

**MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
MONDAY, JULY 10, 2017**

- 1. CALL TO ORDER:** The July 10, 2017 meeting of Borough Council was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Council President, Jeffrey Sharer called the meeting to order at 7:30 p.m.

ELECTED OFFICIALS PRESENT:

Mayor:	Chris Hayes	
Council:	Jeffrey Sharer	Brent Smith
	Matthew Mayes*	Gary Mast
	John Sherer*	Kent Moore
	William Benonis	

APPOINTED OFFICIALS PRESENT:

Borough Manager:	Angela P. Benner
Borough Solicitor:	Michael Kracht, Esq.
Borough Engineer:	Thomas F. Zarko, P.E.
Police Chief:	Brian Lehman*
Fire Chief:	Kevin Nugent
Emergency Management Coordinator:	M. Philip Myers

*Not Present

**Late Arrival

- 2. Pledge of Allegiance:** Mr. Sharer lead the Council and audience in the Pledge of Allegiance.
- 3. Council President Announcements:** There were no announcements from Council President at this time.
- 4. Public Comment on Non-Agenda Items:** There was no public comment at this time.
- 5. Approval of Minutes:**
- 5.1. Minutes of Meeting of June 12, 2017:**

MOTION: A motion was made by Mr. Moore, seconded by Mr. mast and unanimously approved to accept the June 12, 2017 Minutes as written.

6. Payment of Bills:

6.1. Bills List dated June 23, 2017 for \$71,161.48:

MOTION: Upon motion by Mr. Mast, seconded by Mr. Benonis, the Council unanimously approved the Bills List dated June 23, 2017 for \$71,161.48.

6.2. Bills List dated July 7, 2017 for \$53,621.19:

MOTION: Upon motion by Mr. Mast, seconded by Mr. Benonis, the Council unanimously approved the Bills List dated July 7, 2017 for \$53,621.19.

7. Borough Official Reports:

7.1. Dublin Fire Company: Mr. Nugent presented the Dublin Fire Company Report for June 2016

7.2. Mayor: There was no report from the Mayor at this time.

7.3. Manager's Report: Ms. Benner presented the Manager's Report for June 2016.

7.4. Chief of Police: Ms. Benner presented the Police Report for June 2016

7.5. Borough Engineer: Mr. Zarko presented the Engineer Report for June 2016.

7.6. Borough Solicitor: There was no report from the Borough Solicitor at this time.

8. Discussion Items:

8.1. Authorization to Advertise Road Program Bid Documents: Mr. Zarko presented Council with a draft of bid advertisement for the 2017 road program. The "Base Bid Proposal" is for Rickerts Road/East Complete Restoration option, and "Add/Alternates" for both the High Street Interim Repairs & High Street Long-Term Repairs. Mr. Zarko stated that the bid opening date would be August 16, 2017 at 11:00 a.m.

MOTION: Upon motion by Mr. Mast, seconded by Mr. Benonis, Council unanimously authorized advertisement of the 2017 Road Program Bid Documents.

8.2. Moyer Subdivision/Deep Run/Cobblestone Road – Relocation of Ornamental Fixture: Mr. Zarko stated that the existing ornamental fixture could be relocated from the intersection approximately 200 ft. to the east, and a second ornamental fixture could be installed at another 200-ft. interval along the frontage of Lot 4. The ballpark estimate for the costs associated with these changes is in the \$7,000-\$8,000 range. Mr. Zarko stated that if the existing light was just relocated it would probably cost around the fee in lieu of amount that the developer owes the borough. Mr. Sharer asked if moving the light will make a difference since there is already a light in the middle of the block. Mr. Zarko stated that when his office looked at the light, they looked at the footprint and the illumination and relocation of the light will make a difference. Mr. Kracht suggested that Mr. Zarko obtain easy quotes to see what the cost to relocate the light will be, and then Council can make a decision.

8.3. Dublin Sanitary Sewer System Private Lateral Contractor Bid Award: Mr. Zarko presented the bid proposals received for the Dublin Borough Sanitary Sewer System Private Lateral I/I Condition Assessment for 19 private laterals that were identified as exhibiting potential I/I problems. The properties were identified during prior internal pipeline video inspection work performed in conjunction with the requirements of the PADEP Consent Order and Agreement pertaining to the Borough's Sanitary Sewer System. The lowest bidder was Sewer Specialty Services Company at \$385 per lateral for a total cost of \$7,315.00. In consideration of the proposed cost noted above, and the fact that the low bid price received is less than the \$19,700 public bidding threshold, Mr. Zarko recommended that Sewer Specialty Services Company Inc., be engaged for this work.

MOTION: Upon motion by Mr. Mast, seconded by Mr. Benonis, the Council unanimously awarded the Sanitary Sewer System Private Lateral I/I Condition Assessment to Sewer Specialty Services Company Inc., at \$385 per lateral for a total cost of \$7,315.00.

8.4. Resolution 2017-06: ARLE Grant Application: Ms. Benner stated that the Borough has submitted an application for the Automated Red-Light enforcement (ARLE) Transportation Enhancement Grant from the Pennsylvania Department of Transportation (PADOT) in the amount of \$117,398.40. The funds would be used for signalized upgrades at Main Street/Dublin Village Plaza Drive Intersection and Main Street/Maple Avenue/Elephant Road Intersection. This resolution authorized the Borough Manager to execute all documents and agreements between Dublin Borough and PADOT.

MOTION: Upon motion by Mr. Benonis, seconded by Mr. Moore, the Council unanimously approved Resolution #2017-06 authorizing the Borough Manager to execute all documents and agreements between Dublin Borough and the Pennsylvania Department of Transportation relating to the Automated Red-Light Enforcement Transportation Enhancement Grant.

8.5. Senate Bill 663: Ms. Benner stated that Senate Bill 663 would require municipalities to obtain three third party agencies for UCC services. This unfunded mandate has the potential to increase costs and administration, as well as jeopardize a municipality's duty to protect the health, safety and welfare of its citizens. Ms. Benner presented Council with a letter to Senator McIlhinney respectfully requesting a NO vote when SB 663 is brought before him.

MOTION: Upon motion by Mr. Moore, seconded by Mr. Mast, Council unanimously approved execution of a letter of opposition of Senate Bill 663 that respectfully requests Senator McIlhinney vote no when Senate Bill 663 is brought before him.

8.6. Employee Manual: Ms. Benner presented the most recent version of the Employee Manual and stated that all items that were discussed previously have been incorporated based on the research completed by herself and the Borough Solicitor. Ms. Benner stated that the personnel committee met prior to the Council meeting to review the final document and the committee would like to know if the smoking section is written in compliance with the State Law. Mr. Kracht stated that he reviewed the State Law and the way the policy is written is in compliance with the State Law.

9. Committee Reports: There were no committee reports at this time.

10. Other Business: There was no other business at this time

11. Public Comment: Mr. Myers asked when the lamp posts would be repainted and how? Ms. Benner stated that they will be done over the next couple of weeks and they will all be powder coated.

12. Comments from Council Members: Mr. Mast asked the Borough Manager if she could provide the Council with a brief explanation on Act 172. Ms. Benner stated that Act 172 allows for municipalities to adopt an ordinance that will allow volunteer fire fighters that live in their municipality to receive an Earned Income Tax Credit. Ms. Benner stated that the Bucks and Montgomery County Tax Collection Committees (TCC) have been working together with Keystone Collections, to come up with a mock ordinance that the municipalities can adopt. There are currently some unanswered questions that the TCC is working on solving. One of those is what about individuals who volunteer for a fire company in a municipality where they do not live, will their home municipality give them the credit? Ms. Benner stated that once she receives a final draft ordinance and guidelines from the TCC she will share them with Council.

13. Executive Session: Mr. Sharer announced that Council would be meeting in executive session after the regular meeting.

14. Adjournment: Upon motion by Mr. Moore, the meeting was adjourned at 8:52 p.m.

Respectfully Submitted,

Date Approved: _____

Angela P. Benner,
Manager/Secretary/Treasurer