

**MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
MONDAY, JANUARY 9, 2017**

1. **CALL TO ORDER:** The January 9, 2017 meeting of Borough Council was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Council President, Jeffrey Sharer called the meeting to order at 7:30 pm. The Pledge of Allegiance was recited.

ELECTED OFFICIALS PRESENT:

Mayor:	Chris Hayes	
Council:	Jeffrey Sharer	Brent Smith
	Matthew Mayes	Gary Mast
	John Sherer*	Kent Moore
	William Benonis	

APPOINTED OFFICIALS PRESENT:

Borough Manager:	William Wert
Borough Solicitor:	Michael Kracht, Esq.
Borough Engineer:	Thomas F. Zarko, P.E.
Police Chief:	Brian Lehman
Fire Chief:	Kevin Nugent
Emergency Mgmt. Coordinator:	M. Philip Meyers

* Not present

**late arrival

2. **VISITORS REGISTERED:** Rod & Carol Shultz – 100 Maple Avenue, Florence Rodgers – 114 S. Main Street, Linay Richards – 141 Elephant Road

3. **Council President Announcements**

- a. Condolences for Charlotte Meyers – Jeffrey Sharer expressed his condolences to Phil Meyers on the passing of his mother.
- b. Executive Session – to discuss matters of Personnel prior to this meeting – Jeffrey Sharer stated there was an executive session prior to the meeting to discuss personnel matters and stated Bill Wert presented his resignation effective February 3, 2017. Mr. Wert thanked the council members and everyone that he has worked with, the community, and wished everyone luck on future endeavors.

4. **COMMUNITY COMMENTS:** None.

5. **APPROVAL OF MEETING MINUTES: December 19, 2016:**

- a. Mr. Wert presented draft meeting minutes from the last meeting for Council's consideration.

After some discussion, **ON A MOTION** by Kent Moore, seconded by

Gary Mast, all present voted in favor to approve the December 19, 2016 Council meeting minutes correcting the adjournment motion to state Jeffrey Sharer declared the meeting adjourned. **Motion carried 6-0.**

6. APPROVAL OF BILLS LIST: January 6, 2017:

- a. Mr. Wert presented the current bills list for Council's consideration. After some discussion and questions, **ON A MOTION** by Brent Smith, seconded by William Benonis, all present voted in favor to approve the Bills List of January 6, 2017. **Motion carried 6-0.**

7. BOROUGH OFFICIALS REPORTS:

- a. Dublin Fire Company:
 - i. Mr. Meyers reviewed a written report for the month of December totaling 15 calls and the year-end report totaling 223 calls will be available shortly.
 - b. Mayor:
 - i. Mayor Chris Hayes wished everyone a Happy and Healthy New Year. He continued to state it has been a big year for the Borough and 2017 will be the year to see the hard work come to fruition. The next Revitalization and Vision Plan meeting will be next Thursday at 7:00 P.M. at the Borough Hall.
 - c. Borough Manager: Mr. Wert provided Council with a written report as follows:
 - i. 2017 Organizational Appointments: Mr. Wert stated this item will be addressed later in the meeting.
 - ii. Utility Bill Amnesty Letters: A total of forty-seven (47) courtesy amnesty letters were mailed in August to account owners that have delinquent utility balances greater than thirty (30) days (\$80,663.38).
 - i. \$22,918.11 – Remaining Outstanding (16 accounts)
 - ii. \$54,696.13 – Total Payments
 - iii. Thirty (30) accounts paid off outstanding balances in full. (\$29,987.71)
 - iv. \$8,334.16 – outstanding on payment plans
- 126 Village Green – The Borough has received a Notice of Appeal of the Magisterial District Court ruling of December 12, 2016. No new information to-date.

- iii. Dublin Acres Water Connection: Dublin Acres has provided official notification that the HOA Board has voted to NOT connect to the Borough's water system. See attached email exchange. Mr. Wert thanked Dublin Acres for letting the Borough know and advised those on the email that the Borough spent a lot of time and money on their request and the Borough hasn't asked to be reimbursed. Mr. Wert advised that Council may ask that any future requests require a professional service escrow be posted in advance to cover the Borough's cost associated with such a request to connect.
- iv. Ash Gas Station: Mr. Wert received a request for a meeting from a representative for the owner of Ash Gas to discuss the required steps to relocate the current convenience store area (without any expansion in area) to a different location in the existing building. Mr. Wert will attempt to set this up with the Borough's Professionals.
- v. PennDOT 5-Year Maintenance Plan: See attached 5-Year plan the Borough received from PennDOT for Bucks County. Route 313 (Main Street) is slated to be repaved in 2020.
- vi. Dublin Borough Planning Commission Meeting Reschedule: As Council directed at their 12/19/16 meeting, the comment letters received from the Borough's Professional Staff have been sent to the Planning Commission for review and comment. A special Planning Commission meeting has been scheduled for January 16, 2017 at 7:30pm.
- vii. Sheriff's Sales Scheduled:
 - i. March 10, 2017 – 131 Maple Avenue
- viii. Correspondence:
 - i. In Memory Brick – Charlotte Meyers.
- d. Police Chief: Chief Lehman presented his written report including 142 complaints. All officers received bi-annual recertification training in Taser, OC Spray, and Baton less lethal force options. Recertification is required to maintain accreditation. Chief Lehman stated Officer Kemmerer and himself are scheduled to attend a tactical police vehicle operations training course on 1/30/2017. Chief Lehman continued to state several months ago he completed an equipment survey from the Bucks County Chiefs of Police Association and it looks like the Police Department may receive an automated license plate reader.

e. Borough Engineer:

i. Tom Zarko stated Supplee Park repaving was already discussed.

ii. Tom Zarko stated the paving repair to address the utility trans-settlement has been completed by the contractor.

f. Borough Solicitor: None.

8. DISCUSSION ITEMS:

a. Consider Resolution 2017-01 Acknowledgement of Professional Appointments & Officials, Check Signers And Appointments of Delegates to Dublin Borough Boards, Commissions and Committees: After discussion, Mr. Kracht suggested to table this resolution until the January 23, 2017 meeting.

b. Dublin Fire Police Request – Sellersville St. Patty's Day Parade – March 18, 2017: Mr. Wert stated Sellersville Borough has requested the presence of Dublin Fire Police at their St. Patty's Day Parade on March 18, 2017.

ON A MOTION by Brent Smith, seconded by Gary Mast, all present voted in favor of the Dublin Fire Police request by Sellersville Borough for the St. Patty's Day Parade on March 18, 2017. **Motion carried 6-0.**

9. COMMITTEE REPORTS:

a. Community Day – It may be explored to incorporate Community Day with the last day of the carnival.

10. OTHER BUSINESS: None

11. COMMUNITY COMMENTS: None

12. COMMENTS FROM COUNCIL MEMBERS: Jeffrey Sharer stated there will be an Executive Session after the meeting to discuss personnel and litigation.

13. ADJOURNMENT: **ON A MOTION** by Brent Smith, Jeffrey Sharer declared the meeting adjourned at 8:30 pm.

Date Approved: _____

Respectfully submitted,

William Wert,
Manager/Secretary/Treasurer