

**Resolution No. 2025-04**

**Borough of Dublin  
Bucks County, Pennsylvania**

**A Resolution of Dublin Borough establishing a Consolidated Fee Schedule For the Review of Subdivision and Land Development Applications, for the Review of Building and Zoning Permit Applications, Administrative Fees and Utility Services.**

**I. SUBDIVISION AND LAND DEVELOPMENT**

The following costs are applicable for Subdivision and Land Development Applications that have not been accepted as complete by Dublin Borough prior to the adoption of this Fee Schedule.

To cover costs associated with the receipt, processing and handling of required reviews pursuant to Pennsylvania Municipalities Planning Code as amended, Zoning and Subdivision and Land Development regulations, digitizing and archiving of plans and application materials, the following fees and professional services escrow are required:

**A. Residential Subdivision and Land Development Plans**

|                              |                                     |                      |
|------------------------------|-------------------------------------|----------------------|
| <b>Sketch Plans</b>          | <b><u>Application Fee</u></b>       | <b><u>Escrow</u></b> |
|                              | \$100.00                            | \$500.00             |
| <b>Preliminary Plans:</b>    | <b><u>Application Fee</u></b>       | <b><u>Escrow</u></b> |
| Minor (2 lots and/or units)  | \$350.00                            | \$1,500.00           |
| 3-4 lots and/or units        | \$500.00                            | \$2,500.00           |
| 5-9 lots and/or units        | \$750.00                            | \$3,500.00           |
| 10 or more lots and/or units | \$750.00 plus \$100.00 per lot/unit | \$7,500.00           |
| <b>Final Plans:</b>          | <b><u>Application Fee</u></b>       | <b><u>Escrow</u></b> |
| Minor (2 lots and/or units)  | \$350.00                            | \$1,500.00           |
| 3-4 lots and/or units        | \$500.00                            | \$2,500.00           |
| 5-9 lots and/or units        | \$750.00                            | \$3,500.00           |
| 10 or more lots and/or units | \$750.00 plus \$100.00 per lot/unit | \$7,500.00           |

If a Final Plan for Subdivision and Land Development is submitted more than one (1) year after Conditional Approval of a Preliminary Plan, an additional one-half (1/2) of the original fee for the Preliminary Plan shall be paid to the Borough.

**B. Lot Line Changes and Reverse Lot Split**

|                                 |                               |                      |
|---------------------------------|-------------------------------|----------------------|
| <b>Preliminary/Final Plans:</b> | <b><u>Application Fee</u></b> | <b><u>Escrow</u></b> |
| Minor 2 lots                    | \$150.00                      | \$750.00             |
| 3-4 lots                        | \$300.00                      | \$1,000.00           |

### C. Residential Site Plans for New Dwelling Construction

| <u>Application Fee</u> | <u>Escrow</u> |
|------------------------|---------------|
| \$250.00               | \$750.00      |

### D. Non-Residential Subdivision

To cover costs associated with the receipt, processing and handling of required reviews pursuant to the Pennsylvania Municipalities Planning Code as amended, Zoning and Subdivision and Land Development regulations, digitizing and archiving of plans and application materials, the following fees and professional services escrow are required:

|                  | <u>Application Fee</u>          | <u>Escrow</u>   |
|------------------|---------------------------------|-----------------|
| Sketch Plan      | \$300.00                        | \$2,000.00      |
| Preliminary Plan | \$1,500.00 plus \$75.00 per lot | \$4,000 per lot |
| Final Plan:      | \$1,000.00 plus \$50.00 per lot | \$3,000 per lot |

If a Final Plan for Subdivision and Land Development is submitted more than one (1) year after Conditional Approval of a Preliminary Plan, an additional one-half (1/2) of the original Preliminary Plan Fee shall be paid to the Borough.

### E. Non-Residential Land Development Fees

|                        | <u>Application Fee</u> | <u>Escrow</u> |
|------------------------|------------------------|---------------|
| Sketch Plan            | \$500.00               | \$1,000.00    |
| Preliminary Plan:      |                        |               |
| 2,500 sq. ft. or less  | \$500.00               | \$1,500.00    |
| 2,501 – 5,000 sq. ft.  | \$750.00               | \$2,000.00    |
| 5,001 – 10,000 sq. ft. | \$1,000.00             | \$3,000.00    |
| 10,001 sq. ft. or more | \$2,500.00             | \$5,500.00    |
| Final Plan:            |                        |               |
| 2,500 sq. ft. or less  | \$500.00               | \$1,500.00    |
| 2,501 – 5,000 sq. ft.  | \$750.00               | \$2,000.00    |
| 5,001 – 10,000 sq. ft. | \$1,000.00             | \$3,000.00    |
| 10,001 sq. ft. or more | \$2,500.00             | \$5,500.00    |

If a Final Plan for Land Development is submitted more than one (1) year after Conditional Approval of a Preliminary Plan, a fee of one-half (1/2) of the original Preliminary Plan Fee shall be paid to the Borough.

## **F. Non-Residential Site Plan for New Construction**

|                                 | <b><u>Application</u></b>    | <b><u>Escrow</u></b> |
|---------------------------------|------------------------------|----------------------|
|                                 | \$500.00                     | \$1,000.00           |
| <b><u>G. Recreation Fee</u></b> |                              |                      |
| In Lieu of Open Space           | \$1,500.00 per dwelling unit |                      |

## **H. Professional Services Escrow**

A Professional Services Escrow Account shall be required to be deposited with the Borough at the time of the initial plan application. The applicant and/or developer shall establish a Professional Services Escrow Account to reimburse Dublin Borough for the reasonable and necessary expenses incurred for review of all applications, reports, plans, and the inspection of the improvements by Dublin Borough's professional consultants, solicitor and/or engineer. Such expenses shall be reasonable and in accordance with the ordinary and customary fees charged by the Dublin Borough Solicitor, Engineer and any other consultant for work performed for similar services in Dublin Borough. However, in no event shall the fees exceed the rate or cost charged by the Dublin Borough Solicitor, Engineer and any other consultant for work performed for similar services in Dublin Borough.

However, in no event shall the fees exceed the rate or cost charged by the Dublin Borough Solicitor, Engineer, or other consultant when such fees are now reimbursed or otherwise imposed on an applicant. Borough incurred professional fees shall be billed in accordance with the attached professional fee schedule and Borough administrative expenses shall be reimbursed at **ten percent (10%) per billing and a minimum of \$50.00 per bill**. A Professional Services Agreement (PSA) is required as part of the submission process.

In the event the applicant disputes the amount of any such expenses in connection with the review of the applications, reports and/or inspection of the improvements, the applicant shall notify the municipality within 14 days of the applicant's receipt of the billed expense in accordance with the Municipalities Planning Code, as amended. Dispute procedures shall be in accordance with the Municipalities Planning Code, as amended.

## **II. ZONING**

### **A. Zoning Hearing Board Applications**

Variance Applications, Special Exception Applications, Interpretations and Challenges of Decisions of the Zoning Officer

|                 | <b><u>Fee</u></b> | <b><u>Continuance(s)</u></b> |
|-----------------|-------------------|------------------------------|
| Residential     | \$1,000.00        | \$250.00                     |
| Non-residential | \$1,250.00        | \$500.00                     |

### **B. Borough Council Applications**

Conditional Use Applications, Request for Zoning Ordinance Amendment, Curative Amendment of Request for Zoning Map Amendment or Challenge to the Validity of the Zoning Ordinance.

|                               | <u>Fee</u>  | <u>Escrow</u> | <u>Continuance(s)</u> |
|-------------------------------|-------------|---------------|-----------------------|
| Conditional Use               | \$1,000.00  | \$500.00      | \$500.00              |
| Amendment to Zoning Map       | \$2,500.00  | \$2,500.00    | \$500.00              |
| Amendment to Zoning Ordinance | \$2,500.00  | \$2,500.00    | \$500.00              |
| Validity Challenger           | \$10,000.00 |               |                       |
| Curative Amendment            | \$10,000.00 |               |                       |

Escrow deposits are necessary to cover the cost of publishing required notices and all other expenses incurred by the Borough incidental to the hearing. In the event these costs deplete the escrow fund in excess of seventy-five percent (75%) of the original escrow required deposit, the escrow funds shall be replenished, within fifteen (15) days of notification, to the original escrow amount. If the expenses do not exceed the escrow deposit fee, the balance will be refunded to the applicant.

**C. Written Zoning Opinions – Upon Written Request** \$150.00/hour (\$150.00 minimum)

**D. Sign Permits**

|                  |                  |                    |
|------------------|------------------|--------------------|
| Permanent Signs  | \$3.00 / sq. ft. | (\$125.00 minimum) |
| Temporary Signs* | \$50.00          | (30-day maximum)   |

*\*The deposit shall be returned upon the satisfactory removal of the sign.*

**E. Zoning Permits – Residential Uses**

(In addition to any other applicable requirements – building permits, stormwater review, etc.)

|                                                                                                                          | <u>Permit Fee</u> |
|--------------------------------------------------------------------------------------------------------------------------|-------------------|
| New Dwelling Unit                                                                                                        | \$175.00 each     |
| Addition to Existing Dwelling Unit                                                                                       | \$150.00          |
| Alterations to Existing Dwelling Unit                                                                                    | \$150.00          |
| Accessory Buildings/Structures                                                                                           | \$150.00          |
| (Includes storage sheds, detached garages, decks, patios, retaining walls, barns, silos, swimming pools, hot tubs, etc.) |                   |
| Fences                                                                                                                   | \$150.00          |
| Demolition of Primary Building/Structure                                                                                 | \$150.00          |
| Demolition of Accessory Building/Structure                                                                               | \$150.00          |
| Limited Residential Chicken Permit (includes stormwater mgmt.)                                                           | \$200.00          |

**F. Zoning Permits – Non-Residential Uses**

(In addition to any applicable requirements – building permits, stormwater review, etc.)

|                  | <u>Permit Fee</u>                                                                         |
|------------------|-------------------------------------------------------------------------------------------|
| New Construction | \$200.00 plus<br>\$25.00 per 1,000 sq. ft. or portion<br>thereof, of the gross floor area |
| Additions        | \$150.00 plus<br>\$25.00 per 1,000 sq. ft. or portion<br>thereof, of the gross floor area |

|                                                                                                                                                           |          |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| Alterations                                                                                                                                               | \$175.00 |
| Accessory Buildings/Structures<br>(Includes storage sheds, detached garages, decks, patios, retaining walls, barns, silos, hot tubs swimming pools, etc.) | \$175.00 |
| Fences - Non-Residential Use Groups                                                                                                                       | \$175.00 |
| Demolition of Building/Structure                                                                                                                          | \$175.00 |
| Use and Applicability Review                                                                                                                              | \$150.00 |
| <b><u>G. Well Permit</u></b>                                                                                                                              | \$100.00 |
| <b><u>H. Restoration of Non-Conforming Use</u></b>                                                                                                        | \$150.00 |

**I. Act 537 Revision**

|                 | <b><u>Fee</u></b> | <b><u>Escrow</u></b> |
|-----------------|-------------------|----------------------|
| Residential     | \$150.00          | \$1,000.00           |
| Non-Residential | \$250.00          | \$2,000.00           |

**J. Temporary Construction Trailer** \$200.00 per year per trailer

**K. Stormwater Management Site Plan Review Fee**

|                 | <b><u>Fee</u></b> | <b><u>Escrow*</u></b> |
|-----------------|-------------------|-----------------------|
| Residential     | \$ 175.00         | \$1,000.00            |
| Non-Residential | \$ 275.00         | \$2,000.00            |

*\*Projects that meet the Exemption criteria of Chapter 25 of the Dublin Borough Code shall be subject to the application fee but will not be subject to escrow requirements.*

**III. HIGHWAY OCCUPANCY PERMITS**

|               |                                  |
|---------------|----------------------------------|
| Issuance Fee  | \$50.00 (initial 6-month period) |
| Extension Fee | \$10.00 (Per 6-month extension)  |

At the time of the Highway Occupancy Permit Application the applicant shall execute a Professional Services Agreement with the Borough.

The Agreement includes the establishment of a Professional Services Escrow Account. The Escrow Account covers the expenses of the Borough for advisory services in reviewing the application and all costs associated with necessary inspections or performing surface repair. Escrow amount shall be established on a case-by-case basis. All unused funds within the Escrow Account shall be returned to the applicant eighteen (18) months after completion of the project/development or upon written cancellation of the project/development and refund approval by Borough Council.

The Professional Services Escrow Account funds shall be replenished within fifteen (15) days of notification when depleted to seventy-five percent (75%) of the original amount.

At the time of substantial completion, the applicant shall establish a maintenance bond for the entire cost of the roadway restoration. This bond shall be in effect for a period of not less than eighteen (18) months.

#### **INSPECTION FEES**

Underground Facility Installations \$100.00 for the first 50 linear feet plus \$25.00 for each additional 50 linear feet or fraction thereof.

Street Opening for Utility Connections or Repairs

Residential \$150.00 for each opening

Non-Residential \$500.00

Residential Driveway (Curb Cut) \$100.00

Driveway Apron or New Curb \$100.00

#### **IV. BUILDING PERMITS**

**A non-refundable application fee of \$100.00 must accompany building permit applications for new construction and additions.** The \$100.00 will be applied to the building permit fee upon approval. **A UCC fee of \$4.50 is added to each permit.** Building permit fees are doubled for work done without permits.

Gross Floor Area (GFA) – In association with the referenced fees, the Gross Floor Area shall be defined as the following; the total square feet of all floors within the perimeter of the outside walls, including basements, cellars, garages, roofed patios, breezeways and covered walkways, halls, mechanical areas, restrooms, stairs, stair towers and covered decks. Attics and crawl spaces are not included within the GFA.

Residential—In association with the referenced fees, “Residential” is defined as all buildings and structures classified as an R-3 and R-4 occupancy by the International Building Code, and all buildings and structures governed by the International Residential Code.

Non-Residential – In association with the referenced fees, “Non-Residential” is defined as all other buildings and structures not defined as residential.

##### **A. New Construction and Additions**

Residential

##### **Fees**

\$450.00 plus \$0.30 per sq. ft. of gross floor area (new work)

|                    |                                                                 |
|--------------------|-----------------------------------------------------------------|
| <b>Plan Review</b> | <b>\$150/per submission</b>                                     |
| Non-Residential    | \$500.00 plus \$0.35 per sq. ft. of gross floor area (new work) |
| Plan Review        | \$10.50 per 100 gross sq.ft. all trades<br>\$300/min            |

**B. Alterations**

|                 |                                                                 |
|-----------------|-----------------------------------------------------------------|
| Residential     | \$125.00 plus \$0.30 per sq. ft. of gross floor area (new work) |
| Plan Review     | \$120/per submission                                            |
| Non-Residential | \$250.00 plus \$0.35 per sq. ft. of gross floor area (new work) |
| Plan Review     | \$10.50 per 100 gross sq.ft. all trades<br>\$300/min            |

**C. Demolition**

\$0.10 per sq. ft. of gross floor area  
Minimum Fee is \$100.00

**D. Accessory Structures**

|                           |                                               |
|---------------------------|-----------------------------------------------|
| Decks or Patios           | \$0.10 per sq. ft.<br>Minimum Fee is \$100.00 |
| Plan Review (when needed) | \$120/per submission                          |

(Individual applications for covered decks and covered patios shall be classified as an addition. Patios utilizing interlocking pavers and do not require the placement of a foundation and/or frost wall shall require a Zoning Permit only.)

Sheds, Pole Barns and Temporary Buildings \$50.00  
(Over 500 sq. ft. will be considered New Construction, less than 500 sq.ft. require Zoning Permit only.)

**E. Use and Occupancy Certificates (New Construction)**

|                                                 |                   |
|-------------------------------------------------|-------------------|
| Residential                                     | \$100.00 per unit |
| Non-Residential                                 | \$300.00 per unit |
| Temporary Use and Occupancy Certificate         | \$200.00 per unit |
| Copy of Use and Occupancy Certificate or Letter | \$25.00 per unit  |

**F. Use and Occupancy Certificate (Resale or Re-occupancy)**

|                 |                                          |
|-----------------|------------------------------------------|
| Residential     | Not Required                             |
| Non-Residential | \$100.00; Re-Inspection \$50.00 per unit |

**G. Swimming Pools (Includes electrical permit)**

|              |          |
|--------------|----------|
| Above-ground | \$260.00 |
| In-ground    | \$400.00 |

Certifications of pool bonding and electrical equipment grounding are included in the permit fee.

**H. Blasting Permit** \$500.00

Blasting Permit approval shall be issued by the Borough Zoning Officer after review and approval by the Building Inspector and Fire Marshal.

**I. Storage Tanks (Non-Residential Above and In-Ground)**

|                             |                                        |
|-----------------------------|----------------------------------------|
| 0 to 10,000 Gallons         | Gallons x \$0.05, Minimum Fee \$75.00  |
| Greater than 10,000 Gallons | Gallons x \$0.05, Minimum Fee \$750.00 |

Tank Removal (Underground) \$100.00 per tank\*

**\*Copies of soil and water test results and disposal ticket shall be provided to the Borough.**

*Note: Certification from a certified oil or propane tank and equipment installer registered as required with the Commonwealth of Pennsylvania will be accepted in lieu of the required building inspection fee. (Tank Removal Only).*

**J. Storage Tanks (Residential Above and In-Ground)**

|                            |                                        |
|----------------------------|----------------------------------------|
| 0 to 10,000 Gallons        | Gallons x \$0.05, Minimum Fee \$50.00  |
| Greater than 1,000 Gallons | Gallons x \$0.05, Minimum Fee \$100.00 |

Tank Removal (Underground) per tank\* \$50.00

**\*Copies of soil and water test results and disposal ticket shall be provided to the Borough.**

*Note: Certification from a certified oil or propane tank and equipment installer registered as required with the Commonwealth of Pennsylvania will be accepted in lieu of the required building inspection fee. (Tank Removal Only).*

**K. Fireplaces**

|                                                                                    |          |
|------------------------------------------------------------------------------------|----------|
| Masonry Fireplaces                                                                 | \$100.00 |
| Pre-manufactured Fireplace, Inserts, Wood Stoves<br>(requires a mechanical permit) | \$50.00  |

**L. Elevators** each \$100.00

**M. Mobile Home Unit Installation** per unit \$260.00

**N. Contractor Registration**

Contractors are required to provide proof of registration with the Commonwealth of Pennsylvania in accordance with the PA Home Improvement Consumer Protection Act 132.

**O. Roofing**

|             |                                                                             |
|-------------|-----------------------------------------------------------------------------|
| Residential | \$85.00 up to \$1,000 of cost;<br>\$10.00 per additional \$1,000.00 of cost |
|-------------|-----------------------------------------------------------------------------|

|                 |                                                                              |
|-----------------|------------------------------------------------------------------------------|
| Non-Residential | \$250.00 up to \$1,000 of cost;<br>\$10.00 per additional \$1,000.00 of cost |
|-----------------|------------------------------------------------------------------------------|

**P. UCC Joint Board of Appeals Application** \$500.00 plus \$1,000.00 Escrow

**Q. Miscellaneous Construction (Cell Towers, retaining walls, etc...)**

1.5% of total construction cost (materials and labor), minimum \$150.00

Plan Review 1% of total construction costs, minimum \$300.00

**R. Re-inspection fees**

|             |              |
|-------------|--------------|
| Residential | \$85.00/per  |
| Commercial  | \$120.00/per |

**V. MECHANICAL PERMIT APPLICATIONS****A. HVAC Equipment Installation**

|                                         | <b><u>Fee</u></b> |
|-----------------------------------------|-------------------|
| Heater (Gas, Electric, Oil) Residential | per unit \$125.00 |
| Heater Non-Residential                  | per unit \$200.00 |

**B. Alterations to Existing HVAC Systems**

|                 |          |
|-----------------|----------|
| Residential     | \$100.00 |
| Non-Residential | \$150.00 |

|                                                    |          |
|----------------------------------------------------|----------|
| <b><u>C. Commercial Kitchen Exhaust System</u></b> | \$150.00 |
|----------------------------------------------------|----------|

**VI. PLUMBING PERMIT APPLICATIONS****A. Plumbing Fixtures**

|                          | <b><u>Fee</u></b> |
|--------------------------|-------------------|
| First seven (7) fixtures |                   |
| Residential              | \$85.00           |
| Non-Residential          | \$120.00          |

**Each additional fixture**

|                 |         |
|-----------------|---------|
| Residential     | \$10.00 |
| Non-Residential | \$15.00 |

**Alterations (Existing Building, Each Fixture)**

|                 |                              |
|-----------------|------------------------------|
| Residential     | \$10.00, minimum fee \$50.00 |
| Non-Residential | \$15.00, minimum fee \$85.00 |

**B. Lawn Sprinkler System Tie-In (including backflow prevention)**

|                 |         |
|-----------------|---------|
| Residential     | \$25.00 |
| Non-Residential | \$50.00 |

**C. Sanitary Service Lateral Inspection (Installation/Repair/Replacement)**

|            |                                   |
|------------|-----------------------------------|
| Inspection | \$150.00 per connection + UCC Fee |
|------------|-----------------------------------|

**D. Water Service Lateral Inspection (Installation/Repair/Replacement)**

|            |                                   |
|------------|-----------------------------------|
| Inspection | \$150.00 per connection + UCC Fee |
|------------|-----------------------------------|

**VII. FIRE PROTECTION AND HAZARDOUS EQUIPMENT**

|                                            |         |
|--------------------------------------------|---------|
| <b><u>A. Fire System Water Service</u></b> | \$75.00 |
|--------------------------------------------|---------|

|                                                   |         |
|---------------------------------------------------|---------|
| <b><u>B. Fire System Standpipes per riser</u></b> | \$75.00 |
|---------------------------------------------------|---------|

**C. Fire Suppression and Detection**

|                                                       |                               |
|-------------------------------------------------------|-------------------------------|
| 1 to 20 Sprinkler Heads/ Smoke/Heat Detectors         | \$50.00 plus Plan Review Fee  |
| 21 to 100 Sprinkler Heads/ Smoke/Heat Detectors       | \$100.00 plus Plan Review Fee |
| 101 to 200 Sprinkler Heads/ Smoke/Heat Detectors      | \$150.00 plus Plan Review Fee |
| 200 to 400 Sprinkler Heads/ Smoke/Heat Detectors      | \$200.00 plus Plan Review Fee |
| 401 and greater Sprinkler Heads/ Smoke/Heat Detectors | \$500.00 plus Plan Review Fee |

|                                   |         |
|-----------------------------------|---------|
| <b><u>D. Fire Alarm Panel</u></b> | \$50.00 |
|-----------------------------------|---------|

|                                                                      |         |
|----------------------------------------------------------------------|---------|
| <b><u>E. Fire Extinguishers per 10 units or fraction thereof</u></b> | \$25.00 |
|----------------------------------------------------------------------|---------|

|                                                                  |          |
|------------------------------------------------------------------|----------|
| <b><u>F. Non-Residential Kitchen Hood Suppression System</u></b> | \$125.00 |
|------------------------------------------------------------------|----------|

|                                                |                  |
|------------------------------------------------|------------------|
| <b><u>G. Fire Report from Fire Marshal</u></b> | \$50.00 per copy |
|------------------------------------------------|------------------|

**H. Annual Inspection in association with the Fire Safety and Emergency Equipment Inspection Program**

The Borough will accept a Certificate of Compliance in lieu of performing annual inspection in the event the proprietor has inspection performed by an underwriter of insurance company or other qualified representative.

**Commercial/Industrial**

|                                |                  |
|--------------------------------|------------------|
| Up to 2,500 sq. ft.            | \$25.00          |
| 2,501 sq. ft to 5,000 sq. ft.  | \$35.00          |
| 5,001 sq. ft to 7,500 sq. ft.  | \$50.00          |
| 7,501 sq. ft to 10,000 sq. ft. | \$75.00          |
| 10,001 sq. ft to and greater   | \$100.00         |
| Multi-Family Residential       | \$25.00 per unit |
| Bed and Breakfast Inn          | \$25.00 per unit |

**I. All other Inspections (Not referenced herein)** \$120.00/hr

**J. Fireworks Permit** \$25.00

Fireworks Permits shall be issued by Zoning Officer after review by Fire Marshal.

## **VIII. ELECTRICAL PERMITS**

Electrical inspections are now handled by the Borough's Third-party agency.

| <b><u>A. Electrical</u></b>                | <b><u>Fee</u></b>       |
|--------------------------------------------|-------------------------|
| Residential Inspections:                   |                         |
| Service inspection                         | \$100.00                |
| Rough wiring inspection                    | \$100.00                |
| Final inspection                           | \$100.00                |
| Re-inspection fee                          | \$85.00                 |
| Plan review                                | \$125.00/per submission |
| Commercial inspections:                    |                         |
| Plan review and revisions                  | \$300.00                |
| First \$1,000.00 of project cost           | \$120.00                |
| Each additional \$1,000.00 or part thereof | \$10.50                 |
| Minimum electrical permit fee              | \$300.00                |
| Re-inspection fee                          | \$120.00                |

## **IX. Amusement Device**

### **A. Video Games or Pinball Machines**

|                                      |                                                                    |
|--------------------------------------|--------------------------------------------------------------------|
| Less than four (4) games or machines | \$100.00 annually per game/machine                                 |
| More than four (4) games or machines | \$25.00 application fee plus<br>\$100.00 annually per game/machine |

## **X. PARK AND RECREATION FEES**

### **A. Large Group Pavilion – Maximum 4-hour block of time**

|                      |                                  |
|----------------------|----------------------------------|
| Borough Resident     | \$50.00 fee<br>\$100.00 Security |
| Non-Borough Resident | \$75.00 fee<br>\$150.00 Security |

Security deposits will be returned after date of rental provided park is left in same condition as prior to rental.

### **B. Field or Basketball Court Individual Use Permit Maximum 4-hour block of time** Single

|          |                                       |
|----------|---------------------------------------|
| Use Only | \$50.00 per game<br>\$100.00 Security |
|----------|---------------------------------------|

### **C. Field Use (Athletic Use of Fields) – Per Season Fees and Security Fee**

1. For Organizations and Semi-Organizations that use the Field 1 time per week  
Fee: \$150.00 per field, per season  
Security Fee: \$300.00 per field, per season
  
2. For Organizations and Semi-Organizations that use the Field 2 times per week  
Fee: \$200.00 per field, per season  
Security Fee: \$400.00 per field, per season
  
3. For Organizations and Semi-Organizations that use the Field 3 times per week  
Fee: \$250.00 per field, per season  
Security Fee: \$500.00 per field, per season

Security Deposits will be returned after the season or date of rental if field is left in same condition as prior.

### **XI. PEDDLING AND SOLICITATION**

|                                         |                        |
|-----------------------------------------|------------------------|
| Peddler's and Solicitor Permit Base Fee | \$50.00 in addition to |
| Daily Fee                               | \$5.00                 |
| Weekly Fee                              | \$10.00                |
| Monthly Fee                             | \$25.00                |

### **XII. PUBLIC MEETING ROOM USE**

|                                        |                                                               |
|----------------------------------------|---------------------------------------------------------------|
| Regional EMS                           | No Charge                                                     |
| Condominium or Homeowner's Association | \$35.00 plus \$20.00 security<br>(Located within the Borough) |

### **XIII. MANPOWER USAGES**

|         |         |
|---------|---------|
| Foreman | \$60.00 |
| Laborer | \$45.00 |

### **XIV. ADMINISTRATIVE**

|                                     |                 |
|-------------------------------------|-----------------|
| A. Move-In Permits                  | \$35.00         |
| B. Photocopies                      | \$0.25 per copy |
| C. Returned Checks                  | \$35.00         |
| D. Police                           |                 |
| i. Accident Report                  | \$15.00         |
| ii. Incident Report                 | \$15.00         |
| E. Alarm System Registration/Permit | \$10.00         |

### **XV. RIGHT TO KNOW REQUESTS (Per PA Official RTKL Fee Schedule)**

|                                        |                            |
|----------------------------------------|----------------------------|
| A. Black & White Copies (first 1,000)  | \$0.25 per copy            |
| B. Black & White Copies (beyond 1,000) | \$0.20 per copy            |
| C. Color Copies                        | \$0.50 per copy            |
| D. Specialized Documents               | Actual Cost                |
| E. Records Delivered via Email         | No Cost                    |
| F. CD/DVD                              | Actual Cost, not to exceed |

|                            |                         |
|----------------------------|-------------------------|
| G. Flash Drive             | \$1.00 per disc         |
| H. Postage                 | Actual Cost             |
| I. Certification of Record | Actual Cost             |
|                            | Up to \$5.00 per record |

**XVI. PUBLICATIONS (All publications are available online and can be downloaded for free)**

|                                             |         |
|---------------------------------------------|---------|
| A. Comprehensive Plan                       | \$50.00 |
| B. Zoning Ordinance                         | \$75.00 |
| C. Subdivision & Land Development Ordinance | \$50.00 |

**XVII. MAPS**

|               |         |
|---------------|---------|
| A. Street Map | \$10.00 |
| B. Zoning Map | \$10.00 |

**XVIII. EDUCATION & TRAINING (ACT 45)** \$4.50 per building permit

**XIX. TAX SERVICES**

|                       |                                                                |
|-----------------------|----------------------------------------------------------------|
| A. Tax Certification  | \$30.00 for 1 <sup>st</sup> year, \$10.00 each additional year |
| B. Duplicate Tax Bill | \$15.00                                                        |

**XX. UTILITY SERVICES**

**A. Sanitary Sewer Rental Fees Per Equivalent Dwelling Unit (EDU)**

\$ 820.00 per year (\$205.00 per quarter)

**B. Solid Waste and Recycling Collection**

\$ 484.80 per year (\$121.20 per quarter)

a. Items containing refrigerant gases

\$ 75.00 per item (1/1/2024 – 6/30/2027)

(Individual households must contact the hauler prior to placing items out for pickup)

**C. Water Rental Rates**

a. Base Water Rate

\$25.00 per quarter per water unit

(water unit equals allocated sewer EDUs for each property)

b. Standard and Bulk Rate

\$4.65 per 1,000 gallons of water

**D. Utility Certification Fees**

|                              |         |
|------------------------------|---------|
| a. Sewer Certification       | \$20.00 |
| b. Solid Waste Certification | \$10.00 |
| c. Water Certification       | \$20.00 |
| d. Water Reading – Final     | \$10.00 |

## XXI. OTHER WATER AND SANITARY SEWER SERVICES

### A. Sanitary Sewer Fees

- a. Sewer Tapping Fees \$4,613.00 per EDU
- b. Sewer Lateral Installation Fee Actual Costs  
The connection Fee shall be defined as the actual cost of the service to the property from the sanitary sewer main to the property line and shall include the roadway restoration.

### B. Sanitary Sewer System Standard

- a. Construction Specifications \$50.00 per copy

### C. Sewer Lateral Video Inspection Review at Resale/Transfer (Ord. 304)

- a. First Review \$75.00 per property
- b. Second Review if repairs are required Hourly Charge of Borough Engineer's Time

### D. Non-Compliance of Required Repairs of Sewer Later (Ord 304)

- a. Initial Penalty \$250.00 per month
- b. Penalty After 60 days \$500.00 per month

### E. Water Fees

- a. Water Tapping Fees \$1,868.00 per EDU
- b. Water Lateral Installation Fee Actual Costs  
The connection Fee shall be defined as the actual cost of the service to the property from the water main to the property line/curb and shall include the roadway restoration.
- c. Meter Deposit (includes inside meter and electronic reading transmitter)  
¾", 1", 1 ½", 2" Actual Costs
- d. Water System Standard Construction Specifications \$50.00 per copy
- e. Water Reconnection Fee \$100.00 per reconnect

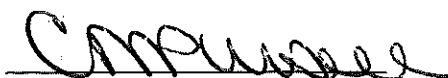
### F. Refuse Fees – Collector's Annual License Fee \$100.00

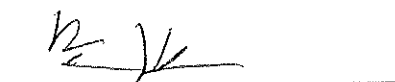
**BE IT FURTHER RESOLVED**, that this fee schedule supersedes and replaces all fee schedules adopted by Dublin Borough Council.

RESOLVED this 10<sup>th</sup> day of March 2025.

ATTEST:

DUBLIN BOROUGH COUNCIL

  
Colleen M. Pursell, Secretary

  
Tim Hayes, Council President