

**MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
TUESDAY, OCTOBER 10, 2017**

1. **CALL TO ORDER:** The October 10, 2017 meeting of Borough Council was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Council President, Jeffrey Sharer called the meeting to order at 7:30 p.m.

ELECTED OFFICIALS PRESENT:

Mayor:	Chris Hayes	
Council:	Jeffrey Sharer	Brent Smith
	Matthew Mayes	Gary Mast
	John Sherer	Kent Moore
	William Benonis	

APPOINTED OFFICIALS PRESENT:

Borough Manager:	Angela P. Benner
Borough Solicitor:	Michael Kracht, Esq.*
Borough Solicitor:	Richard Howard, Jr., Esq.
Borough Engineer:	Thomas F. Zarko, P.E.
Police Chief:	Brian Lehman
Fire Chief:	Kevin Nugent*
Emergency Management Coordinator:	M. Philip Myers

*Not Present

**Late Arrival

2. **Pledge of Allegiance:** Mr. Sharer lead the Council and audience in the Pledge of Allegiance.
3. **Council President Announcements:** There were no announcements at this time.
4. **Public Comment on Non-Agenda Items:** Mr. Shultz thanked the borough for repainting the bases of the street lights on Maple Avenue and the bollards around the Town Clock.
5. **Approval of Minutes:**

- 5.1. **Minutes of Meeting of September 25, 2017:** Mr. Benonis stated that the minutes needed reflect that he was not in attendance at the September 25th meeting.

MOTION: A motion was made by Mr. Mayes, seconded by Mr. Moore and unanimously approved to accept the September 25, 2017 Minutes as revised.

6. **Payment of Bills:**

- 6.1. **Bills List dated October 5, 2017 for \$67,913.71 (all funds):**

MOTION: Upon motion by Mr. Moore, seconded by Mr. Benonis, the Council unanimously approved the Bills List dated October 5, 2017 for \$67,913.71.

7. **Borough Official Reports:**

- 7.1. **Dublin Fire Company:** Mr. Myers presented the Dublin Fire Company report for September 2017.

7.2. Mayor: Mayor Hayes stated that Mr. Himmel, the new Part Time Officer is almost done all background checks and getting ready to start training. The Mayor also stated that the Police Department just hired an Administrative Assistant, Brittney Walsh, who started today. The ad for the Chief position will run until the end of October.

7.3. Borough Manager: Ms. Benner presented the manager's report for September 2017. The manager's report included a reminder of the flushing of the water lines scheduled for Oct 15th – Oct 17th as well as draft minutes from the most previous planning commission meeting.

7.4. Chief of Police: Chief Lehman presented the Police report for September 2017. The police report included an announcement of the upcoming coffee and cops event that will be held on Monday October 30, 2017 at Damn Good Café from 7:00 a.m. – 10:00 a.m.

7.5. Borough Engineer: Mr. Zarko provided an updated on the crosswalk project and stated that all the ADA ramps have been installed. The crosswalks have been milled and paved in preparation for stamping of the crosswalks. Mr. Zarko stated the project should be completed by the end of October.

7.6. Borough Solicitor: There was no Solicitor report at this time.

8. Discussion Items:

8.1. Dublin Town Center Sketch Plan: Mr. Loughery stated that he would like to withdraw his Dublin Town Center Sketch Plan at this time, revisit and resubmit in the future. Mr. Loughery stated that after the Planning Commission meeting, where some questions and concerns were brought up, he and his investors decided that it would be best to terminate their agreement of sale with the Dublin Shopping Center. Without the shopping center the stormwater will need to be relocated and the townhomes will be reduced. Mr. Loughery ensured the Council that they are still moving forward and hope to resubmit in November. Mr. Mast asked if anything will be changing with the TEC center, and Mr. Loughery responded stating that the plans for the TEC center will stay the same. Mr. Smith stated that he is on the Planning Commission and the general consensus was to recommend the plan to Council, the intent was to just prepare him for some questions that might arise at the Council meeting. Mr. Hayes thanked Mr. Loughery for all his time and effort and thinks this is a missed opportunity. Mr. Sharer stated that he hopes that Mr. Loughery reconsiders the purchase of the shopping center.

8.2. Professional Services Agreement with Dublin Town Center LP: Ms. Benner stated that Dublin Town Center LP executed a Professional Services Agreement with the Borough and provided the required escrow that will cover professional service fees related to the project.

MOTION: Upon motion by Mr. Mast, seconded by Mr. Sherer, the Council Unanimously approved execution of the Professional Services Agreement with Dublin Town Center LP.

8.3. Act 172: Ms. Benner presented Council with a memo outlining the proposed First Responder Recruitment and Retention Stipend Alternative Incentive Plan. Ms. Benner reviewed the requirements that would be placed on the Borough and the First Responder. Mr. Sharer stated that he would like the plan to apply only to the Dublin Volunteer Fire Company. Mr. Mayes asked about including Point Pleasant EMS. Mr. Myers stated that they are not a volunteer organization. Ms. Benner added that Mr. Kracht researched if individuals who serve on the Dublin Volunteer Fire Company but don't live in Dublin Borough could qualify for the stipend and the research stated that the credit is only available to residents of the Municipality. After some additional conversation Ms. Benner stated that she will continue to work with the Borough Solicitor on finalizing the Incentive Plan and a resolution will need to be passed before the end of 2017 that will need to include the amount of the incentive.

9. Committee Reports:

9.1. Finance Committee: Mr. Smith stated that the Finance Committee met prior to tonight's council meeting to discuss the 2018 needs and are still working to finalize the draft budget.

9.2. Public Safety Committee:

10. Other Business: There was no other business at this time.

10. Public Comment: Ms. Shultz stated that she does not foresee the shopping center every being revitalized because the borough has been hearing this for years and nothing has happened.

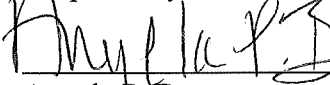
11. Comments from Council Members: Mr. Mayes stated that the Public Safety Committee will be meeting prior to the next council meeting to start reviewing the resumes that have been received to date for the Chief's position.

12. Executive Session: Mr. Sharer stated that council would be going into executive session to discuss personal issues.

13. Adjournment: Upon motion by Mr. Smith, the meeting was adjourned at 8:47 p.m.

Date Approved: 10/23/17

Respectfully Submitted,



Angela P. Benner,

Manager/Secretary/Treasurer