

**MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
MONDAY, AUGUST 12, 2019**

1. Call to Order: The August 12, 2019 meeting of Borough Council was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Council President, Jeffrey Sharer, called the meeting to order at 7:32 p.m.

ELECTED OFFICIALS PRESENT:

Mayor:	Chris Hayes*	
Council:	Jeffrey Sharer	Brent Smith
	Matthew Mayes	Gary Mast
	John Sherer	Kent Moore
	William Benonis	

APPOINTED OFFICIALS PRESENT:

Borough Manager:	Angela P. Benner
Borough Solicitor:	Michael Kracht,
Esq. Borough Engineer:	Thomas F. Zarko,
P.E. Police Chief:	Michael Regan*
Fire Chief:	Kevin Nugent*
Emergency Management Coordinator:	M. Philip Meyers

*Not Present

2. Pledge of Allegiance: Mr. Sharer lead the Council and audience in the Pledge of Allegiance.

3. Council President Announcements: There were no Announcements at this time.

4. Public Comment on Non-Agenda Items: There were no Public Comments at this time.

5. Approval of Minutes:

5.1. Minutes of Meeting of July 8, 2019:

MOTION: Upon Motion by Mr. Sherer, seconded by Mr. Mast and unanimously carried, the minutes of the July 8, 2019 meeting were approved as written.

6. Payment of Bills:

6.1. Bills List dated July 21, 2019 for \$41,354.38 (all funds):

MOTION: Upon motion by Mr. Sherer, seconded by Mr. Benonis, and unanimously carried, the Council approved the Bills List dated July 21, 2019 for \$41,354.38.

6.2 Bills List dated August 8, 2019 for \$94,510.56 (all funds):

MOTION: Upon motion by Mr. Sherer, seconded by Mr. Benonis, and unanimously carried, the Council approved the Bills List dated August 8, 2019 for \$94,510.56.

7. Borough Official Reports:

7.1. Dublin Volunteer Fire Company: Mr. Meyers presented the Dublin Fire Co. Report for July 2019. Mr. Meyers stated that this year's carnival was a huge success and thanked the Borough's Police Department and all the volunteers who worked the carnival.

7.2. Mayor: There was no report at this time.

7.3. Borough Manager: Ms. Benner presented the Manager's Report for July 2019.

7.4. Chief of Police: Ms. Benner provided Council with the Police Report for July 2019.

7.5. Borough Engineer: Mr. Zarko Presented the Engineer's Report for July 2019.

7.6. Borough Solicitor: There was no report at this time.

8. Discussion Items:

8.1. Supplee Park Trail Award: Mr. Zarko reported that they have solicited proposals from several contractors relative to the proposed modifications to the Supplee Park Trail, which includes; an interconnection between the existing trail and the walkway from Parkside Drive, repair of several sections of deteriorated trail, as well as miscellaneous drainage improvements. After reviewing the proposals, Mr. Zarko recommended awarding the project to the lowest bidder, White Hawk Site Work & Paving for \$19,729.57. Ms. Benner stated that after reviewing the budget, she was able to find the additional funds to cover the cost of the Supplee Park Trail project and agreed with Mr. Zarko's recommendation to award the project to the lowest bidder.

MOTION: Upon motion by Mr. Mast, seconded by Mr. Benonis, Council unanimously awarded the Supplee Park Trail project to White Hawk Site Work & Paving, in the amount of \$19,729.57.

8.2. 2019 Internal Video Inspection of Sanitary Sewer Bid Proposals: Mr. Zarko reported that they have completed their review of the bid proposals that were submitted to the Borough for the 2019 Internal Video Inspection of Sanitary Sewers. The work to be performed under the base bid contract includes the flushing and internal video inspection of approximately 14,631 L.F. of 8", 4,872 of 10" and 497 L.F. of 12" VCP/AC/PVC/DIP in the sanitary sewer system in various areas within Dublin Borough and Bedminster Township. In addition to the base bid contract work the bidding documents required the submission of pricing for one (1) potential add/alternate bid item which would include the flushing and internal video inspection of an additional 452 L.F. of 8" VCP/PVC/AC/DIP sanitary sewer that can be added to the Contract at the discretion of Borough Council.

After reviewing the bid packages submitted for the project, Mr. Zarko stated that they reviewed the prices contained within each contractor's bid and acknowledged receipt of the 10% bid bond required by the Contract Documents in conjunction with the bid submission. Considering the prices contained within the bid packages submitted, there is one bidder that could potentially be considered as the lowest bidder based upon the base bid pricing and/or the potential add-alternate bid item; namely, Sewer Specialty Services Company, Inc of Leicester, New York. Mr. Zarko stated that they have reviewed the references and qualifications of the aforementioned bidder and have found the same to be in order. Based on this information, Mr. Zarko recommended that the Borough consider awarding the Base Bid Contract plus the alternate/add-on bid item to Sewer Specialty Services at the bid price of \$67,332.15.

Mr. Moore asked if this work must be completed every five years. Mr. Zarko stated that this could be done every 5 to 10 years, it all depends on how long the grouting lasts. Mr. Zarko also stated that the whole system was video inspected around 10 to 15 years ago, and at that time it was the vitrified pipes that were the problem. The Borough has since performed repairs of the area that were identified from those inspections and now the Borough needs to re-video the lines to see if there are any additional problems that have developed. Mr. Moore expressed his concern with all the videoing that the Borough does. Mr. Mast stated that performing video inspections is prevention and it is worth the expense to inspect and repair as needed instead of waiting until the minor repairs become larger repairs, which in the long term, would cost the Borough more money.

Mr. Moore asked how long the expected life is of the pipes and if the bid proposal before council for consideration covers the entire Borough. Mr. Zarko stated that the expected life of the pipes is 50 years and that the bid proposal covers all the problem areas in the Borough. Mr. Sharer added that by re-lining the pipes, like the Borough has done in the past, they will not have to replace the pipes.

MOTION: Upon motion by Mr. Mast, seconded by Mr. Sherer, Council unanimously awarded the 2019 Internal Video Inspection to Sewer Specialty Services Company, Inc. in the amount of \$67,332.15.

8.3. Well Nos. 1 and 2 Electrical System Upgrades Bid Proposals: Mr. Zarko reported that they have completed their review of the bid proposal for Well Nos. 1 and 2 Electrical/Control System Upgrades. This project involves various electrical and control system improvements at the Well House Building serving Well Nos. 1 and 2 including; the replacement of the well pump control panel and control system, installation of a new alarm system, new building ventilation fan and louver, new lighting and receptacles, new power feed to the existing unit heater and other miscellaneous items. Mr. Zarko stated that based on the review of the low bidders' qualifications, he recommends that the Well Nos. 1 and 2 Electrical/Control System Upgrade Project, Contract No. 1442-4 be awarded to GS Developers, Inc. at the bid price of \$78,000.00.

Mr. Sharer asked what the exact problem is with the current electrical/control systems. Mr. Zarko stated that the control systems are outdated, and this project will bring them up to current code as well as improve them. The pressure controls are currently at Well No. 3, and the control system should be located at the well house that is closest to the water tank, thereby providing a quicker response if there is a problem with the water tank.

MOTION: Upon motion by Mr. Mayes, seconded by Mr. Mast, Council unanimously awarded Well Nos. 1 and 2 Electrical System Upgrades to GS Developers, Inc. in the amount of \$78,000.00.

8.4. Resolution 2019-08 Amending F.Y. 2019 Budget: Ms. Benner presented Resolution 2019-08 that would formally amend the F.Y. 2019 budget to account for unbudgeted park improvements and repairs. Ms. Benner stated that the Supplee Park Trail Project that was awarded earlier in the evening was originally budgeted for \$5,000.00, but due to the increase in scope has now become a capital project, and therefore should be paid out of the General Fund Capital account.

MOTION: Upon motion by Mr. Smith, seconded by Mr. Sherer, Council unanimously approved Resolution #2019-08 formally amending the F.Y. 2019 Budget to account for unbudgeted park improvements and repairs.

9. Committee Reports: Mr. Smith announced that Finance Committee will meet on September 9, 2019.

10. Other Business: Mr. Mast asked for clarification on the lagoon liner charge of \$3,750. Mr. Zarko stated that they had to resurvey the sludge volume to have an accurate amount for the bid documents for the liner project replacement that is scheduled to be completed in the summer of 2020.

Mr. Sharer asked when the bids will go out for the 2020 road program and also asked if Council could be provided with the list of impacted homeowners that have to address their curbs, sidewalk, and/or driveway aprons. Mr. Moore also asked for clarification on what the different markings spray painted on the road and sidewalks mean. Mr. Zarko stated that the bids for the road project should go out in February of 2020 and that he will look into what the different markings are and get back to Council with that information.

11. Public Comments: Mr. Meyers asked Council about the status of the crosswalk repairs. Ms. Benner stated that the Borough has hired McMahon Associates to perform an evaluation of the crosswalks and is waiting for that report to come back. Mr. Meyers also asked if the traffic light at the shopping center was

changed since the main water break, because the timing is off. Ms. Benner stated that she will look into this and if the timing is off, she will have it corrected. Mr. Meyers also inquired into where the post office will be located since their current building is to be demolished. Mr. Sharer stated that the Dublin Town Center project has proposed the post office be relocated into the proposed new mixed-use building, however, the developer is trying to work out details with the Federal Government.

12. Comments from Council Members: Mr. Smith stated that the women's group of Perkasio will be having a Motorcycle Motor Run, it is an Awareness & Prevention for Suicide on September 14th and suggested to putting Dublin's Police motorcycle in the Motor Run. Mr. Smith stated that if the police department can participate that he would like the Borough to cover the cost of the rider.

13. Executive Session: Mr. Sharer stated that Council would be meeting in executive session to discuss litigation items for Ash Gas and Milnik.

14. Adjournment: Upon motion by Mr. Smith, the meeting was adjourned at 8:34 p.m.

Respectfully Submitted,

Date Approved: _____

9/9/2019


Angela P. Benner, Manager/Secretary/Treasurer