

**MINUTES OF DUBLIN BOROUGH COUNCIL MEETING
TUESDAY, OCTOBER 13, 2015**

CALL TO ORDER: The Tuesday October 13th Council Meeting was held in Borough Hall at 119 Maple Avenue, Dublin, and called to order at 7:30 p.m. by Council President Jeffrey Sharer. The Pledge of Allegiance was recited.

ELECTED OFFICIALS PRESENT

Mayor:	Chris Hayes	
Council:	John Munley *	Jamie Priester *
	Robert Pavlek *	Brent Smith
	Jeffrey Sharer	Gary Mast
	Matthew Mayes	

APPOINTED OFFICIALS

Borough Manager:	William Wert
Borough Solicitor:	Michael Kracht, Esq.
Borough Engineer:	Thomas F. Zarko, P.E.
Police Chief:	Brian Lehman
Fire Chief:	Kevin Nugent *
	* Not present **late arrival

VISITORS REGISTERED: Florence Rodgers – 114 S. Main Street, Roy Hausman – 113 Parkside Drive, Malik Arbani – 111 Parkside Drive.

COMMUNITY COMMENTS: Malik Arbani of 111 Parkside Drive commented about his concern regarding the location of the new baseball field at Supplee Park facing his house and potential for baseballs to be hit onto his property. The baseball field design was discussed; specifically the fact that it is a Little League size field which is intended for younger children. Roy Hausman of 113 Parkside Drive expressed his concern about baseballs being hit onto his property and asked if there will be signs stating the intended age for use. Mr. Hausman also asked if Council would consider changing the orientation or adding netting. Council replied they would not because the field is oriented for safety so the sun will not be in players eyes. Signage may be considered if safety becomes an issue.

MINUTES OF PREVIOUS MEETING – SEPTEMBER 28, 2015: **ON A MOTION** by Matt Mayes, seconded by Gary Mast, all present voted in favor to approve the minutes of the September 28th 2015 Council Meeting. **Motion carried 4-0.**

OCTOBER 9, 2015 BILLS LIST: Mr. Wert presented to Council for approval the bills list dated October 9, 2015. After discussion, **ON A MOTION** by Brent Smith, seconded by Matt Mayes, all present voted in favor to approve the Bills List of October 9, 2015. **Motion carried 4-0.**

BOROUGH OFFICIALS REPORTS:

1. Dublin Fire Company: Dublin Fire Company President Phil Myers presented to Council a written report for Dublin Fire Company for the month of September.
2. Mayor: No Report.

3. Borough Manager: Mr. Wert presented some highlights from his written report as follows:

- a) Revitalization & Vision Plan Update: Draft Zoning and SALDO ordinances with proposed revisions as prepared by the Bucks County Planning Commission are attached. The proposed changes are to reflect the goals and objectives of the 2012 Revitalization & Vision Plan. The proposed changes will be reviewed by the Boroughs planning commission in the near future.
- b) TCE Site: Update: Second Explanation of Significant Differences: On September 23rd staff received a response from the EPA to the comments submitted by the Borough. On file is email correspondence from Seth Cooley and Dave Fennimore, Special Council for the Borough that summarizes their response regarding the TCE Site and future remediation. Mr. Wert will keep Council abreast as more information regarding the next phases of this project becomes available.
- c) Annual Recycling Grant Allocation: Available on file is the award notification from the Borough's recycling grant coordinator, Hough Associates. This notification is for the funds to be received in 2016 for the 2014 grant cycle in the amount of \$5,769. The 2015 allocation of \$6,258 (2013 cycle) has not yet been received and may be held up due to the State Budget impasse. Mr. Wert will let Council know as new information is obtained.
- d) Water Meter Replacement Project: The contractor (Lenegan) and PUE have nearly completed all meter change outs. Training and test readings are scheduled for 10/15. Remaining hold outs will be issued high consumption estimates with this billing and appropriate adjustments will be captured in the next billing period once outstanding meters have been installed.
- e) Lateral Inspection Notices: Staff has completed all 28 inspections of property owners on North Main Street to check for illegal discharges via roof drains, foundations and/or sump pumps into the Borough's sanitary sewer system. Only two (2) properties were identified as having damaged sewer clean-outs which showed evidence of ground/rain water infiltration. Both cleans-outs have been replaced.

5. Police Chief: Chief Lehman presented a written report for the month of September which is on file. Prescription Drug Take back Day was discussed.

6. Borough Engineer:

a. Capital Improvements Projects:

- 1) Supplee Park Project Update – Phase II: Work is actively underway and the contractor has recently completed the pavilion concrete slab, footings, field cultivation, skinning of the baseball field, baseball field posts, landscaping, and paved trails in the park's Northeast section. The contractor has run into problems with delivery of the pavilion and benches, so the completion date will probably be pushed to early November.
- 2) Rickerts Road Drainage Improvement Project: The project is about two thirds complete. The contractor has completed tree removal, swale grading, and erosion control matting. Modifications to the storm water drainage system still need to be completed.
- 3) Consent Order & Agreement Report – DEP: The report to the DEP was filed by the September 30 deadline. Noted in the report is the fact that the Borough hasn't had an SSO "sanitary sewer overflow" in sixteen months. A brief overview of the history of

SSOs in Dublin was outlined.

6. Borough Solicitor: No Report.

DISCUSSION/ACTION ITEMS:

- 1) Authorization to Advertise for Snow Removal Proposals: Proposals will be posted for advertisement in the Intelligencer on October 16th and 23rd and are anticipated to be presented at Council's November 9th meeting. The new contract will be for the calendar year so as to eliminate overlap in budget years.

After discussion, **ON A MOTION** by Brent Smith, seconded by Gary Mast, all present voted in favor to authorize advertisement of snow removal proposals. **Motion carried 4-0.**

COMMITTEE REPORTS:

- 1) Finance Committee: The Finance Committee met earlier this evening. They began the budget process and reviewed upcoming capital projects. The Finance Committee is on schedule to have the budget ready for adoption by the first week in December. There are some significant projects coming up so alternative funding sources are being investigated.

OTHER BUSINESS: Mr. Wert announced that insurance quotes are still being prepared by the broker for consideration. The Borough is currently covered until September 30, 2016. If coverage is switched to another carrier before the term expires, a 25% unwritten coverage fee would be incurred.

Mr. Wert announced that there is no news about the status of the two grants for which the Borough has applied.

COMMUNITY COMMENTS: Malik Arbani of 111 Parkside Drive asked why there are not more American flags displayed in the Borough. Council replied that they are flown at several locations in the Borough such as at the Fire Hall and the Post Office.

COMMENTS FROM COUNCIL: None.

ADJOURNMENT: Being no further business, **ON A MOTION** by Brent Smith, Mr. Sharer declared the meeting adjourned at 8:25 pm.

Respectfully submitted,

Date Approved: _____

William Wert,
Manager/Secretary/Treasurer