

**MINUTES OF DUBLIN BOROUGH  
COUNCIL MEETING  
MONDAY, JANUARY 22, 2018**

1. **CALL TO ORDER:** The January 22, 2018 meeting of Borough Council was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Council President, Jeffrey Sharer called the meeting to order at 7:30 p.m.

**ELECTED OFFICIALS PRESENT:**

Mayor:	Chris Hayes*	
Council:	Jeffrey Sharer	Brent Smith
	Matthew Mayes	Gary Mast
	John Sherer	Kent Moore
	William Benonis	

**APPOINTED OFFICIALS PRESENT:**

Borough Manager:	Angela P. Benner
Borough Solicitor:	Michael Kracht, Esq. *
Borough Engineer:	Thomas F. Zarko, P.E.
Police Chief:	Brian Lehman
Fire Chief:	Kevin Nugent*
Emergency Management Coordinator:	M. Philip Myers

\*Not Present

\*\*Late Arrival

2. **Pledge of Allegiance:** Mr. Sharer lead the Council and audience in the Pledge of Allegiance.
3. **Council President Announcements:** There were no announcements at this time.
4. **Public Comment on Non-Agenda Items:** There were no public comments at this time.
5. **Approval of Minutes:**
- 5.1. **Minutes of Meeting of January 8, 2018:** Mr. Mast stated that his name was misspelled and needed to be corrected.

**MOTION:** A motion was made by Mr. Sherer seconded by Mr. Mast and unanimously approved to accept the January 8, 2018 Minutes as revised.

6. **Payment of Bills:**

6.1. **Bills List dated January 21, 2018 for \$34,710.78 (all funds):**

**MOTION:** Upon motion by Mr. Sherer, seconded by Mr. Smith, the Council unanimously approved the Bills List dated January 21, 2018 for \$34,710.78.

7. **Discussion Items:**

- 7.1. **DEP Update:** A meeting was conducted at Senator McIlhinney's office on January 18, 2018 to discuss the Dublin Borough Sewage Treatment Plant and Collection/Conveyance System Reserve Capacity Allocation. In attendance were Brent Smith, Angela Benner, Tom Zarko, Senator McIlhinney and representatives from DEP.

Mr. Zarko stated that PADEP representatives noted that they were optimistic that capacity would be available within the Borough's Sewage Treatment Plant and Collection/Conveyance System to accommodate the needs of the impending Redevelopment project that has been proposed within the Borough. PADEP representatives requested that the Borough prepare an updated Connection Management Plan (CMP) addressing all projected wastewater flows associated with future redevelopment/development within the Borough for review by the Department. Mr. Zarko stated that he is working on the report and has contacted the developer to get an update timeline on the whole project and the phases of the project.

Mr. Zarko also stated that PADEP representatives also confirmed that the Equalization Lagoon at the Dublin STP was a permitted component of the plant. To that end, there are no issues with the continued use of the Equalization Lagoon in conjunction with normal plant processes/operations or proceeding with the rehabilitation of the Equalization Lagoon.

Mr. Sharer stated that he would like confirmation about the equalization lagoon in writing from DEP.

Mr. Zarko discussed a capacity concern with the Twin Oaks Pump Station and needs to look at what is causing the capacity concern. There is a possibility that this could mean an upgrade to the pumps is warranted or they would need to look in another direction. There is a chance that the Twin Oaks Pump Station could be eliminated but this requires some research to be completed by the engineer. Council agreed that it would be worth having Tom research this further.

**7.2. Authorization to collect unclaimed property:** Ms. Benner stated that in order to collect unclaimed property she needed authorization from council that would allow her to collect the funds on behalf of the Borough.

**MOTION: Upon motion by Mr. Smith, seconded by Mr. Mast, the Council unanimously authorize the manager to act on behalf of the Borough to collect unclaimed property.**

**7.3. Resolution #2018-04 PA Small Water Grant & Sewer Application:** Mr. Zarko stated that the grant application is for the Kern Drive interceptor project that is required as per the Borough's Consent order. Mr. Zarko stated the grant application is for \$97,240 with a required match of \$17,160 for a total project amount of \$114,400.

**MOTION: Upon motion by Mr. Mast, seconded by Mr. Sherer, the Council unanimously approved Resolution #2018-04 authorizing application for a PA Small Water & Sewer Grant.**

**7.4. Cell Tower Lease:** Ms. Benner presented Council with the terms that T-Mobile presented for renewal of the current cell tower lease that is set to expire in June. Ms. Benner stated that she has received lease information from other municipalities in Buck County and the amount being proposed for monthly rent is not only less than what the Borough is currently receiving but is less than what all other municipalities are receiving. Ms. Benner asks Council for authorization to work with the Borough Solicitor to negotiate with T-Mobile to come up with a lease that works for both parties.

**MOTION: Upon motion by Mr. Smith, seconded by Mr. Benonis, the Council unanimously authorized the Borough Manager to work with the Borough Solicitor to negotiate the cell tower lease with T-Mobile.**

**7.5. Curb Replacement on Meadow Lane and Meadow Circle:** Mr. Zarko stated that when performing inspections on the Borough roads that were to be included in this road bid, his inspector came across curbing on Meadow Lane and Meadow Circle that would need to be replaced prior to the road being paved, as it would not withhold the milling and paving process. Ms. Benner stated that the curbs are the requirement of homeowners and it would be her recommendation to push the milling and paving of Meadow Lane and Circle off until 2019

so that she could provide the residents plenty of time to replace their curbing. Ms. Benner stated that if we wanted to go out to bid early, in hope of obtaining better pricing for the road program, there wouldn't be a lot of time given to the residents. After some additional discussion council agreed to not include Meadow in this year's road program in order to provide homeowner's enough time to replace their curbs.

**7.6. Professional Services Agreement with Ash Oil & Gas:**

**MOTION:** Upon motion by Mr. Mayes, seconded by Mr. Sherer, the Council unanimously authorized execution of a Professional Services Agreement with Ash Oil & Gas with a corresponding escrow of \$2,500.

**7.7. Demolition Ordinance Discussion:** Mr. Sharer stated that the demolition ordinance was not included when the zoning revision was done back in 2017 and unless council was opposed to the idea, the Borough and Revitalization Task force would investigate a demolition ordinance. Mr. Mast stated that looking into a demolition ordinance should be done in conjunction with the historic district. Mr. Moore stated that he was against looking into this.

**7.8. Authorization to put old phone system up for sale:** Ms. Benner asked for authorization from Council to put the old phone system on municibid for sale. Ms. Benner stated that Council would have final approval before a sale would be finalized.

**MOTION:** Upon motion by Mr. Benonis, seconded by Mr. Sherer, the Council unanimously authorized the Borough Manager place the old phone system on municibid.

**8. Committee Reports:** Mr. Mast asked council to let him know if there was anything they would like to see at this year's Dublin Day that was done in 2017. Mr. Mast stated that the Dublin Day Committee would be meeting in the upcoming week to start planning this year's Dublin Day.

**9. Public Comment:** Mr. Smith inquired into investigating the idea of looking into what would be required to put the siren on a timer. Would it be appropriate to restrict the times from a public stand point? Mr. Myers stated that the siren is blown because of calls for the fire company. Mr. Moore asked who has the ability to regulate the times the siren is blown. Ms. Benner said she would look into this as she is unsure.

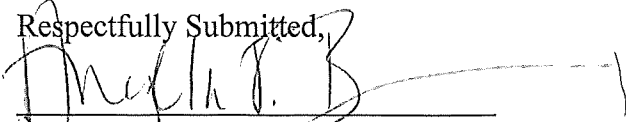
Mr. Moore stated that a tree on the Borough owned property on Cobble Stone Road had come down and would like someone to look at it. Ms. Benner said she would have it looked into.

**10. Comments from Council Members:** There was no comments at this time.

**11. Executive Session:** Mr. Sharer stated that council would be going into executive session to discuss litigation.

**12. Adjournment:** Upon motion by Mr. Smith, the meeting was adjourned at 9:10 p.m.

Date Approved: 2/12/18

Respectfully Submitted,  
  
 Angela P. Benner,  
 Manager/Secretary/Treasurer