

**MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
MONDAY, MAY 12, 2025**

1. **CALL TO ORDER:** The May 12, 2025, meeting of Borough Council was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Council President Timothy Hayes, called the meeting to order at 7:30 p.m.

ELECTED OFFICIALS PRESENT:

Mayor:	Chris Hayes	
Council:	Timothy Hayes	Jeffrey Sharer
	Brent Smith	Matthew Mayes
	Philip Kessler	Keeley Rosenthal
	Sean Brennan	

APPOINTED OFFICIALS PRESENT:

Borough Manager:	Colleen M. Pursell
Borough Solicitor:	Scott MacNair, Esq.
	Vicki Kushto, Esq.*
Borough Engineer:	Erik Garton, P.E.
	Matt Bailor, P.E.
Borough Conflict Engineer:	Tim Fulmer, P.E.*
Police Chief:	Michael Regan
Fire Chief:	Dale Meyers
Emergency Management Coordinator:	Michael Tuttle*

*Not Present

**Late Arrival

2. **Pledge of Allegiance:** President Hayes led Council and the audience in the Pledge of Allegiance.

3. **Council President Announcements:** President Hayes had no comments at this time.

4. **Public Comment on Non-Agenda Items:** There were no comments at this time.

5. **Approval of Minutes:**

- 5.1. **Minutes of Meeting of April 28, 2025:**

Motion by Mr. Kessler, seconded by Mr. Mayes and unanimously carried, approving the minutes of April 28, 2025 meetings, as presented.

6. **Payment of Bills:**

- 6.1. **Bills List dated May 12, 2025 in the amount of \$50,143.06 (all funds).**

Motion by Mr. Mayes, seconded by Ms. Rosenthal and unanimously carried, approving the bills list for May 12, 2025 in the amount of \$50,143.06.

7. Borough Official Reports:

7.1. Dublin Fire Company: Chief Meyers provided Council with the April 2025 report. They responded to twenty-three (23) calls, three (3) of those calls were in the Borough. He pointed out that even with the rain, brush fires continue to be a problem especially on windy days.

7.2. Mayor: Mayor Hayes gave a reminder that State of the State Address with State Senator Coleman will be held on Wednesday, May 21, 2025 at 12:00 pm at the Station. The event will include a walking tour of many Main Street businesses.

7.3. Borough Manager: Ms. Pursell gave a reminder that utility bill payments are due Thursday, May 15, 2025.

7.4. Chief of Police: Chief Regan provided Council with the Police Report for April 2025, which included 155 total incidents. The Bus Patrol School Bus Violation Program resulted in 22 referrals, of which 10 were approved for citations. Chief Regan, Officer Gol, and Officer Brodbine completed MPOETC recertification. Chief Regan served on the oral board for Bedminster Township promotional interviews. He and Detective McClelland attended the Cody Connect Conference in Hershey for training on the new Pathfinder Records Management System platform. The Spring 2025 Drug Take Back Event was held at the Dublin Volunteer Fire Department. The collection totals were as follows: Take Back Day: 71.58 lbs., Lobby box: 45.72 lbs. for a Total Turned Over for Destruction: 117.3 lbs. The PA State Police "calls handled" reported one call overnight in the Borough: a harassment complaint.

7.5. Borough Engineer: Mr. Garton had no comments at this time.

7.6. Borough Solicitor: Mr. MacNair had no comments at this time.

8. Discussion Items:

8.1. Request for Fire Police – Milford Township: Ms. Pursell advised that a request was received from Milford Township for Fire Police assistance at their Volunteer Fire Company Annual Carnival scheduled for June 24th – June 28th and their Annual AG-Daze Event scheduled for September 13th.

Motion by Mr. Brennan, seconded by Mr. Kessler and unanimously carried, authorizing available Fire Police to assist Milford Township at their Volunteer Fire Company Annual Carnival scheduled for June 24th – June 28th and their Annual AG-Daze Event scheduled for September 13th.

8.2. Authorization to Open General Fund CD: Ms. Pursell is seeking authorization to open a new General Fund CD through PLGIT with the bank offering the highest interest rate on June 6, 2025 in the amount of \$250,000.00

Motion by Mr. Mayes, seconded by Ms. Rosenthal and unanimously carried, authorizing opening a new General Fund CD through PLGIT with the bank offering the highest interest rate on June 6, 2025 in the amount of \$250,000.00.

8.3. Discussion on Well No. 2 Evaluation: Mr. Garton gave a summary of the letter dated May 7, 2025 from Gilmore & Associates. He stated Michael McHugh of Dublin Borough Public Works, reported that the Well levels at Well No. 2 (near the Water Tower) have been running low. Due to this observation, steps were taken to evaluate the Well and it was determined by Gilmore & Associates that the Well needs to be hydro fractured to improve the capacity of the well. Raab Well Drilling, Inc. has provided an estimate of \$6,209.00 to perform the work, if approved.

Motion by Mr. Mayes, seconded by Mr. Kessler and unanimously carried, approving Raab Well Drilling, Inc. to perform the Hydro-Frac on Well #2 per Estimate #6548 dated May 6, 2025 for \$6,209.00.

8.4. Authorization to Advertise Bid for Village Greene Basin Project: Mr. Garton gave an overview of the project and the grant that was awarded. On May 6, 2025 Gilmore & Associates and Borough staff met at the Village Greene Basin to discuss basin repairs. During the meeting, the addition to the project of basin inflow pipes and flared end sections were discussed. Mr. Sharer asked for clarification of the additional work suggested. Mr. Garton explained that the inflow pipes coming into the basin from Cobblestone Road were rusted out and collapsed as well as some pipes going out to Deep Run Road. This work would be in addition to the grant but can be bid alternates for Council's consideration.

Motion by Mr. Sharer, seconded by Mr. Mayes and unanimously carried, authorizing to advertise Bid for Village Greene Basin Project.

8.5. Discussion on Ordinance No. 149 Nonessential Water Use: Mr. MacNair explained that currently the Ordinance adopted in 1984 related to public, as well as private wells, prohibits the watering of lawns, flowers, vehicles, etc. and filling swimming pools. There is also a restriction for service of water at restaurants unless specifically asked for by customers. A discussion began regarding how the Ordinance can be updated or amended to be most effective. Mr. Sharer added that a provision should be added that would allow the Borough to declare an emergency outside of the typical emergencies declared by the County or State. Fines imposed and enforcement of the Ordinance were also discussed. Mr. MacNair advised any changes to the Ordinance must be advertised.

Motion by Mr. Mayes, seconded by Mr. Brennan and unanimously carried, authorizing the Borough Solicitor to prepare a draft amendment to Ordinance No. 149 such that these current prohibited uses are prohibited during the time of emergency.

9. Committee Reports: Mr. Mayes announced there will be an on-site review at Supplee Park on May 28, 2025 at 4:00 pm for Community Day. Additionally, he requested authorization for \$100.00 to purchase lottery tickets for a raffle prize sponsored by Dublin Borough.

Motion by Mr. Sharer, seconded by Mr. Mayes and unanimously carried, authorizing the purchase of a \$100.00 lottery basket for a raffle prize sponsored by Dublin Borough.

Ms. Pursell mentioned that a Food Drive is also taking place during Community Day and donations can be dropped off early at Borough Hall as well.

10. Public Comment: There were no public comments at this time.

11. Comments from Council Members: There were no comments from Council Members at this time.

12. Executive Session to Discuss Potential Litigation

13. Adjournment: Upon motion by Mr. Sharer, the meeting was adjourned at 8:02 p.m.

Respectfully Submitted,

Date Approved: 05/07/2025

Colleen M. Pursell
Colleen M. Pursell, Manager/Secretary