

**MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
MONDAY, MAY 8, 2017**

- 1. CALL TO ORDER:** The May 8, 2017 meeting of Borough Council was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Council President, Jeffrey Sharer called the meeting to order at 7:30 p.m.

ELECTED OFFICIALS PRESENT:

Mayor:	Chris Hayes	
Council:	Jeffrey Sharer	Brent Smith
	Matthew Mayes	Gary Mast
	John Sherer	Kent Moore
	William Benonis	

APPOINTED OFFICIALS PRESENT:

Borough Manager:	Angela P. Benner
Borough Solicitor:	Michael Kracht, Esq.
Borough Engineer:	Thomas F. Zarko, P.E.
Police Chief:	Brian Lehman
Fire Chief:	Kevin Nugent*
Emergency Management Coordinator:	M. Philip Myers

*Not Present

**Late Arrival

- 2. Pledge of Allegiance:** Mr. Sharer lead the Council and audience in the Pledge of Allegiance.
- 3. Council President Announcements:** There were no announcements from Council President at this time.
- 4. Public Comment on Non-Agenda Items:** There were no Public Comments at this time.
- 5. Approval of Minutes:**
- 5.1. Minutes of Meeting of April 24, 2017:** Mr. Sherer stated that his last name was spelled incorrect and asked for the correction to be made. Ms. Benner stated the change would be made.

MOTION: A motion was made by Mr. Moore, seconded by Mr. Mayes and unanimously approved to accept the April 24, 2017 Minutes as revised.

6. Payment of Bills:

6.1. Bills List dated May 5, 2017 for \$30,844.05:

MOTION: Upon motion by Mr. Mast, seconded by Mr. Benonis, the Council unanimously approved the Bills List dated May 5, 2017 for \$30,844.05.

7. Borough Official Reports:

7.1. Dublin Fire Company Report: Mr. Myers presented the Dublin Fire Company Report for April 2016.

7.2. Mayor's Report: Mayor Hayes presented his Mayor Report for April 2016. As part of his report the Mayor stated that Senator McIlhinney would be attending Dublin Day on June 3, 2017.

7.3. Manager's Report: Ms. Benner presented her Manager's Report for April 2016. As part of her report, Ms. Benner announced that PennDOT approved the reduction of the speed limit on Main Street and Maple Avenue. The speed will be reduced to 25mph. The reduction will coordinate with the crosswalk project.

7.5. Chief of Police Report: Chief Lehman presented his Police Report for April 2016. Chief Lehman also requested approval from Council to place the Crown Vic that is no longer used by the Police Department.

MOTION: Upon motion by Mr. Smith, seconded by Mr. Mast, the Council unanimously authorized the Chief to sell the unused Crown Vic on Municibid.

7.6. Engineer's Report: Mr. Zarko presented his Engineer's Report for April 2016. As part of his report, Mr. Zarko stated that he followed up with the grant administrator for the PA Small Water / Sewer Grant that the Borough was not awarded. The feedback received from the administrator was that the Borough's application was strong, but due to the large amount of applications, funding was not awarded. The administrator highly recommends submitting for grant funding again in October.

7.7. Solicitor's Report: There was not a Solicitor Report at this time.

8. Discussion Items:

8.1. Ordinance #313 - No Left Turn at Main / Elephant / Maple intersection: Mr. Zarko reminded the Board that PennDOT was requiring a no left turn onto Elephant Road from Main Street, heading southbound. The restriction will take place Monday thru Friday from 7:00 a.m. to 9:00 a.m. and from 4:00 p.m. to 6:00 p.m. Mr. Kracht stated that the ordinance was advertised as required.

MOTION: Upon motion by Mr. Sherer, seconded by Mr. Mayes, the council unanimously executed Ordinance #313 that does not allow left turns onto Elephant Road from Main Street, heading southbound Monday thru Friday from 7:00 a.m. – 9:00 a.m. and from 4:00 p.m. to 6:00 p.m.

8.2. Crosswalk Easements: Mr. Zarko stated that crosswalk easements were executed by the owner of the Dublin Diner (TMP #10-2-8) and the Dublin Post Office (TMP #10-2-8-2) Parcels, for installation of crosswalks as part of the Borough's crosswalk project.

MOTION: Upon motion by Mr. Sherer, seconded by Mr. Mast, the Council unanimously authorized execution of the Crosswalk Easement for Tax Map Parcel 10-2-8 known as the Dublin Diner and Tax Map Parcel #10-2-8-2 known as the Dublin Post Office.

8.3. Crosswalk Bid Award: Mr. Zarko stated that 2 bids were received for the Borough's Crosswalk Bid. The bids were both substantially higher than anticipated. The reasons for the bids coming in higher were because of the traffic on Route 313 and the restricted hours that are placed by PennDOT when work is completed on a main highway. Additionally, it is a busy season for crosswalk installation that affects the bid cost as well as the distance that the contractor will have to travel. Mr. Zarko stated that he has been in discussions with the County of Bucks Housing and Community Development who is the administrator of the CDBG grant that the Borough received for the crosswalk project. At this time, there are 3 possible options in regard to moving forward. Option 1 would be to reduce the scope of work and complete what would be covered under the original grant amount of \$130,000. This would include majority of concrete work and white painted crosswalks. Option 2 would be to request an additional \$20,000 from the grant program that will allow for all the concrete work to be completed and white painted crosswalks at all intersections. Option 3 would be to request an additional amount of \$118,000 from the grant program that would allow for all concrete work, stamped crosswalks at the signalized intersections and white painted crosswalks at the remaining intersections. Mr. Zarko stated that we are waiting on direction from the County on which option we should move forward with. Once an option is selected an amendment for the grant would need to be executed by Borough Council and then go before the County Commissioners for final approval.

Mr. Zarko recommended that Council take no action in regard to awarding the bid until staff hears back from the County.

8.4. Community Award: Mr. Mast presented the nominations received for the Community Award. The nomination received for the organization award was for the Dublin Lions who are a service organization that has always been active in the Community. The nomination received for the individual award was for Kyle Peters who is a local painter that has donated his time and services to paint the pavilion at Supplee Park.

MOTION: Upon motion by Mr. Mayes, seconded by Mr. Sherer, the Council unanimously approved the nominations presented to them for the Community Award. The organization award will be presented to the Dublin Lions and the individual award will be presented to Kyle Peters.

8.5. Stipulation Agreement: Mr. Kracht stated that the Borough Manager obtained an executed stipulation agreement from Mr. and Mrs. Milnik that needs to be also signed by the Council to file a judgement.

MOTION: Upon motion by Mr. Smith, seconded by Mr. Benonis, the Council unanimously approved execution of a Stipulation Agreement between Mr. and Mrs. Milnik.

8.6. Overnight Parking: Ms. Benner stated that a concern about cars parking overnight in the small parking lot located at Supplee Park has been brought to her attention. Mr. Mayes suggested new signs to be purchased and installed at the park to let the public know that overnight parking is not permitted. Mr. Smith added that temporary parking permits are available if someone in the Borough requires additional parking for a special event. Council directed the Manager to have new signs installed and to have the Police monitor the lot for overnight parking.

9. Committee Reports:

9.1. Dublin Day: Mr. Mast stated that the planning of community day continues to move forward and progress is being made. Half of the budget has already been raised. Mr. Benonis stated that Bucks County Brewery has received a special event permit from the Liquor Control Board and will be selling their product at the community event. After some discussion, Council agreed to recognize previous Borough Manager, Bill Wert, at the event for all that he did for the Borough during his tenure as manager.

9.2. Employee Handbook: Mr. Moore stated that the committee has reviewed the handbook and after the changes are made, the handbook will be presented to Council. Mr. Sharer requested a draft of the revised handbook be sent to the Borough Solicitor for review as well.

10. Other Business: There was no other business at this time.

11. Public Comment: There was no public comment at this time.

12. Comments from Council Members: There was no comment at this time.

13. Adjournment: Upon motion by Mr. Smith, the meeting was adjourned at 8:47 p.m.

Respectfully Submitted,

Date Approved: _____

Angela P. Benner,
Manager/Secretary/Treasurer