

**MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
MONDAY, JUNE 8, 2020**

1. Call to Order: The June 8, 2020 meeting of Borough Council, was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Council President, Jeffrey Sharer, called the meeting to order at 7:30 p.m. Mayor, Chris Hayes, Council Member, Gary Mast and Borough Solicitor, Michael Kracht called into the meeting via phone.

ELECTED OFFICIALS PRESENT:

Mayor:	Chris Hayes	
Council:	Jeffrey Sharer	Brent Smith
	Matthew Mayes	Gary Mast
	William Benonis	Robert Olsen
	Timothy Hayes*	

APPOINTED OFFICIALS PRESENT:

Borough Manager:	Laurie Hagey
Borough Solicitor:	Michael Kracht, Esq.
Borough Engineer:	Thomas F. Zarko, P.E.
Police Chief:	Michael Regan
Fire Chief:	Kevin Nugent
Emergency Management Coordinator:	M. Philip Meyers*

*Not Present

2. Pledge of Allegiance: Mr. Sharer lead Council in the Pledge of Allegiance.

3. Council President Announcements: Mr. Sharer made no announcements.

4. Public Comment on Non-Agenda Items: None.

5. Approval of Minutes:

5.1. Minutes of Meeting of May 26, 2020:

MOTION: Mr. Benonis made a motion to approve the Minutes of the May 26, 2020 Council Meeting, as written, seconded by Mr. Olsen, unanimously carried.

6. Payment of Bills:

6.1. Bills list dated June 5, 2020 in the amount of \$60,136.45 (all funds):

MOTION: Mr. Mayes made a motion to pay all Bill Lists dated June 5, 2020 as amended for a total of \$60,136.45, seconded by Mr. Benonis, unanimously carried.

7. Borough Official Reports:

7.1. Dublin Volunteer Fire Company: Mr. Nugent presented the written report and added the Fire Department is hopeful to hold their annual Carnival in July.

7.2. Mayor: There was no report at this time.

7.3. Borough Manager: Mrs. Hagey informed Council the documents related to Dublin Town Center were

being forwarded to the Borough for signature within the next few days. Mr. Kracht stated the Borough has not been able to pay bills incurred for Dublin Town Center since January and the amount due to the Escrow Fund is now over \$60,000, including the reserve balance amount.

7.4. Chief of Police: Chief Regan presented the Police Report for May 2020. Chief Regan stated Officer Kemmerer resigned from the Police Department and has returned her equipment. The Department's Accreditation was completed on May 21st. Mr. Sharer stated the Borough is 100% supportive of its Police Department. Mr. Smith asked if the County was offering any special training for the Department regarding protesting. Chief Regan stated there was not any training, but the County does compile and distribute a list daily for upcoming protests and any additional information that is available.

7.5. Borough Engineer: Mr. Zarko stated the 2020 Road Program will be starting on Tuesday, June 9th. There are several inlet tops in need of replacement and the ideal time to replace would be prior to the paving. Pricing for this addition to the 2020 Roadway Improvement Program will be \$13,500; as there are 10 to replace at a cost of \$1,350 each, and the Contractor for the project will be performing the work. Mr. Sharer asked for a Motion to authorize this addition to the contract.

MOTION: Mr. Mayes made a Motion to authorize a Change Order to the Paving Contract to include the replacement of 10 inlet tops for the additional cost of \$13,500.00, seconded by Mr. Benonis, unanimously carried.

7.6. Borough Solicitor: Mr. Kracht indicated he received the Traffic Easement Plats from McMahon, the Traffic Engineer, for the proposed traffic light and traffic control box. Mrs. Hagey stated one property owner is on board with signing an Easement for the traffic signal as it affects their property but was still waiting on final word on the second property owner regarding their Easement. Mr. Sharer asked Mr. Kracht if he heard anything regarding the Lomax property Easement at the intersection of Maple and Elephant Roads. Mr. Kracht replied he has not heard anything. The Solicitor mentioned that any Easements cannot be filed until they have been assigned new Tax Parcel numbers. He also mentioned that Permits will not be approved until all Easements are in place. Mr. Mayes asked if there is anything the Borough can do to help. Mr. Kracht stated the Borough is already assisting by helping to obtain the necessary Easements.

8. Discussion Items:

8.1. Authorize Contractor to Upgrade Well #3 Control System: Mr. Zarko stated there is a problem with Well #3. When Well # 3 overflows, it creates a problem on Parkside Drive. Some changes need to be made to the control system that will give operators the ability to stop and start flows, based on the level in the tank. There has been recommendations to make changes to this control system and interface those controls to the recently upgraded system the Borough has installed at Wells #1 and #2. Proposals to tie this in have been received from three (3) qualified contractors. The lowest qualified bid proposal was from G&C Electrical Construction, LLC, in the amount of \$15,581. Warranties are included in the cost. Mr. Zarko recommends awarding this project to G&C Electrical Construction, LLC.

MOTION: Mr. Benonis made a Motion to proceed with the work necessary to upgrade Well # 3 and award the Bid to the lowest responsible bidder, G&C Electrical Construction, LLC, for a cost of \$15,581.00. The Motion was seconded by Mr. Mast and unanimously carried.

9. Committee Reports: There were no committee reports.

10. Other Business: There were no other business.

11. Public Comments: There were no public comments.

12. Comments from Council Members: Mr. Mast asked if the Borough's new inspector/code enforcement firm, Keystone Municipal Services, will be invited to future Pre-Construction meetings with Dublin Town Center. Mrs. Hagey stated they will be invited to all upcoming meetings. Mr. Mast asked about the manholes on Route 313 that have sunk and wanted to know if the work was completed. Mr. Zarko several manholes have been worked on, but the Borough's Public Works personnel would be fixing the manhole in question. Mr. Sharer asked Mr. Zarko about the color and lettering on the Water Tank. Mr. Zarko informed Council he would present pain color samples as soon as they are available from the contractor. Pricing for any Tank lettering will be obtained as well.

13. Adjournment: By Motion made by Mr. Smith, Mr. Sharer adjourned the meeting at 8:14 p.m.

Respectfully Submitted,

Date Approved: 7/13/20


Laurie Hagey, Secretary