

**MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
MONDAY, FEBRUARY 24, 2020**

1. CALL TO ORDER: The February 24, 2020 meeting of Borough Council was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Council President, Jeffrey Sharer, called the meeting to order at 7:30 p.m.

ELECTED OFFICIALS PRESENT:

Mayor:	Chris Hayes	
Council:	Jeffrey Sharer	Brent Smith
	Matthew Mayes	Gary Mast
	William Benonis	Robert Olsen*
	Timothy Hayes	

APPOINTED OFFICIALS PRESENT:

Borough Manager:	Laurie A. Hagey
Borough Solicitor:	Michael Kracht, Esq.
Borough Engineer:	Thomas F. Zarko, P.E.
Police Chief:	Michael Regan*
Fire Chief:	Kevin Nugent*
Emergency Management Coordinator:	M. Philip Myers

*Not Present

**Late Arrival

2. Pledge of Allegiance: President Sharer led the Council and audience in the Pledge of Allegiance.

3. Council President Announcements: None.

4. Public Comment on Non-Agenda Items: There was no public comment.

5. Approval of Minutes:

5.1. Minutes of Meeting of February 10, 2020:

MOTION: A motion to approve the Minutes of the February 10, 2020 meeting, as amended, was made by Mr. Mayes, and seconded by Mr. Benonis. The motion unanimously carried.

6. Payment of Bills:

6.1. Bills List dated February 21, 2020 in the amount of \$80,171.40 (all funds):

MOTION: A motion was made to approve the Bill Lists dated February 21, 2020 for a total of \$80,171.40, by Mr. Mast, and seconded by Mr. Benonis, unanimously carried.

7. Discussion Items:

7.1. Zoning Ordinance – Parking of Recreational Vehicles. Council discussed in depth the issue of enforcement of the Zoning Ordinance for the parking of recreational vehicles and came to a consensus that Council cannot change the Ordinance and the property owners affected must relocate their Recreational Vehicles to be in compliance.

The issue was raised regarding the poor drainage on Fox Hollow Road. Mr. Zarko stated Fox Hollow Road has issues with stormwater water running onto and over the sidewalks that is flowing from the adjacent cemetery property, creating icy conditions during the winter weather season. He recommended placing storm inlets behind the sidewalk to intercept this runoff and extend an underdrain pipe which would tie into the existing storm sewer system located in Fox Hollow Drive to capture the flow going across the sidewalk. This system would not be sized to address all flow discharged from the cemetery site, but would be expected to accommodate the prolonged flow which is causing the icing condition. An easement from the homeowner would be needed to install the system. It is proposed that this drainage improvement work would be incorporated into the Borough's upcoming 2020 Road Improvement Program.

7.2. Sign Ordinance. A proposed new Sign Ordinance was discussed at length by Council. There were many questions regarding the difference between a temporary sign and a limited duration sign. Council discussed changes that could help meet and achieve the needs of businesses and the residents. Mr. Mast suggested that a temporary sign should be the same size as a limited duration sign and will have a maximum area of sixteen (16) square feet, but most businesses would like a bigger sign like thirty-two (32) square feet and this would be the time to change it. Mr. Smith believes that the temporary sign should be smaller than a limited duration sign. Mr. Kracht stated that Council can waive the requirements of the size if needed.

Mr. Mast stated that he was informed that Grand View would like to put up renderings for their new medical building along the fence site, but as per Borough Ordinance, it is not allowed. Mr. Sharer stated that Grand View could come before Council and ask for a Variance.

Mr. Mayes suggested looking at Ordinances from the other Municipalities. Mr. Smith suggested Boucher & James could attend a Council meeting, as they wrote the proposed new Ordinance, and answer or define some of the sections of the Ordinance in greater detail. Mr. Mast asked how the Manager should then handle incoming sign permit requests that don't comply with the current ordinance. Mr. Smith stated Council needs more time before adopting the Ordinance so they want to get it right, and it's just not ready yet, and developers should bring their requests for signage to Council. Mr. Hayes stated he would like to see an approval now, to be business-friendly, and not waste time and money. Mr. Sharer stated that the Sign Ordinance will be tabled at this time.

7.3. 2020 CDBG Application Projects. Mr. Zarko indicated that there are two proposed main projects. Mr. Sharer stated that Mr. Loughery will be obtaining a grant for the streetlight project, so the Borough will focus on applying for the Middle Road Sidewalk Installation Project, Mr. Zarko added that the project on Middle Road will provide interconnection to and from the park and the sidewalk would be placed to the north side of the road to minimize costs. The right of way is 33' wide so it is likely that easements will be required so that the sidewalk can be routed to include "bump-outs" around the utility poles. As requested by Council, a flashing pedestrian signal will be included in the project and the estimate is \$19,000.00. Mr. Mast stated that the sidewalks there are three feet wide and they are putting in four feet wide sidewalks, so he suggested to make the sidewalks the same size as the sidewalks that are already there. Mr. Zarko noted that the proposed sidewalks should be four feet in width and they will transition to the existing sidewalk width at each end of the project. Mr. Mast also added that there needs to be a crosswalk at the intersection of Middle and Maple Roads. Mr. Zarko is seeking Council approval to move forward.

MOTION: Mr. Mayes made a motion to submit the Sidewalk Project as amended to add the crosswalk on Middle Road, for the CDBG Grant. Mr. Mast seconded the motion. The motion was unanimously carried.

8. Committee Reports: Mr. Mayes reported that there was a Community Day meeting held prior to the start of the Council Meeting. Mr. Mayes, Committee Chairman, stated letters will be mailed in the beginning of March asking for Sponsors and Vendors. The date for Dublin Day is Saturday, June 6, 2020, from 4:00 to 8:00 p.m.

9. Other Business: There was no Other Business.

10. Public Comments: Mrs. Shultz inquired as to what the large sign in front of the Dairy Queen was, and if it is a temporary sign. Mr. Sharer stated that it is a setback sign and it is grandfathered. Mr. Kracht stated that there is a contract that it is permitted to be there. It was reviewed and ruled upon.

Mr. Shultz asked if Council could look at the limited duration signs to be thirty-two square feet for Dublin Community events, specifically for non-profit organizations.

11. Comments from Council Members: There were no comments from Council.

12. Executive Session: Mr. Sharer announced that Council would be meeting in Executive Session after the meeting to discuss a personnel item.

13. Adjournment: The Meeting was adjourned at 8:28 p.m.

Respectfully Submitted,

Date Approved: _____

Laurie A. Hagey, Manager