

ORDINANCE NO. 3AA
DUBLIN BOROUGH, BUCKS
COUNTY, PENNSYLVANIA

**AN ORDINANCE OF THE BOROUGH OF DUBLIN
AMENDING CHAPTER 23 UTILITIES OF
THE CODIFIED ORDINANCES AMENDING
SECTION 23-102 PROCESS FOR
COLLECTION TO PROVIDE FOR THE
CHARGING OF INTEREST AND
ENFORCEMENT PROCEDURES FOR
UNPAID BILLS**

WHEREAS, In 2019, the Dublin Borough Council enacted Ordinance 323 establishing a process for the collection of delinquent utility accounts;

WHEREAS, Borough Council desires to amend the regulations for the collection of delinquent utility accounts to provide for the charging of additional interest and to reduce the time periods for additional enforcement procedures;

NOW, THEREFORE, it is hereby ENACTED and ORDAINED by the Council of Dublin Borough, Bucks County, Pennsylvania that the Codified Ordinances of the Borough are amended by amending Chapter 23 Utilities as follows:

Section 1. Section 23-102 shall be amended by deleting and replacing subsection 2 as follows:

2. All invoices not paid in full within 30 days shall bear a quarterly penalty of 15% per quarter applied to the outstanding balance.

Section 2. Section 23-102 shall be amended by deleting and replacing subsections 3.B and C as follows:

B. When an account is delinquent 180 days, a second letter shall be sent which assesses a separate but additional penalty in the amount of 15% to the outstanding balance. This letter shall also advise the customer that their water service will be shut off 10 days from the date of the letter in accordance with Section 104 below. This letter shall also advise that this is the last opportunity to enroll in the payment plan below described.

C. Once the account is 200 days delinquent, the Borough shall send via certified mail to the customer a notice of legal action, detailing the aged balance, and penalties. This letter shall also state that when the account is delinquent for 215 days:

- (1) A lien will be filed which will then assess attorneys' fees and costs; and
- (2) An action will be commenced by the Borough Solicitor which seeks full payment together with all costs, penalties, late fees and attorneys' fees;

(3) Upon referral to the Borough Solicitor, the Borough shall advise the customer of pending legal action via certified mail, and all further communication, other than for payments, shall be to the Borough Solicitor.

Section 3. Section 23-103 shall be amended by deleting and replacing subsections 3 and 4 as follows:

3. If a customer fails to comply with any requirement of the Payment Plan, the Payment Plan is null and void. There is no grace period granted to Customer regarding receipt of payment under the Payment Plan. If customer fails to abide by the requirements of the Payment Plan, the Borough may immediately commence any and all procedures (including, but not limited to Utility Shut-off) available to it to collect the Utility Cost from the customer, in compliance with the applicable State law and Borough policy. Customer shall be responsible for any and all costs and expenses, including reasonable attorneys' fees, regarding the enforcement of this Agreement and the collection of the Utility Cost, should customer violate the Payment Plan in any way.

4. Once a termination notice is sent, and services are not terminated for whatever reason, should an account become more than 30 days delinquent during the next three years, the account shall immediately be processed for shut off upon 10 days' notice.

Section 4. Section 23-104 shall be amended by deleting and replacing it as follows:

In addition to all remedies above described, should a customer connected to the Borough's water system have a delinquent account for a period of 180 days, the Borough shall terminate services to said customer until the account is paid in full. The customer will receive a final notice on day 180 that, in 10 days, termination of service shall occur.

Section 5. Repealer. This Ordinance hereby repeals any provision inconsistent with this Ordinance now in effect or of other Ordinances, to the extent of such inconsistency. All other provisions of the Ordinances of Dublin Borough, not inconsistent herewith, shall remain in full force and effect.

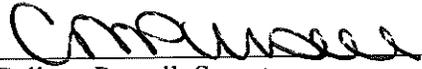
Section 6. Severability. The provisions of this Ordinance are declared to be severable. If any provision of this Ordinance is determined by a court of competent jurisdiction to be invalid or unconstitutional, such determination shall have no effect on the remaining provisions of this Ordinance.

Section 7. Effective Date. This Ordinance shall become effective upon the earliest date provided by law.

ENACTED AND ORDAINED on this 9th day of June, 2025.

BOROUGH OF DUBLIN COUNCIL

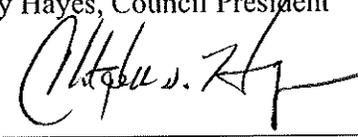
ATTEST:



Colleen Pursell, Secretary



Timothy Hayes, Council President



Christopher Hayes, Mayor