

**MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
MONDAY, MAY 9, 2016**

1. **CALL TO ORDER:** The May 9, 2016 meeting of Borough Council was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Council President, Jeff Sharer called the meeting to order at 7:35 pm. The Pledge of Allegiance was recited.

ELECTED OFFICIALS PRESENT:

Mayor:	Chris Hayes *	
Council:	Jeffrey Sharer	Brent Smith
	Matthew Mayes	Gary Mast
	John Sherer *	Kent Moore
	William Benonis	

APPOINTED OFFICIALS PRESENT:

Borough Manager:	William Wert
Borough Solicitor:	Michael Kracht, Esq.
Borough Engineer:	Thomas F. Zarko, P.E.
Police Chief:	Brian Lehman *
Fire Chief:	Kevin Nugent
Emergency Mgmt. Coordinator:	M. Philip Meyers

* Not present

**late arrival

2. **VISITORS REGISTERED:** Florence Rodgers – 114 South Main Street, Carol Shultz – 100 Main Street, Frank Knisley – 106 North Main
3. **COMMUNITY COMMENTS:**
 - a. None
4. **APPROVAL OF MEETING MINUTES: April 25th, 2016:**
 - a. Mr. Wert presented draft meeting minutes from the last meeting for Council's consideration. After some discussion and questions, **ON A MOTION** by Brent Smith, seconded by Kent Moore, all present voted in favor to approve the April 25, 2016 Council meeting minutes. **Motion carried 6-0**
5. **APPROVAL OF BILLS LIST: MAY 6, 2016:**
 - a. Mr. Wert presented the current bills list for Council's consideration. After some discussion and questions, **ON A MOTION** by Gary Mast, seconded by William Benonis, all present voted in favor to approve the Bill List of the May 6, 2016. **Motion carried 6-0.**
6. **BOROUGH OFFICIALS REPORTS:**
 - a. Dublin Fire Company: Kevin Nugent reported a total of 16 calls for the month of April.

b. Mayor: No Report

c. Borough Manager:

i. The passing of Dublin resident Francis J. Rymdeika: Mr. Wert provided Council with the obituary of Francis Rymdeika who passed away on Tuesday, May 2nd. Mr. Rymdeika lived in Dublin for many, many years, served on the Borough's Police force for 11 years, was the Borough's Mayor from 1978 to 1986 and was a Life Member of the Dublin Fire Company for over 50 years. Mr. Rymdeika also opened Grates and Grills on South Main Street in 1975.

ii. Dublin Agway Land Development - Hilltown Township: Staff had a meeting on Thursday, May 5th with representatives from Hilltown Township regarding the proposed improvements at the Dublin Agway. The Hilltown Board of Supervisors granted preliminary and final approval to the project with certain waivers conditioned upon, among other things as follows:

"Approval of the waiver was further conditioned upon the Township confirming with Dublin Borough that all improvements to Rickert Road within the frontage of the site have been accomplished by Dublin Borough as contemplated by the Borough. In the event that all improvements contemplated by Dublin Borough have not yet been accomplished, approval of the waiver and preliminary/final plan is voided; and the applicant must reappear before the Board to seek approval based on further review of the roadway status."

Staff will be sending a formal request to Hilltown Township asking for assistance in rebuilding Rickert Road as has been proposed in the current Capital Roadway Program. Previous requests for assistance in 2010 and 2013 have been denied. It is our hope this may open a dialogue with Hilltown to revisit the 1957 Maintenance Agreement and the cost sharing of Rickert Road. I will report back with any further developments.

iii. PADEP Stormwater Permitting Program (MS4s): As previously reported, starting in 2018, the Borough will be required by PADEP to develop, implement and enforce a stormwater management program which includes six (6) minimum control measures. As previously stated, Tom Zarko created the attached information sheet which outlines what the Borough will have to accomplish to satisfy this unfunded mandate. Staff will provide budgetary impacts during 2017 budget preparations.

iv. Dublin Outstanding Community Service Award: Mr. Wert reported that the Community Day Committee met and selected the recipients of the awards, one individual and one business/volunteer

group or organization. The absolute drop dead date to order a plaque for Borough Hall and an engraved brick to be installed at the Towns Clock site is Friday, May 13th.

- v. Planning Commission Zoning & SALDO Review: The Dublin Borough Planning Commission met on May 2, 2016 to continue their review of the proposed amendments to the zoning and SALDO ordinances. Mr. Wert provided updated revisions to-date in Council's packet. Final recommendations will come to Council once the Planning Commission completes their full review.
- vi. 2016 Blizzard: FEMA/PEMA Grant – Mr. Wert will be attending a meeting with the County/PEMA officials on Thursday, May 12th to complete the necessary paperwork to secure the funds.
- vii. Association of Penna. Municipal Management Conference: Mr. Wert reported that he will be out of the office on Tuesday May 17 through Thursday, May 19th attending the annual APMM Conference which is in Gettysburg.
- d. Police Chief: Mr. Wert reported that the Department participated in the National Prescription Drug Take Back and collected 105 lbs. Mr. Wert also reported that Chief Lehman wanted to recognize Officer Dan Gol who will be with the Borough for 16 years as of April 1st, 2016. Mr. Wert also stated that the percentage of Police Departments in Pa. that are accredited is approximately 10 percent.
- e. Borough Engineer: Tom Zarko reported that the manhole on Elephant Road has been resealed. Mr. Zarko also reported in regards to the Kern Drive Interceptor that they have found many significant I/I problems. Gary Mast asked where the problems are and Mr. Zarko said it starts on Elephant Road and extends through Stonebridge Development heading down to the Twin Oaks Pumping Station on Twin Oaks Road. Mr. Zarko stated that he has to review the tapes to see what needs to be done. Mr. Kent Moore asked if they can come back to the Deep Run/Elephant Road repair area and Mr. Zarko stated that PennDOT was to take care of that but still haven't come out and suggested that the Borough reach out to PennDOT.
- f. Borough Solicitor: No Report

7. DISCUSSION/ACTION ITEMS:

- a. Ordinance 307 – Park Rules and Regulations – ADOPTION: Mr. Wert and Mr. Kracht presented the final version of the proposed Park Rules and Regulations Ordinance. Mr. Wert also stated that no changes have been made to the document since the last meeting.

After some discussion and questions, **ON A MOTION** by Kent Moore,

seconded by Brent Smith, all present voted in favor to approve Ordinance 307. **Motion carried 6-0.**

Mr. Kent Moore congratulated Mr. Gary Mast on his work regarding the ordinance.

- b. Proposed Amendment Review - Ordinance 217 – Prohibiting Nuisances: Mr. Wert explained the Prohibiting Nuisance ordinance and stated when the Commonwealth updated the Borough Code in 2014, it provided Borough's with the ability to recuperate certain fees associated with the enforcement of the ordinance. Mr. Wert also informed Council that when the Borough codified all of its ordinances in 2004, for some unexplainable reason, not all of the sections in Ordinance 217 were codified. Michael Kracht explained that as of now there is no enforcement tool with the Public Nuisance Ordinance and we need to review and consider that. After some questions and concerns, it was decided to advertise the addition of the penalties section to the ordinance.

After some discussion and questions, **ON A MOTION** by Brent Smith, seconded by Gary Mast, all present voted in favor to advertise the amendment to Ordinance 217 to include a Penalties section as drafted by Michael Kracht. **Motion carried 5-1. Members Smith, Mast, Mayes, Sharer, and Benonis voted Yay. Mr. Moore Nay**

- c. Accept Planning Commission Resignation – Phil Kessler: Mr. Wert presented the formal resignation received from Mr. Kessler. Mr. Wert also stated that the recommendation will be not to re-appoint that seat so there will be an odd number of five members.

After some discussion and questions, **ON A MOTION** by Brent Smith, seconded by Gary Mast, all present voted with regret in favor to approve Resignation of Phil Kessler. **Motion carried 6-0.**

8. **COMMITTEE REPORTS:**

- a. Planning Commission: Previously Discussed
- b. Community Day: Mr. Gary Mast reported that most of the advertising and publications have been placed. Will have a meeting Wednesday to finalize a few items. Mr. Mast believes we will have more vendors than in previous years.

9. **OTHER BUSINESS:**

- a. Mr. Kent Moore stated that he wanted to review Ordinance 217 for updating. He believes Council should take this time to review the ordinance in its entirety since it was adopted in 1994; that this there may be sections that could be added, amended or deleted.

After some discussion and questions about the proposed ordinance, Mr. Sharer tabled and requested that Mr. Wert add the topic to Council's May 23 agenda and asked Council to review the ordinance for possible amendments.

- b. Mr. William Benonis reported that a resident on his street has been putting cones up preventing others from parking. Mr. Wert said that he will have Chief Lehman investigate.
- c. Mr. Gary Mast inquired about the status of the Public Utility Committee's review of the collections/delinquent utility bills policy. After some discussion, Mr. Sharer and Mr. Smith stated that there will be a Committee meeting prior to Council's May 23rd meeting.

10. **COMMUNITY COMMENTS:**

- a. Mr. Phil Meyers voiced his concerns over the stickers that were placed on the utility bills.
- b. Carol Schultz clarified the time of Community Day.
- c. Mr. Frank Knisely voiced his concerns over the sign permit he applied for and asked Council to waive the temporary sign fee.
- d. Intelligencer reporter Chris Ullery asked for clarification about whether or not the Borough will be advertising of Ordinance 217. Mr. Sharer said it will not be advertised at this time and the topic is tabled until next meeting.

11. **COMMENTS FROM COUNCIL:** None

12. **ADJOURNMENT: ON A MOTION** by Brent Smith, Jeffrey Sharer declared the meeting adjourned at 8:55 pm.

Respectfully submitted,

Date Approved: _____

William Wert,
Manager/Secretary/Treasurer