

**MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
MONDAY, AUGUST 14, 2017**

- 1. CALL TO ORDER:** The August 14, 2017 meeting of Borough Council was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Council President, Jeffrey Sharer called the meeting to order at 7:30 p.m.

ELECTED OFFICIALS PRESENT:

Mayor:	Chris Hayes	
Council:	Jeffrey Sharer	Brent Smith
	Matthew Mayes	Gary Mast
	John Sherer	Kent Moore
	William Benonis	

APPOINTED OFFICIALS PRESENT:

Borough Manager:	Angela P. Benner
Borough Solicitor:	Michael Kracht, Esq.
Borough Engineer:	Thomas F. Zarko, P.E.
Police Chief:	Brian Lehman
Fire Chief:	Kevin Nugent*
Emergency Management Coordinator:	M. Philip Myers

*Not Present

**Late Arrival

- 2. Pledge of Allegiance:** Mr. Sharer lead the Council and audience in the Pledge of Allegiance.
- 3. Council President Announcements:** Mr. Kracht announced that Council met in Executive Session prior to the meeting to discuss personnel issues.
- 4. Public Comment on Non-Agenda Items:** There was no public comment at this time.
- 5. Approval of Minutes:**
- 5.1. Minutes of Meeting of July 10, 2017:**
- MOTION:** A motion was made by Mr. Moore, seconded by Mr. Benonis and unanimously approved to accept the July 10, 2017 Minutes as written.
- 6. Payment of Bills:**
- 6.1. Bills List dated July 21, 2017 for \$30,086.72:**
- MOTION:** Upon motion by Mr. Benonis, seconded by Mr. Mayes, the Council unanimously approved the Bills List dated July 21, 2017 for \$30,086.72.
- 6.2. Bills List dated August 7, 2017 for \$62,756.95:**
- MOTION:** Upon motion by Mr. Mayes, seconded by Mr. Benonis, the Council unanimously approved the Bills List dated August 7, 2017 for \$62,756.95.

7. Borough Official Reports:

7.1. Dublin Fire Company: Mr. Myers presented the Dublin Fire Company Report for July 2017

7.2. Mayor: There was no report from the Mayor at this time.

7.3. Manager's Report: Ms. Benner presented the Manager's Report for July 2017

7.4. Chief of Police: Chief Lehman presented the Police Report for July 2017

7.5. Borough Engineer: Mr. Zarko presented the Engineer Report for July 2017

7.6. Borough Solicitor: There was no report from the Borough Solicitor at this time.

8. Discussion Items:

8.1. Authorization to change the Borough's Health Plan: Ms. Benner stated that she obtained health plan change options for the Delaware Valley Health Insurance Trust that the Borough is currently a member of. Option 1 is a PPO plan with No deductible and would save the borough \$5,766.40 annually. Option 2 is a PPO plan with a \$300/\$600 deductible that would save the borough \$9,885.26 annually. Ms. Benner requested authorization to switch the Borough's health care plan to Option 2 (PPO with \$300/\$600 deductible) that would be effective January 1, 2018.

MOTION: Upon motion by Mr. Benonis, seconded by Mr. Sherer, Council unanimously authorized the manager to authorize changing the Borough's health care plan from an HMO plan to proposed Option 2 a PPO plan with a \$300 single / \$600 family deductible, effective January 1, 2018.

8.2. Authorization to Advertise Ordinance 314: Ms. Benner stated that Ordinance 314 that would authorize the appropriate officers of the borough to enter into an intergovernmental agreement with other bucks county municipalities for Hough Associates to collect 2017-2021 Residential and Commercial Recycling data and prepare a multi-municipal Pennsylvania department of environmental protection 904 recycling performance grant application.

MOTION: Upon motion by Mr. Mayes, seconded by Mr. Sherer, Council unanimously authorized advertisement of Ordinance 314 that would authorize the appropriate officers of the borough to enter into an intergovernmental agreement with other bucks county municipalities for Hough Associates to collect 2017-2021 Residential and Commercial Recycling data and prepare a multi-municipal Pennsylvania department of environmental protection 904 recycling performance grant application.

8.3. Authorization to Advertise Ord 315: Mr. Kracht stated that Ordinance 315 would allow for the Borough to accept dedication of a certain right of way within the Borough being part of the ultimate right of way within for Deep Run Road and an easement for stormwater maintenance for the Moyer Subdivision. Mr. Kracht added that CKS has confirmed that the builder has completed all the final punch list items and the required fee in lieu of in the amount of \$5,100 has been paid.

MOTION: Upon motion by Mr. Mast, seconded by Mr. Benonis, the Council unanimously authorized advertisement of Ordinance 315 that would allow for the Borough to accept dedication of a certain right of way within the Borough being part of the ultimate right of way within the Deep Run Road and an easement for stormwater maintenance for the Moyer Subdivision.

8.4. Streetlight Relocation on Cobblestone Road: Ms. Zarko stated that he obtained a quote for relocation of the streetlight on Cobblestone Road as requested at the previous council meeting. The cost to relocate the

street light on Cobblestone Road 200 feet east is \$1,600 and includes all the work. The relocation of the light will improve the lightening on the street. Considering that the developer has paid the fee in lieu of required in the amount of \$5,100.00 the relocation of the street light could be paid from those funds.

MOTION: Upon motion by Mr. Benonis, seconded by Mr. Mayes, the Council unanimously approved the relocation of the street light on Cobblestone Road to be paid from the fee in lieu of received by the developer.

8.5. Employee Policy Manual: Ms. Moore stated that the employee handbook has been finalized and incorporates all the changes that were requested by Council at the previous meeting.

MOTION: Upon motion by Mr. Moore, seconded by Mr. Benonis, Council unanimously approved the revised Employee Policy Manual dated August 14, 2017.

9. Committee Reports: There were no committee reports at this time.

10. Other Business: Mr. Mast stated that on September 27, 2017 a Holiday Gathering meeting will be held at Living Hope at 8:00 a.m. to plan this year's event.

11. Public Comment: Mr. Myers asked when the lamp posts would be repainted and how? Ms. Benner stated that they will be done over the next couple of weeks and they will all be powder coated.

12. Executive Session: Mr. Sharer announced that Council would be meeting in executive session after the regular meeting.

13. Adjournment: Upon motion by Mr. Smith, the meeting was adjourned at 8:25 p.m.

Respectfully Submitted,

Date Approved: _____

Angela P. Benner,
Manager/Secretary/Treasurer