireless Broadband HB 162: Mr. Kracht stated that per Council's request he had drafted a resolution in opposition of House Bill 1620 Entitled the "Wireless Infrastructure Deployment Bill"

MOTION: Upon motion by Mr. Benonis, seconded by Mr. Mayes, the Council Unanimously approved Resolution #2017-13 in opposition of House Bill 1620 Entitled the "Wireless Infrastructure Deployment Bill"

8.6. Resolution #2017-14 First Responder Recruitment and Retention Stipend:

MOTION: Upon motion by Mr. Mast, seconded by Mr. Sherer, the Council Unanimously approved Resolution #2017-14 for the Borough's First Responder Recruitment and Retention Stipend.

8.7. 2018 Annual Appeal Decisions: Ms. Benner provided Council with the list of assessment appeals. After some decision Council decided to take no action regarding the assessment appeals.

8.8. Senate Bill 251 Municipal Radar Support Letter: Ms. Benner requested Council's approval to send a letter to Representative Kathy Watson requesting her support of Senate Bill 251 that would allow PA Municipalities to use Radar.

MOTION: Upon motion by Mr. Mayes, seconded by Mr. Sherer, the Council Unanimously approved the Manager to send a letter to Representative Kathy Watson requesting her support of Senate Bill 251 allowing municipalities to use Radar.

9. Committee Reports:

9.1. Public Safety Committee: Mr. Mayes recommended that Council execute a contract with Michael Regan to be the new Chief of Police in Dublin effective February 5, 2018 pending successful completion of all background checks and required certifications. Mr. Mayes also recommended that Council hire Intercounty Investigations to perform a detailed pre-employment background investigation.

MOTION: Upon motion by Mr. Mayes, seconded by Mr. Sherer, the Council Unanimously approved execution of an employment Contract with Michael Regan, appointing the new Chief of Police effective February 5, 2018 pending successful completion of all background checks and required certifications.

MOTION: Upon motion by Mr. Mayes, seconded by Mr. Benonis, the Council Unanimously approved hiring Intercounty Investigations to perform a detailed pre-employment background investigation on Michael Regan.

10. Other Business: There was no other business at this time.

11. Public Comment: Mr. Shultz thanked Chief Lehman and the Dublin Borough Police Department for all the help they provided in making the Holiday Gathering successful.

Mr. Shultz also stated that he and Mrs. Shultz were invited to Del Val University to see presentations from 11 landscape architect students that used Dublin Borough as the focus of their project. Mr. Shultz asked if Council would be ok with having some of the plans displayed in Borough Hall. Mr. Smith suggested picking 2 or 3 designs for the students to present to Borough Council. Mr. Mast added that these designs could be shared with

Rob Loughery for his proposed development. Mrs. Shultz stated that the students would like to attend a Revitalization Task Force meeting to hear more about what is proposed in Dublin Borough. After some additional discussion Council all agreed that this is great that students have chosen Dublin Borough as their focus and would like to see some of the designs.

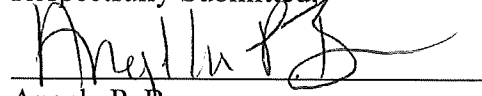
12. Comments from Council Members: Mr. Sherer requested that Borough staff look into the tree that is hanging low over Route 313 near the Dublin Diner and see if anything can be done to have the limb removed. Ms. Benner stated that she would have it looked into.

14. Adjournment: Upon motion by Mr. Smith, the meeting was adjourned at 8:23 p.m.

Date Approved: _____

1/2/18

Respectfully Submitted,



Angela P. Benner,
Manager/Secretary/Treasurer