

**MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
MONDAY, JUNE 12, 2017**

- 1. CALL TO ORDER:** The June 12, 2017 meeting of Borough Council was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Council President, Jeffrey Sharer called the meeting to order at 7:30 p.m.

ELECTED OFFICIALS PRESENT:

Mayor:	Chris Hayes*	
Council:	Jeffrey Sharer	Brent Smith*
	Matthew Mayes	Gary Mast
	John Sherer	Kent Moore
	William Benonis	

APPOINTED OFFICIALS PRESENT:

Borough Manager:	Angela P. Benner
Borough Solicitor:	Michael Kracht, Esq.
Borough Engineer:	Thomas F. Zarko, P.E.
Police Chief:	Brian Lehman
Fire Chief:	Kevin Nugent*
Emergency Management Coordinator:	M. Philip Myers

*Not Present

**Late Arrival

- 2. Pledge of Allegiance:** Mr. Sharer lead the Council and audience in the Pledge of Allegiance.
- 3. Council President Announcements:** There were no announcements from Council President at this time.
- 4. Public Comment on Non-Agenda Items:** Mrs. Shultz thanks the community day committee for a great Dublin Day.
- 5. Approval of Minutes:**

5.1. Minutes of Meeting of May 22, 2017:

MOTION: A motion was made by Mr. Mast, seconded by Mr. Sherer and unanimously approved to accept the May 22, 2017 Minutes as written.

6. Payment of Bills:

6.1. Bills List dated June 9, 2017 for \$44,980.75:

MOTION: Upon motion by Mr. Mayes, seconded by Mr. Benonis, the Council unanimously approved the Bills List dated June 9, 2017 for \$44,980.75.

7. Borough Official Reports:

- 7.1. Dublin Fire Company:** Mr. Myers presented the Dublin Fire Company report for May 2017.
- 7.2. Mayor:** There was no report at this time.
- 7.3. Borough Manager:** Ms. Benner presented the Manager's Report for May 2017.

7.4. Chief of Police: Chief Lehman presented the Police Report for May 2017. After the presentation of the Police Report, Mr. Mast thanked the Police Department for everything they do for Dublin Day and stated that their efforts help to enrich the event.

7.5. Borough Engineer: Mr. Zarko presented the Engineer's Report for May 2017. Mr. Zarko provided an updated on the Crosswalk Project stating that the anticipated start date is in August with an end date sometime in September. Per Council's request at the previous meeting, Mr. Zarko ask the low bidder for the project what the cost would be to do piano striping at the white striped crosswalks. The estimate was around \$22,000.00. Mr. Zarko requested an estimate from a local contractor who provided an estimate of \$5,620.00 to do the piano key striping and the crosswalk across maple avenue that was not originally part of the scope of work. After some discussion, Council agreed it would be best to go with the local contractor for the piano key striping and the crosswalk along Maple Avenue. Mr. Zarko stated he would bring Council a proposal from the local contractor at a future meeting.

8. Discussion Items:

8.1. Employee Handbook: Ms. Benner stated that she is still working on updating the Employee Handbook as requested by Council at their previous meeting. Mr. Moore stated that the Personnel Committee will meet once the final draft is completed and then present it to council.

8.2. Sanitary Sewer System Root Treatment Proposal: Mr. Zarko presented Council with a proposal that was received from Duke's Root Control, Inc in the amount of \$2,990.00 for the Borough's sanitary sewer system root treatment work. Mr. Zarko stated that Duke's Root Control was the only proposal received and is under the threshold that requires public bidding. Mr. Zarko stated that this process should last 3 years and it was a budget capital project. Mr. Sharer requested that the root treatment be videotaped.

MOTION: A motion was made by Mr. Mayes, seconded by Mr. Sherer and unanimously approved to accept the May 22, 2017 Minutes as written.

8.3. Execution of Deed of Dedication (John Eorio – Moyer Subdivision): Mr. Kracht stated that John Eorio has executed the Deed of Dedication that dedicates the right-of-way in the front of his property along Deep Run Road to Dublin Borough.

8.4. Waiver of Maintenance Bond (Moyer Subdivision): Mr. Kracht stated that a maintenance bond typically has an 18-month period and then the project has a final inspection completed by the Borough Engineer, CKS, for approval to release the maintenance bond. Given the amount of time that has passed since the Moyer Subdivision has been completed, the developer has formally requested to have the 18-month maintenance bond period waived. The Waiver of Maintenance Bond for the Moyer Subdivision was tabled until a future meeting. Mr. Zarko stated that the outstanding items have been reviewed and the remaining items are two sidewalk blocks, seeding and other minor sediment controls. Mr. Zarko stated he would be ok with waiving of 18-month maintenance period contingent upon complying with the outstanding items.

Mr. Moore brought up his concern that the street light that was supposed to be installed along Cobblestone was actually installed at the end of the street where additional lights already exists. Mr. Moore would like to see the light installed where it was supposed to be installed, because Cobblestone is a dark road. Mr. Zarko stated that the change was approved by the light consultant. Mr. Zarko did add that the developer will also have to pay a fee in lieu of in the amount of approximately \$5,600.00 for street trees. At this time, Mr. Kracht recommended that waiver of the maintenance bond approval be tabled until this is looked into deeper.

8.5. Rickerts Road and High Street Proposed Improvements: Ms. Benner stated that Council has been provided quotes from CKS in their meeting packets for proposed improvements on Rickerts Road and High Street. Both streets have an estimate for temporary improvements and full improvements. Mr. Sharer brought

up concern with storm water and Mr. Zarko stated that the swales that were installed along Rickerts Road will keep the water off the road. Additionally, Mr. Zarko stated that he does not see a problem with storm water runoff on High Street but his office can look at the road to make sure. Mr. Mayes asked how long the temporary improvements would last and Mr. Zarko responded stating they temporary repairs would last around 5 years. After additional discussion, Council decided to look at bidding out the project with a base bid for Rickerts Road full improvements, an alternate bid for temporary improvements to High Street and another alternate bid for full improvements to High Street.

MOTION: A motion was made by Mr. Sherer, seconded by Mr. Mayes, and unanimously approved to authorize CKS Engineers to put together a bid packet that would have a base bid for full repairs to Rickert Road, an alternate bid for temporary repairs to High Street and another alternate bid for full repairs to High Street.

8.6. MBA Proposal for Remotely Operated Vehicle Evaluation on the Dublin Water Tank: Mr. Zarko presented Council with a proposal from MBA for a Remotely Operated Vehicle (ROV) evaluation on the 150,000 gallon legged elevated water tank known as the “Dublin Tank”, located at 162 South Main street. Mr. Zarko stated that this is budgeted as a capital project for 2017. Mr. Zarko stated that the proposed cost is consistent with the estimate included within the project budget and recommends council’s acceptance of the proposal in the amount of \$3,800 for the evaluation, inclusive of all expenses and \$500 for the preparation of an inventory of the existing cell antennas on the tank for the Borough’s records. Total cost would be \$4,300. Mr. Zarko added that having inventory completed at the same time would allow the Borough to see if there is any obsolete equipment that can be removed by the carrier.

Mr. Sharer asked how the work could be completed remotely. Mr. Zarko stated that a camera that is disinfected is used to check surfaces visually. Mr. Zarko also stated that although the evaluation was completed 3 years prior, it was recommended at that time to complete another evaluation in 3 years with repainting of the water tower to take place in 5 years. There is a chance that the evaluation could push back the timeline for when repainting would be required.

MOTION: A motion was made by Mr. Mast, seconded by Mr. Benonis, and unanimously approved to accept the proposal from MBA in the amount of \$4,300 to perform a Remotely Operated Vehicle Evaluation on Dublin Borough’s 150,000 gallon legged elevated water tank and to prepare an inventory of the existing cell antennas on the tank for the Borough’s records.

9. Committee Reports: Mr. Mast provided a report on Dublin Day that was held on Saturday, June 3 at Supplee Park. Mr. Mast stated that it was a beautiful day that brought out a nice crowd of people. Everyone in attendance seemed to enjoy themselves. Mr. Mast stated that the shuttle was running all day and that there was no damage to the facilities. Mr. Benonis added that Bucks County Brewery stated that they loved it and cannot wait to come back in 2018. Mr. Sherer stated that he received positive feedback about the event.

10. Other Business: There was no other business at this time.

11. Public Comment: There was no public comment at this time.

12. Comments from Council Members: Mr. Sherer asked if there was a way to get larger maps of the Borough in the meeting room. Ms. Benner stated that she has spoken with Mr. Zarko about obtaining these and his office is currently working on them for us.

13. Adjournment: Upon motion by Mr. Moore, the meeting was adjourned at 9:25 p.m.

Respectfully Submitted,

Date Approved: _____

Angela P. Benner,
Manager/Secretary/Treasurer