

**MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
MONDAY, FEBRUARY 26, 2018**

1. **CALL TO ORDER:** The February 26, 2018 meeting of Borough Council was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Council President, Jeffrey Sharer called the meeting to order at 7:30 p.m.

ELECTED OFFICIALS PRESENT:

Mayor:	Chris Hayes	
Council:	Jeffrey Sharer	Brent Smith
	Matthew Mayes	Gary Mast
	John Sherer	Kent Moore
	William Benonis	

APPOINTED OFFICIALS PRESENT:

Borough Manager:	Angela P. Benner
Borough Solicitor:	Michael Kracht, Esq. *
Borough Engineer:	Thomas F. Zarko, P.E.
Police Chief:	Michael Regan*
Fire Chief:	Kevin Nugent
Emergency Management Coordinator:	M. Philip Myers

*Not Present

**Late Arrival

2. **Pledge of Allegiance:** Mr. Sharer lead the Council and audience in the Pledge of Allegiance.
3. **Council President Announcements:** There were no announcements at this time.
4. **Public Comment on Non-Agenda Items:** There were no public comments at this time.
5. **Approval of Minutes:**
- 5.1. **Minutes of Meeting of February 12, 2018:**

MOTION: A motion was made by Mr. Sherer seconded by Mr. Mast and unanimously approved to accept the February 12, 2018 minutes as written.

6. **Payment of Bills:**

- 6.1. **Bills List dated February 23, 2018 for \$65,202.85 (all funds):**

MOTION: Upon motion by Mr. Mast, seconded by Mr. Sherer, the Council unanimously approved the Bills List dated February 23, 2018 for \$65,202.85.

7. **Discussion Items:**

7.1. **Amendment of Obligation Note with TD Bank:** Ms. Benner stated that the current amendment that was executed by Borough Council on April 18, 2013 to the general note for the Borough's \$1,085,000 has been called, per the amendment. Ms. Benner stated that there are two options for the Borough, 1- repay the entire remaining balance that is still outstanding under the promissory note with unpaid interest or 2 – amend the note at the tax free equivalent rate based on 80% of the current Wall Street Journal Rate. Ms. Benner stated that the

current Wall Street Journal rate is 4.5% and therefore the Borough's new rate would be 3.60%. This amendment would be for 5 years and take the Borough to end of the note's term.

MOTION: Upon motion by Mr. Smith, seconded by Mr. Benonis, the Council unanimously authorized amendment of the Borough's general obligation note at 3.60% for the remaining 5 years left on the note.

7.2. IT Consultant Appointment: Ms. Benner requested Council Appoint HPT Systems as the Borough's IT Consultant. Ms. Benner stated that currently the Borough has a part time consultant who doesn't monitor the Borough's IT systems. Additionally, Ms. Benner stated that not all the computers are being backed up and those that are, are only being back up to hard drives. There is also a concern that the appropriate anti-virus software is not on the computers. Instead of entering into a monthly contract the Borough would be purchasing 25 blocks of time through the IT company that would not expire. Ms. Benner stated that it would actually cost less than what is being paid to the current part time IT Company. Mr. Sherer expressed his concern with the cost of the IT company.

MOTION: Upon motion by Mr. Mast, seconded by Mr. Mayes, the Council on a vote of 5-1 appointed HPT Systems as the Borough's IT Consultant. Mr. Sherer opposed the appointment.

7.3. Security Upgrade in Police Department: Ms. Benner provided the Council with a quote and a sketch for the proposed security upgrades in the Police Department from George Federsel Builder-Contractor. The proposed cost of the upgrades is \$7,989. Ms. Benner stated that the Chief of Police supports the upgrades.

MOTION: Upon motion by Mr. Mast, seconded by Mr. Sherer, the Council unanimously authorized execution of the contract with George Federsel Builder-Contract to install security upgrades to the Police Department in the amount of \$7,989.

8. Committee Reports: Mr. Mayes stated that the Public Safety Committee met prior to the Council Meeting at 6:30 p.m, to discuss the fire siren with the Dublin Volunteer Fire Company. Mr. Mayes stated that the Fire Company stressed the need for the fire siren and that they would look into the possibility of reducing the cycle of the siren.

9. Other Business:

9.1. Curb Replacement on Meadow Lane and Meadow Circle: Ms. Benner stated that the letters are prepared to go out to the residents on Meadow Lane and Meadow Circle that have curb that needs to be replaced. Ms. Benner asked council if they would waive the permit cost for the curb replacement for those residents.

MOTION: Upon motion by Mr. Smith, seconded by Mr. Benonis, the Council unanimously authorized the waving of the \$100 permit fee for the curb replacement on Meadow Lane and Meadow Circle as part of the curb replacement program.

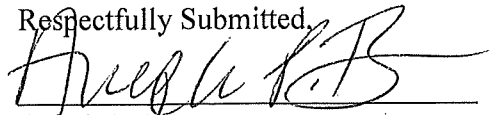
9.2. ARLE Grant: Ms. Benner announced that the Borough was awarded \$117,398 to upgrade two traffic signals at the Route 313/Maple Avenue/Elephant Road, and route 313/Dublin Village Plaza Drive by installing LED pedestrian signals and push buttons with confirmation latching LED and tone.

10. Public Comment: There were no public comments at this time.

11. Comments from Council Members: There was no comments from Council at this time.

12. Adjournment: Upon motion by Mr. Smith, the meeting was adjourned at 8:09 p.m.

Date Approved: 3/12/18

Respectfully Submitted,

Angela P. Benner,
Manager/Secretary/Treasurer