

**MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
MONDAY, OCTOBER 10, 2023**

- 1. CALL TO ORDER:** The October 10, 2023, meeting of Borough Council was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Council President, Jeffrey Sharer, called the meeting to order at 7:31 p.m.

ELECTED OFFICIALS PRESENT:

Mayor:	Chris Hayes	
Council:	Jeffrey Sharer	Brent Smith
	Matthew Mayes	Robert Olsen
	William Benonis	Timothy Hayes
	Philip Kessler*	

APPOINTED OFFICIALS PRESENT:

Borough Manager:	Colleen M. Pursell
Borough Solicitor:	Michael Kracht, Esq.*
Borough Engineer:	Thomas F. Zarko, P.E.*
Police Chief:	Michael Regan
Fire Chief:	Kevin Nugent
Emergency Management Coordinator:	M. Philip Meyers*

*Not Present

**Late Arrival

- 2. Pledge of Allegiance:** President Sharer led Council and the audience in the Pledge of Allegiance.

- 3. Council President Announcements:** There were no announcements at this time.

- 4. Public Comment on Non-Agenda Items:** Ms. Pursell advised that she received a call from resident Susan Angrisani of Station Drive, who represents the HOA at Dublin Crossing. Ms. Angrisani reported that residents have been complaining to their Board about speeding on Elephant Road. She stated that motorists are increasing their speed in an attempt to make the green light at Main Street. Ms. Angrisani contacted PennDOT to see if they could assist due to Elephant Road being a state roadway. She was directed to contact the Borough who can request a traffic study. Chief Regan stated that a few years ago they had the speed sign out on Elephant Road and the average motorist was travelling 2 mph over. The consensus of Council was to have the police department post the speed board sign on Elephant Road for a month to see if the data supports the need for a traffic study by PennDOT.

- 5. Approval of Minutes:**

- 5.1. Minutes of Meeting of September 25, 2023:**

Motion by Mr. Olsen, seconded by Mr. Benonis and unanimously carried, the minutes of the September 25, 2023 meeting were approved, as presented.

6. Payment of Bills:

6.1. Bills List dated October 10, 2023, in the amount of \$113,435.70 (all funds):

Motion by Mr. Benonis, seconded by Mr. Timothy Hayes and unanimously carried, Council approved the bills list dated October 10, 2023, in the amount of \$113,435.70.

7. Borough Official Reports:

7.1. Dublin Fire Company: Chief Nugent provided Council with the September 2023 report. They responded to fifteen (15) calls, three (3) of those calls were in the Borough. Chief Nugent requested the Borough provide him with incoming building plans for commercial permits so he can see the changes being made to structures. He also asked Council to consider having future developers install Knox boxes on new structures in case there is a fire. These boxes allow the fire company access to a key, eliminating the need to break windows. President Sharer would like Ms. Pursell to follow up on this request for upcoming development.

7.2. Mayor: Mayor Hayes recognized the Dublin Town Center for having a community pep rally last week for the Phillies. Fox 29 was there and showcased all the businesses at The Station. It was a nice event with a great turnout.

He also mentioned that Dublin Town Center approached him about bringing back Discover Dublin. Their goal is to have all the businesses in Dublin be part of the organization.

7.3. Borough Manager: Ms. Pursell provided Council with her September 2023 report.

7.4. Chief of Police: Council was provided with the Police Report for September 2023, which included 140 total incidents. There were no calls in September covered by the Pennsylvania State Police. Sergeant Kirk attended Plumstead Township Law Enforcement Night with the department's motorcycle. They assisted with the Craft Market on Goldies Way at The Square. Sergeant Kirk and Officer Smith also participated in the NOVA Upstander Day held at the Dublin Volunteer Fire Company. The motorcycle and patrol car were displayed, and "give-aways" were handed out to the public. Chief Regan also announced that we have received the 2023 Bullet Proof Vest Grant Funding.

Mr. Olsen asked if there was a grant for the tasers or body cameras. Chief Regan stated they did receive a body camera grant in June, but they did not get a grant for the tasers. Their department has four (4) body worn cameras, two (2) for the full-time officers and two (2) for the part-time officers.

7.5. Borough Engineer: There was no report at this time.

7.6. Borough Solicitor: There was no report at this time.

8. Discussion Items:

8.1. Acceptance of Resignation – Emergency Management Coordinator: President Sharer read a letter from Phil Meyers that read “Due to my age and health I am stepping down as Emergency Management Coordinator. I want to thank the Council and let you know it was an honor to serve the Borough Council and the citizens of the Borough.

Motion by Mr. Mayes seconded by Mr. Smith and unanimously carried, Council accepted the resignation from Philip Meyers as Emergency Management Coordinator.

8.2. Appointment of Emergency Management Coordinator: President Sharer informed Council that Michael Tuttle has expressed interest in serving as the Dublin Borough Emergency Management Coordinator. President Sharer recommended the appointment of Michael Tuttle.

Motion by Mr. Olsen seconded by Mr. Timothy Hayes and unanimously carried, Council appointed Michael Tuttle as Emergency Management Coordinator.

8.3. Escrow Close Out – Siegel Subdivision: Ms. Pursell explained that on August 26, 2021, Mr. James Siegel established a Professional Service Agreement and an escrow bank account for a land development application on High Street. It has been confirmed with our professionals that the account can be closed. The current balance is \$59.85 plus interest.

Motion by Mr. Mayes, seconded by Mr. Benonis and unanimously carried, Council agreed to close out the Siegel escrow bank account and return the remaining balance of \$59.85 plus interest to Mr. Siegel.

8.4. Discussion / Resolution 2023-09 Police Traffic Enforcement Vehicle Grant: Chief Regan requested authorization to apply for a grant in the amount of \$82,900.00 that can be used for the purchase of a new police vehicle. If awarded, the grant would cover 100% of the vehicle cost, upfitting, decals and a license plate reader. The grant is a disbursement of funds through horse racing and gambling.

Motion by Mr. Benonis, seconded by Mr. Timothy Hayes and unanimously carried, Council approved Resolution 2023-09 for the Police Traffic Enforcement Vehicle Grant.

9. Committee Reports: There were no reports at this time.

10. Other Business: There was no other business at this time.

11. Public Comment: Chief Nugent invited everyone to Fire Prevention at the Fire Company being held on Thursday night from 6:00 PM – 8:00 PM.

12. Comments from Council Members: Mr. Timothy Hayes asked if the Borough was going to add brick to the base of the “Welcome to Dublin” signs at the two (2) entrances.

Mr. Mayes expressed his appreciation for all the hardwork Mr. Philip Meyers did throughout the years as the Emergency Management Coordinator and what he did behind the scenes.

13. Executive Session: President Sharer announced Council would be meeting in Executive Session to discuss a personnel matter and will not be reconvening.

14. Adjournment: Upon motion by Mr. Smith, the meeting was adjourned at 7:58 p.m.

Respectfully Submitted,

Date Approved: 10/23/2023

Colleen M. Pursell
Colleen M. Pursell, Manager/Secretary