

**MINUTES OF DUBLIN BOROUGH COUNCIL MEETING
MONDAY, MAY 11, 2015**

CALL TO ORDER: The Monday May 11th Council Meeting was held in Borough Hall at 119 Maple Avenue, Dublin, and called to order at 7:30 p.m. by Council President Jeffrey Sharer. The Pledge of Allegiance was recited.

ELECTED OFFICIALS PRESENT

Mayor:	Chris Hayes	
Council:	John Munley *	Jamie Priester *
	Robert Pavlek	Brent Smith
	Jeffrey Sharer	Gary Mast
	Matthew Mayes	

APPOINTED OFFICIALS

Borough Manager:	William Wert
Borough Solicitor:	Michael Kracht, Esq.
Borough Engineer:	Thomas F. Zarko, P.E.
Police Chief	Brian Lehman *
Fire Chief	Kevin Nugent *

* Not present

**late arrival

VISITORS REGISTERED: Dan Rymdeika – 114 Deep Run Road, Frank Knisley – 106 North Main Street, Florence Rodgers – 114 South Main Street, Phil Meyers – North Main Street.

COMMUNITY COMMENTS: None.

MINUTES OF PREVIOUS MEETING – April 27, 2015: After some discussion, **ON A MOTION** by Brent Smith, seconded by Gary Mast, all present voted in favor to approve the minutes of the April 27th, 2015 Council Meeting. **Motion carried 5-0.**

MAY 8, 2015 BILLS LIST: Mr. Wert presented to Council for approval the current bills list dated May 8th, 2015.

After some discussion and questions, **ON A MOTION** by Robert Pavlek, seconded by Brent Smith, all present voted in favor to approve the Bills List of May 8th, 2015. **Motion carried 5-0.**

BOROUGH OFFICIALS REPORTS:

1. Dublin Fire Company: Dublin Fire President Phil Meyers submitted to Council a written report for Dublin Fire Company for the month of April.
2. Mayor: No Report.
3. Borough Manager: Mr. Wert presented some highlights from his written report as follows;

a) Utilities Revenue Analysis Summary:

1. Delinquent Accounts:

ii. Current Due:	\$196,420.77
iii. 60-Days:	\$19,996.23
iv. 90-Days:	\$61,201.86 (\$36,874.08 after liens)

v. Total Delinquents:	\$81,198.09
vi. Amount of Liens:	\$24,327.78
vii. Total Outstanding:	\$277,618.86

2. Delinquents Collections Since 1/1/15: \$43,384.77

- b) Main Street Signage: As a result of an offered for free services, Mr. Wert toured Main Street with Traffic Engineer Jeff L'Amoreaux to inventory all the traffic control signs. As a result of this tour, a total of ten (10) signs have been identified that could be removed. Most of these do not require PennDOT approval. Mr. Wert will be working with Jeff to develop a final report for Council review at a future meeting.

Discussion took place regarding blind pedestrian signs and PennDOT involvement in removing them. It was stressed that the goal is to decrease sign pollution in the Borough.

- c) 123 North Main Street – Dublin TEC Center: Mr. Wert has had multiple discussions with Tim Fielder and Ann Kuznicki regarding the TEC Center. Issues they are looking to address include signage, removing the large trees out front, cut through traffic and traffic calming devices (speed humps) and general curb appeal improvements to generate new tenants. They will be hosting an Entrepreneurs Discussion Group on May 20th from 6:30 – 9:00pm. A flyer was distributed for reference.

It was requested that an e-mail and social media blast be sent out by the Borough to help generate awareness.

- d) Pennridge Area Coordinating Committee: Written report submitted.
- e) 2015 APMM/NJMMA Annual Conference: Mr. Wert will be attending a training conference on May 19 – 21, 2015.

4. Police Chief: No Report.

5. Borough Engineer:

a. Capital Improvement Projects:

- 1) Residential Water Meter Replacement Project Update: Contract has been awarded and paperwork will be returned shortly. Residential Water Meters will be delivered in the next two weeks and the project is expected to be done on schedule.
- 2) Crack Sealing: All scheduled crack sealing has been completed. Some cracks were more severe than expected due to the harsh winter. The project came in under \$19,000. More crack sealing may be needed next year and may need to be factored into the budget. Discussion took place regarding borrowing options for projects.
- 3) CDBG Grant: The Community Development Block Grant has been submitted for crosswalks. The estimated cost is \$162,500. The grant request is for the entire \$162,500 with no match. Questions and discussion occurred regarding crossbars and crosswalks in the Borough.

6. Borough Solicitor: No Report.

DISCUSSION/ACTION ITEMS:

1. 2015 Internal Video Inspection of Sanitary Sewer – Bid Proposals: Three bid proposals were submitted for video inspection of the Main Street sanitary sewer line to check for infiltration issues. The Main Street section of the line has not been video inspected previously. Questions and discussion took place about the details of the inspection process. Two bid submissions were received for the private lateral inspections. Council members and Mr. Zarko discussed the specific process as it relates to the homeowner. It was mentioned that no illegal connections have been found but there is reason to believe storm water is entering the system. Also reviewed are the Borough's need to enforce the ordinance, and the homeowners' responsibility to fix problems detected. The total budget for sewer inspections is \$16,000 and total projected cost for both inspections is \$14,959.

After discussion and questions, **ON A MOTION** by Matt Mayes, seconded by Brent Smith, all present voted in favor to award the contract for internal video inspection of the sanitary sewer Main Street line to the low bidder Tri-State Grouting, LLC of Newark, Delaware, not to exceed \$11,875. **Motion carried 5-0.**

After some discussion and questions, **ON A MOTION** by Robert Pavlek, seconded by Gary Mast, all present voted in favor to approve the contract for private lateral I&I sewer condition assessment to No Dig Pipeliners, Inc. of Downingtown. The total cost is not to exceed \$3,084.50. **Motion carried 5-0.**

2. Street Improvement Fund Stormwater Repairs:

a) Rickerts Road (East): Mr. Wert and Mr. Zarko have met with Mr. Moyer, who seems amenable to granting a temporary construction easement with a few caveats. He may want the wood from the trees cut down to stay on the property for his use, and he may want to use the soil from swale regrading to use elsewhere on his property. There was discussion concerning how much time it will take to prepare the bid and complete the project. Funding options for this and other road projects were also discussed. There was a **CONSENSUS** for Mr. Wert to obtain verbal approval from property owner Mr. Moyer. Upon verbal approval Mr. Zarko and Mr. Kracht are authorized to proceed with easement and bid documentation preparation.

b) Elephant Road Sink Hole: PennDOT and Senator McIlhinney's office have been contacted about the urgent need to replace the 30" storm water drainage pipe. PennDOT has offered various width pipes which are unacceptable due to structural and capacity issues. Contractor cost estimates for plastic pipe only range from \$19,000 to \$55,000. The low bidder Passerini Construction can furnish materials and do installation for \$36,100. Mr. Wert has contacted PennDOT again to see if they can order and furnish the necessary pipe. In addition, Mr. Kracht stated for the record that the Elephant Road repairs are an emergency due to concerns for further road collapse, therefore an approved project that doesn't require a formal bid process. There was some discussion and questions from Council members regarding types of pipe, alternatives and sources.

ON A MOTION by Brent Smith, seconded by Robert Pavlek, all present voted in favor to grant conditional approval pending PennDOT response, to Passerini Construction for labor and materials to replace 30" storm water pipe, as an emergency measure, not to exceed \$36,100. **Motion carried 5-0.**

c) Fire Police Request for Chalfont 5K Race: Mr. Wert presented to Council a request from Chalfont Borough for Fire Police assistance on June 6th, from 7:00 to 10:00 a.m. for a 5K

race and Fun Run taking place.

ON A MOTION by Gary Mast, seconded by Robert Pavlek, all present voted in favor to approve request for Fire Police assistance on June 6th to Chalfont Borough. **Motion carried 5-0.**

COMMITTEE REPORTS: None.

OTHER BUSINESS: Mr. Kracht requested it be noted in the minutes a clarification of the term “potential litigation” mentioned under Executive Session in the minutes from the April 27th Council Meeting. The term in this case means there is a consent decree related to the Dublin TCE Superfund site involving the EPA and Sequa. Dublin Borough is an interested party only. This means the Borough is part of the litigation simply by definition. Mr. Kracht stated that April 27th Council minutes did not need to be amended.

COMMUNITY COMMENTS: Frank Knisely asked whether concrete pipe could be used to repair Elephant Road if it is available. Mr. Zarko cited increased capacity and longevity as the reasons why plastic pipe is the preferred construction material for the Elephant Road project.

COMMENTS FROM COUNCIL: None.

ADJOURNMENT: Being no further business, **ON A MOTION** by Gary Mast, Mr. Sharer declared the meeting adjourned at 8:30 pm.

Respectfully submitted,

Date Approved: _____

William Wert,
Manager/Secretary/Treasurer