

**MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
MONDAY, JANUARY 13, 2025**

- 1. CALL TO ORDER:** The January 13, 2025, meeting of Borough Council was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Council President Timothy Hayes, called the meeting to order at 7:31 p.m.

ELECTED OFFICIALS PRESENT:

Mayor:	Chris Hayes	
Council:	Timothy Hayes	Jeffrey Sharer
	Brent Smith*	Matthew Mayes
	Philip Kessler	Keeley Rosenthal
	Sean Brennan	

APPOINTED OFFICIALS PRESENT:

Borough Manager:	Colleen M. Pursell
Borough Solicitor:	Scott MacNair, Esq.
	Vicki Kushto, Esq.*
Borough Engineer:	Erik Garton, P.E.
	Matt Bailor, P.E.*
Police Chief:	Michael Regan
Fire Chief:	Dale Meyers
Emergency Management Coordinator:	Michael Tuttle*

*Not Present

**Late Arrival

- 2. Pledge of Allegiance:** President Hayes led Council and the audience in the Pledge of Allegiance.
- 3. Council President Announcements:** President Hayes had no comments at this time.
- 4. Public Comment on Non-Agenda Items:** There were no comments at this time.
- 5. Approval of Minutes:**
- 5.1. Minutes of Meeting of December 9, 2024 and December 23, 2024:**

Motion by Mr. Sharer, seconded by Mr. Mayes and unanimously carried, the minutes of December 9, 2024 and December 23, 2024 meetings were approved, as amended.

6. Payment of Bills:

- 6.1. Bills List dated December 23, 2024 in the amount of \$90,620.27 and the Bills List dated January 13, 2025 in the amount of \$245,169.40 (all funds):**

Motion by Mr. Mayes, seconded by Mr. Brennan and unanimously carried, Council approved the bills list for December 23, 2024 in the amount of \$90,620.27 and the bills list dated January 13, 2025 in the amount of \$245,169.40.

7. Borough Official Reports:

7.1. Dublin Fire Company: Chief Meyers provided Council with the December 2024 report. They responded to twenty-one (21) calls, three (3) of those calls were in the Borough. Council welcomed Chief Meyers.

7.2. Mayor: Mayor Hayes wished everyone a happy and successful New Year. He relayed that he reached out to Senator Jarrett Coleman regarding the watershed grant for Village Green. The meeting to approve the award is scheduled for January 29, 2025. If approved the grant is approximately \$80,000. Both Senator Coleman and Representative Labs are aware of the Borough's request for an LSA grant for a new dump truck for the Public Works Department. Mayor Hayes shared that Senator Coleman is interested in coming to Dublin in February or March to do a Town Hall style forum presentation for the public.

7.3. Borough Manager: Ms. Pursell provided Council with the Manager's Report for December 2024 / January 2025. A discussion began regarding some complaints received about construction noise at the 144 N Main Street site. Work starts too early in the morning and on weekends outside of the agreement with Dublin Borough. Ms. Pursell stated that she will follow up with the developer to address the issue.

7.4. Chief of Police: Chief Regan provided Council with the Police Report for December 2024, which included 125 total incidents. The Bus Patrol School Bus Violation Program resulted in 36 referrals, of which 25 were approved for citations. Officers participated in two(2) Shop With a Cop events. One event was with Plumstead Township, held at the Hilltown Walmart. The other was with Quakertown Borough which was held at the Quakertown Walmart. Officers participated in the Dublin Holiday Gathering held at The Square. Officer Gol attended Armorer's Recertification School. Chief Regan attended a Police Liability Seminar hosted by DVIT. Sergeant Kirk, Officer Motta and Officer Browne attended taser training. Officer Foster, Officer Bastek and Officer Burkhardt attended baton training. Sergeant Jones, Officer Foster and Officer Burkhardt attended control tactics training. Detective McClelland and Officer Foster took the yearly MPOETC training. The PA State Police "calls handled" report was not available at the time of the report.

7.5. Borough Engineer: Mr. Garton thanked Council for the opportunity to serve as the Borough's Engineer.

7.6. Borough Solicitor: Mr. MacNair had no comments at this time.

8. Discussion Items:

8.1. Resolution 2025-01 Appointments: President Hayes stated that all Professional Appointments and Officials, Check Signers and Appointments of Delegates to Dublin Borough Boards, Commissions and Committees will remain the same for 2025.

Motion by Mr. Brennan, seconded by Mr. Kessler and unanimously carried, adopting Resolution 2025-01, Acknowledgement Professional Appointments and Officials, Check

Signers and Appointments of Delegates to Dublin Borough Boards, Commissions and Committees.

8.2. Resolution 2025-02: Updating Fee Schedule: Ms. Pursell requested three (3) changes to the 2025 Fee Schedule.

Motion by Mr. Mayes, seconded by Ms. Rosenthal and unanimously carried, adopting Resolution 2025-02, 2025 Fee Schedule as presented.

8.3. Resolution 2025-03: Plan Revision for Land Development – Perkiomen Apartments: Ms. Pursell advised Perkiomen Apartments has submitted their Sewage Planning Module. Gilmore & Associates has reviewed the submission and deemed it acceptable. Part of the submission requires Council to adopt a Resolution in order to submit the module to DEP.

Motion by Mr. Kessler, seconded by Mr. Brennan and unanimously carried, adopting Resolution No. 2025-03, the Plan Revision for New Land Development for the Perkiomen Apartments.

8.4. Authorization to Release Pay Estimate 3 Final for Reactor Tank B Coating Rehabilitation Project: Ms. Pursell stated that CKS Engineers has inspected the work and has recommended the release of the final payment to Allied Painting, Inc.

Motion by Mr. Brennan, seconded by Ms. Rosenthal and unanimously carried, authorizing the Release of Pay Estimate 3 FINAL for the Reactor Tank B Coating Rehabilitation Project in the amount of \$111,277.50 to Allied Painting, Inc.

8.5. Authorization to Advertise Bid - Middle Road Paving Project: Ms. Pursell gave a brief overview of the project and the need to advertise for bids. Mr. Sharer asked for clarification of the Borough's financial obligation on the project. A discussion began regarding the necessary sidewalk replacements required to be completed by May 1, 2025. Ms. Pursell stated a third letter will be mailed in the upcoming weeks reminding the affected residents of these required repairs.

Motion by Mr. Sharer, seconded by Mr. Kessler and unanimously carried, authorizing advertisement of the Middle Road Paving Project Bid.

8.6. Discussion on Old Camera System: In 2024 Dublin Borough updated the security camera system at Borough Hall. Chief Regan was asked by Lieutenant Dan Gol of the Bucks County Park Rangers, who also serves as a Part-Time Dublin Borough Police Officer, if the Borough would be willing to donate the old camera system to the Bucks County Park Rangers.

Motion by Mr. Sharer, seconded by Mr. Kessler and unanimously carried, authorizing the donation of the old security camera system to the Bucks County Park Rangers.

8.7. Authorization to Advertise 2009 Crown Victoria on Municibid: Ms. Pursell advised Council that Chief Regan requested the sale of the department's 2009 Crown Victoria. She requested authorization to list the vehicle on Municibid once the police department removes all equipment and decals. Chief Regan suggested a reserve bid of \$1,500.

Motion by Mr. Sharer, seconded by Mr. Brennan and unanimously carried, authorizing the sale of the police department's 2009 Crown Victoria on Municibid.

8.8. Discussion on Alternative Energy Ordinance Amendment: President Hayes gave an overview of the discussion held by the Community Development Committee in December of 2024. The proposed changes included adding definitions and their respective sections that address energy sources using Middletown Township's Ordinance as a guide to prepare a draft Alternative Energy Ordinance Amendment.

Motion by Ms. Rosenthal, seconded by Mr. Brennan and unanimously carried, authorizing the Solicitor to prepare an Alternative Energy Ordinance Amendment draft.

9. Committee Reports: Mr. Mayes announced Community Day is scheduled for Saturday, June 7 from 1:00 pm – 5:00 pm. The next Community Development Meeting will be held on February 24, 2025 at 6:30 p.m.

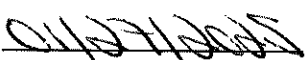
10. Public Comment: There were no public comments at this time.

11. Comments from Council Members: Mayor Hayes started a discussion regarding the Borough's current means of alerting the residents of up-to-the-minute changes happening. President Hayes suggested adding this discussion to the next agenda. Chief Regan showed Council a graphic of the design for the new police vehicle.

12. Adjournment: Upon motion by Mr. Sharer, the meeting was adjourned at 8:06 p.m.

Respectfully Submitted,

Date Approved:




Colleen M. Pursell, Manager/Secretary