

**MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
MONDAY, DECEMBER 9, 2024**

- 1. CALL TO ORDER:** The December 9, 2024, meeting of Borough Council was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Council President Timothy Hayes, called the meeting to order at 7:30 p.m.

ELECTED OFFICIALS PRESENT:

Mayor:	Chris Hayes	
Council:	Timothy Hayes	Jeffrey Sharer
	Brent Smith*	Matthew Mayes
	Philip Kessler	Keeley Rosenthal
	Sean Brennan*	

APPOINTED OFFICIALS PRESENT:

Borough Manager:	Colleen M. Pursell
Borough Solicitor:	Scott MacNair, Esq.
	Vicki Kushto, Esq.*
Borough Engineer:	Erik Garton, P.E.*
Police Chief:	Michael Regan
Fire Chief:	Kevin Nugent
Emergency Management Coordinator:	Michael Tuttle*

*Not Present

**Late Arrival

- 2. Pledge of Allegiance:** President Hayes led Council and the audience in the Pledge of Allegiance.
- 3. Council President Announcements:** President Hayes had no comments at this time.
- 4. Public Comment on Non-Agenda Items:** There were no comments at this time.
- 5. Approval of Minutes:**
- 5.1. Minutes of Meeting of November 25, 2024:**

Motion by Mr. Kessler, seconded by Ms. Rosenthal and unanimously carried, the minutes of the November 25, 2024, meeting were approved, as presented.

6. Payment of Bills:

6.1. Bills List dated December 9, 2024, in the amount of \$32,906.59 (all funds):

Motion by Mr. Mayes, seconded by Ms. Rosenthal and unanimously carried, Council approved the bills list for December 9, 2024 in the amount of \$32,906.59.

7. Borough Official Reports:

7.1. Dublin Fire Company: Chief Nugent provided Council with the November 2024 report. They responded to thirty-five (38) calls, two (2) of those calls were in the Borough. Chief Nugent announced that this meeting was his last as the Dublin Fire Company Chief. Mr. Dale Meyers will be taking over as Chief. He thanked everyone for their support and their efforts over the last 12 years. President Hayes expressed his thanks and appreciation on behalf of Council.

7.2. Mayor: Mayor Hayes relayed that the Dublin Holiday Gathering was a great success this year. The feedback he received was positive. He thanked the businesses and volunteers who made the event possible.

7.3. Borough Manager: Ms. Pursell stated she contacted Whitetail, per a resident's request, at a prior Council Meeting, to discuss possible options for additional yard waste pickups. She was advised by Whitetail that the options presented could not be accommodated.

7.4. Chief of Police: Chief Regan provided Council with the Police Report for November 2024, which included 137 total incidents. The Bus Patrol School Bus Violation Program resulted in 30 referrals, of which 21 were approved for citations. Chief Regan attended the Bucks County Mental Health Symposium at Bucks County Community College which focused on mental health issues and the Co-Responder Program. Chief Regan, Sergeant Kirk, Detective McClelland, Officer Rycek, Officer Motta, and Officer Browne completed the yearly baton recertification. Chief Regan attended a DVIT training on claim prevention. Chief Regan, Sergeant Kirk, and Detective McClelland completed First Aid/CPR recertification. The PA State Police "calls handled" report was not available at the time of the report.

Chief Regan stated that Dublin Borough Police Department can proceed with the procurement of the vehicle that was awarded as a part of the LSA Grant Request. The vehicle is scheduled for delivery December 10, 2024.

7.5. Borough Engineer: There was no report at this time.

7.6. Borough Solicitor: Mr. MacNair had no comments at this time.

8. Discussion Items:

8.1. Discussion on the Street Light Procurement: Mr. Mike Fuller from Keystone Lighting gave a presentation and overview along with the Roadway, Street & Area Lighting LED Streetlight Upgrade Final Project Specification & Proposal. A discussion began about how the current streetlights and bulbs would be upgraded in this program. It was noted that some of the streetlights in the area of The Dublin Town Center are not a part of this project as they are not owned or maintained by the Borough. Further discussion included clarification of overall and ongoing costs, warranty terms and maintenance. Mr. MacNair recommended the Borough have their insurance carrier look at the insurance provisions of the contract.

Motion by Mr. Mayes, seconded by Mr. Kessler and carried on a 3-2 vote, with Mr. Sharer and Ms. Rosenthal voting not in favor of, Council authorized moving forward with the Base Upgrade with No LED Replacements on current LED light fixtures in the amount of \$52,262.00.

Motion by Mr. Mayes, seconded by Mr. Kessler and carried on a 4-1 vote, with Mr. Sharer voting not in favor of, Council adopted Resolution 2024-14 Authorizing Cooperative Purchasing and Participation in Phases 3 and 4 of the Regional Streetlight Procurement Program Administered by the Delaware Regional Planning Commission.

8.2. Acceptance of Successful Bids on Municibid: Ms. Pursell stated that Council previously approved the sale of chairs, two desks and a filing cabinet on Municibid. The Borough received bids on the chairs and filing cabinets totaling \$47.00.

Motion by Mr. Kessler, seconded by Mr. Sharer and unanimously carried, Council accepted the highest bids received on Municibid for the sale of the chairs and filing cabinet.

8.3. Resolution No. 2024-12: Authorizing Disposition of Unnecessary Personal Property: Ms. Pursell is seeking authorization to adopt a Resolution outlining the process of disposing unnecessary personal property.

Motion by Ms. Rosenthal, seconded by Mr. Kessler and unanimously carried, Council adopted Resolution No. 2024-12, Authorizing Disposition of Unnecessary Personal Property.

8.4. Ordinance No. 342 – Authorizing Franchise Agreement with Comcast: Mr. MacNair gave an overview of the proposed Ordinance. He allowed a moment for public comment to which there was none.

Motion by Mr. Sharer, seconded by Mr. Mayes and unanimously carried, adopting Ordinance No. 342 – Authorizing Franchise Agreement with Comcast.

8.5. 2025 Budget Adoption: Mr. Sharer advised that the 2025 Budget was prepared with no tax increase or increase in utilities.

Motion by Mr. Sharer, seconded by Mr. Kessler and unanimously carried, adopting the 2025 Budget.

8.6. Resolution No. 2024-13: Fixing Tax Rate on Real Property for the 2025 Fiscal Year:

Motion by Mr. Sharer, seconded by Mr. Kessler and unanimously carried, adopting Ordinance No. 2024-13: Fixing Tax Rate on Real Property for the 2025 Fiscal Year.

9. Committee Reports: Mr. Mayes announced that there will be a Community Day meeting held before the next Council meeting scheduled for January 13, 2025 at 6:30 p.m.

10. Public Comment: There were no public comments at this time.

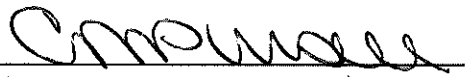
11. Comments from Council Members: Mr. Mayes commended Ms. Pursell and the Finance Committee on a job well done with the 2025 Budget. He also praised Chief Nugent for his years of service and welcomed Dale Meyers. President Hayes wished everyone a Happy Holiday Season.

12. Executive Session: President Hayes announced that there would be an executive session following the meeting to discuss a matter of personnel.

13. Adjournment: Upon motion by Mr. Sharer, the meeting was adjourned at 8:34 p.m.

Respectfully Submitted,

Date Approved: 01/13/2025


Colleen M. Pursell, Manager/Secretary