

**MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
MONDAY, OCTOBER 22, 2018**

1. CALL TO ORDER: The October 22, 2018 meeting of Borough Council was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Council President, Jeffrey Sharer called the meeting to order at 7:32 p.m.

ELECTED OFFICIALS PRESENT:

Mayor:	Chris Hayes	
Council:	Jeffrey Sharer	Brent Smith
	Matthew Mayes	Gary Mast
	John Sherer	Kent Moore*
	William Benonis	

APPOINTED OFFICIALS PRESENT:

Borough Manager:	Angela P. Benner
Borough Solicitor:	Michael Kracht, Esq.
Borough Engineer:	Thomas F. Zarko, P.E.
Police Chief:	Michael Regan
Fire Chief:	Kevin Nugent*
Emergency Management Coordinator:	M. Philip Myers

*Not Present

**Late Arrival

2. Pledge of Allegiance: Mr. Sharer lead the Council and audience in the Pledge of Allegiance.

3. Council President Announcements: There were no announcements at this time.

4. Public Comment on Non-Agenda Items: There were no public comments.

5. Approval of Minutes:

5.1. Minutes of Meeting of October 9, 2018: Ms. Benner stated that it was brought to her attention that there were some errors in the minutes and those errors have been corrected.

MOTION: A motion was made by Mr. Mast, seconded by Mr. Mayes and unanimously approved to accept the October 9, 2018 minutes as corrected.

6. Payment of Bills:

6.1. Bills List dated October 18, 2018 for \$24,224.65 (all funds):

MOTION: Upon motion by Mr. Mayes, seconded by Mr. Benonis, the Council unanimously approved the Bills List dated October 18, 2018 for \$24,224.65.

7. Discussion Items:

7.1. Authorization to Advertise Tree and Vegetation Ordinance: Ms. Benner presented the draft ordinance that would revise Chapter 21, adding requirements for trimming of trees and vegetation within the Borough and

prohibiting the planting of certain varieties of trees. Ms. Benner stated that the Ordinance was revised to eliminate the section that requires trimming of trees near utility lines, to eliminate the section related to removal of dead trees; and to add language to include vegetation. Mr. Mast stated that he is not in favor of the ordinance because it is similar to a property maintenance requirement.

MOTION: Upon motion by Mr. Smith, seconded by Mr. Sherer, Council on a vote of 6-1, authorized advertisement of the ordinance revising Chapter 21, adding requirements for trimming of trees and vegetation within the Borough and prohibiting the planting of certain varieties of trees.

7.2. Acceptance of Fire Company's criteria for determining Active Members: Ms. Benner stated that per Resolution 2017-14, the Fire Company is required to submit a list of active member criteria by October 15th to be accepted by council as part of the annual Act 172 Stipend criteria.

MOTION: A motion was made by Mr. Mayes, seconded by Mr. Mast, the Council unanimously approved to accept the Fire Company's criteria as stated.

7.3. Execution of PA Small Water and Sewer Program Grant Documents: Ms. Benner stated that she has received the PA Small Water and Sewer Program Grant Documents for their \$95,893 grant for the Kern Drive Interceptor Project and needs authorization for Council President and Borough Manager to execute the documents.

MOTION: A motion was made by Mr. Mast, seconded by Mr. Mayes, and unanimously passed to authorize the Council President and Borough Manager to execute the PA Small Water and Sewer Program Grant Documents.

7.4. Joint UCC Appeal Board Ordinance Revision: Ms. Benner expressed that the participating municipalities would like to change the required number of board members of the Joint UCC Appeal Board from five to three. Ms. Benner stated that the revised ordinance and agreement would require Dublin Borough to appoint a member, whereas currently it is only if feasible. There was a consensus to have the Borough Solicitor prepare the UCC Joint Appeal Board Ordinance amending the board from 5 to 3.

8. Committee Reports: Mr. Smith reported that the finance committee continues to meet and evaluate the finance options for the Capital fund projects and that everyone should expect to see an increase in expenses due to a various capital projects. Ms. Benner added that the finance committee is recommending including Rickert's Road (Hilltown section) and Parkside Drive with the 2019 Road Program which includes Mill Street, Meadow Lane and Meadow Circle. Ms. Benner stated that in order to include Parkside she had requested the Borough's Engineer to inspect the curbs and sidewalks along that road, which resulted in a list of properties that need to repair sections of curbing, sidewalks and driveway aprons. Mr. Zarko added that the majority of concern is that there is significant settlement along the edge of the sidewalk, which is a tripping hazard. The curbs are most important, but it's an opportunity to address these other defects which could be a safety hazard. There was a consensus for Ms. Benner to get the letters out to residents right away, to advise them of the concrete work that would be required prior to the paving of Parkside Drive.

9. Other Business: There was no other business at this time.

10. Public Comment: There was no Public Comments at this time.

11. Comments from Council Members: There were no Comments from Council Members at this time.

12. Executive Session: Mr. Sharer announced that Council would be meeting in executive session after the meeting to discuss litigation and land acquisition.

13. Adjournment: Upon motion by Mr. Smith, the meeting was adjourned at 8:03 p.m.

Respectfully Submitted,

Date Approved: _____

Angela P. Benner,
Manager/Secretary/Treasurer