

**MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
MONDAY, APRIL 14, 2025**

1. **CALL TO ORDER:** The April 14, 2025, meeting of Borough Council was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Council President Timothy Hayes, called the meeting to order at 7:30 p.m.

ELECTED OFFICIALS PRESENT:

Mayor:	Chris Hayes	
Council:	Timothy Hayes	Jeffrey Sharer
	Brent Smith	Matthew Mayes
	Philip Kessler	Keeley Rosenthal
	Sean Brennan	

APPOINTED OFFICIALS PRESENT:

Borough Manager:	Colleen M. Pursell
Borough Solicitor:	Scott MacNair, Esq.
	Vicki Kushto, Esq.*
Borough Engineer:	Erik Garton, P.E.
	Matt Bailor, P.E.
Borough Conflict Engineer:	Tim Fulmer, P.E.*
Police Chief:	Michael Regan
Fire Chief:	Dale Meyers
Emergency Management Coordinator:	Michael Tuttle*

*Not Present

**Late Arrival

2. **Pledge of Allegiance:** President Hayes led Council and the audience in the Pledge of Allegiance.

3. **Council President Announcements:** President Hayes stated that he and Ms. Pursell met before the Council meeting to review the Borough Ordinances to identify sections that may be outdated or unreasonable by today's standards. One item identified was a water ordinance that specified certain activities as "illegal," for example, watering the lawn. The second ordinance identified outlines the process and timeline for collecting unpaid utility bills. Ms. Pursell provided further specific details. It was agreed that this Ordinance would be forwarded to the Public Utilities Committee.

4. **Public Comment on Non-Agenda Items:** There were no comments at this time.

5. **Approval of Minutes:**

- 5.1. **Minutes of Meeting of March 24, 2025:**

Motion by Mr. Kessler, seconded by Mr. Mayes and unanimously carried, approving the minutes of March 24, 2025 meetings, as presented.

6. Payment of Bills:

6.1. Bills List dated April 14, 2025 in the amount of \$197,189.20 (all funds).

Motion by Mr. Brennan, seconded by Ms. Rosenthal and unanimously carried, approving the bills list for April 14, 2025 in the amount of \$197,189.20.

7. Borough Official Reports:

7.1. Dublin Fire Company: Chief Meyers provided Council with the March 2025 report. They responded to twenty-three (23) calls, two (2) of those calls were in the Borough. He pointed out many of the calls were due to brush fires, which continue to be a problem.

7.2. Mayor: Mayor Hayes shared that he participated in the Grand Opening of Bucks Country Gardens located in The Square. He gave an update on the State of the States opportunity with Senator Coleman's office. The event is looking to be held May 21, 2025 from 12:00 pm to 2:00 pm and will include Senator Coleman, Representative Labs, and representatives from the Bucks County Chamber of Commerce. Mayor Hayes described the event to be a walking tour that will highlight the Borough and the redevelopment efforts that have taken place like the Dublin Town Center as well as future development.

7.3. Borough Manager: Ms. Pursell provided Council with the March / April 2025 Manager's report.

7.4. Chief of Police: Chief Regan provided Council with the Police Report for March 2025, which included 150 total incidents. The Bus Patrol School Bus Violation Program resulted in 6 referrals, of which 4 were approved for citations. Chief Regan shared that data from this program has been helpful and made it possible to pinpoint when and where the majority of violations were occurring. Extra patrols have been placed in these areas. Officer Bastek completed MPOETC recertification. Chief Regan, Sergeant Kirk, and Officer Motta attended the swearing-in of the new Bedminster Township Police Chief Nick Virnelson. Officer Meisner, who is a full-time Bucks County Ranger, was promoted to Corporal. Chief Regan, Sergeant Kirk, and Officer Burkhardt attended the ceremony. The PA State Police "calls handled" reported two calls overnight in the Borough; a 911 hang-up call and a false alarm activation. Chief Regan reported that to date the Borough has been reimbursed \$83,655.00 of the \$83,983.00 for the police vehicle grant.

7.5. Borough Engineer: Mr. Garton had no comments at this time.

7.6. Borough Solicitor: Mr. MacNair had no comments at this time.

8. Discussion Items:

8.1. Consideration of Opening Water Fund CD: Ms. Pursell advised that the Water Fund CD is set to mature on April 17, 2025. She requested authorization to open a new CD through PLGIT with the bank offering the highest interest rate.

Motion by Mr. Sharer, seconded by Mr. Brennan and unanimously carried, authorizing the opening of a new CD through PLGIT with the bank offering the highest interest rate.

8.2. Request for Fire Police – Quakertown Borough Memorial Day Parade: Ms. Pursell advised that a request was received from Quakertown Borough Chief of Police, for Fire Police Assistance at the Quakertown Borough Memorial Day Parade scheduled for May 26, 2025.

Motion by Mr. Kessler, seconded by Ms. Rosenthal and unanimously carried, authorizing available Fire Police to assist at the Quakertown Borough Memorial Day Parade scheduled for May 26, 2025.

8.3. Request for Escrow Release – 144 N. Main Street Land Development: Ms. Pursell advised the Borough is in receipt of a request from the 144 N Main Street developer who is seeking a reduction in their escrow based on completed site improvements. Gilmore & Associates reviewed the request and is recommending the release of \$382,172.50.

Motion by Mr. Mayes, seconded by Mr. Brennan and unanimously carried, authorizing Escrow Release #2 in the amount of \$382,172.50 for the 144 N Main Street Land Development.

9. Committee Reports: Mr. Mayes announced a Community Day meeting will be held on May 12, 2025 at 6:30 pm.

Mr. Kessler announced that the Utility Committee will be meet on April 28, 2025 at 6:30 pm to begin discussions on the Collection for Water, Sewer and Trash Services Ordinance.

10. Public Comment: There were no public comments at this time.

11. Comments from Council Members: There were no comments from Council Members at this time.

12. Executive Session to Discuss Potential Litigation

12. Adjournment: Upon motion by Mr. Sharer, the meeting was adjourned at 7:53 p.m.

Respectfully Submitted,

Date Approved: 4/14/2025

Colleen M. Pursell

Colleen M. Pursell, Manager/Secretary