

**MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
MONDAY, AUGUST 13, 2018**

1. CALL TO ORDER: The August 13, 2018 meeting of Borough Council was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Council President, Jeffrey Sharer called the meeting to order at 7:33 p.m.

ELECTED OFFICIALS PRESENT:

Mayor:	Chris Hayes	
Council:	Jeffrey Sharer	Brent Smith
	Matthew Mayes	Gary Mast
	John Sherer	Kent Moore
	William Benonis	

APPOINTED OFFICIALS PRESENT:

Borough Manager:	Angela P. Benner
Borough Solicitor:	Michael Kracht, Esq.*
Borough Engineer:	Thomas F. Zarko, P.E.
Police Chief:	Michael Regan*
Fire Chief:	Kevin Nugent*
Emergency Management Coordinator:	M. Philip Myers

*Not Present

**Late Arrival

2. Pledge of Allegiance: Mr. Sharer lead the Council and audience in the Pledge of Allegiance.

3. Council President Announcements: Mr. Sharer announced that the Dairy Queen's Appeal of the Manager's Sign Decision has been continued until the next Council Meeting scheduled for September 10th at 7:30 p.m.

4. Public Comment on Non-Agenda Items: There were no public comments at this time.

5. Approval of Minutes:

5.1. Minutes of Meeting of July 9, 2018:

MOTION: A motion was made by Mr. Smith, seconded by Mr. Moore and unanimously approved to accept the July 9, 2018 Minutes as written.

6. Payment of Bills:

6.1. Bills List dated July 23, 2018 for \$36,426.90 (all funds):

6.2. Bills List dated August 9, 2018 for \$58,985.71 (all funds):

MOTION: Upon motion by Mr. Mayes, seconded by Mr. Mast, the Council unanimously approved the Bills List dated July 23, 2018 for \$36,426.90 and the bills list dated August 9, 2018 for \$58,985.71.

7. Borough Official Reports:

7.1. Dublin Fire Company: Mr. Myers presented the Dublin Fire Company report for June 2018. Mr. Myers thanked the Dublin Borough Police Department and all volunteers for working the carnival.

7.2. Mayor: There was no report at this time.

7.3. Borough Manager: Ms. Benner presented the manager's report for July 2018.

7.4 Chief of Police: The police report was provided to Council for July 2018.

7.5 Borough Engineer: Mr. Zarko presented the Borough Engineer's report for July 2018. Mr. Zarko stated that due to the limited amount of information that is available concerning the well #2, he recommends that the borehole of the pump be videotaped to determine if there are any problems that need to be addressed before a new pump is installed. The proposed cost to remove the pump and video tape the borehole is \$2,400.

MOTION: A motion was made by Mr. Smith, seconded by Mr. Sherer and unanimously approved to authorize the video taping of well #2's borehole at the cost of \$2,400.

7.6 Borough Solicitor: There was no report at this time.

8. Discussion Items:

8.1. Resolution #2018-07: ARLE Grant Execution: Ms. Benner stated that Resolution #2018-07 authorizes the Borough Manager to sign the Automated Red-Light Enforcement (ARLE) Program Project Funding Agreement on behalf of the Borough. Ms. Benner stated that the ARLE Grant is a 100% funded grant that the Borough was awarded in the amount of \$117,398.40. The project consists of pedestrian signal upgrades at the Main/Elephant/Maple intersection and at the Shopping Center intersection.

MOTION: A motion was made by Mr. Mast, seconded by Mr. Mayes and unanimously approved to adopt Resolution #2018-07 authorizing the Borough Manager to execute the Automated Red-Light Enforcement Program Project Funding Agreement.

8.2. Request for Fire Police: Ms. Benner asked for authorization to forward the Fire Police Request from Sellersville Borough for their Gallery of Arts event to the Dublin Fire Company.

MOTION: A motion was made by Mr. Mayes, seconded by Mr. Sherer and unanimously approved authorizing the Dublin Fire Company Fire Police to work Sellersville Borough's Gallery of the Arts event.

9. Committee Reports:

9.1. Finance Committee: Mr. Smith stated that the Finance Committee met prior to the Council Meeting to Review the 5-year Capital program for water and sewer projects prepared by Mr. Zarko. Mr. Smith stated that the Borough may be looking into some financing on some of the larger projects.

10. Other Business: There was no other business at this time.

11. Public Comment: Mr. Muller of Meadow Lane requested a waiver of his utility penalties that were applied to his account during the previous quarter. Mr. Muller also requested that there be an additional 5-day grace period before applying penalties. Mr. Sharer stated that residents are already given 30 days to pay their bills. Mr. Smith added that is a onetime offense that the manager has the discretion to waive the penalty. Ms. Benner stated that penalties were waived in 2017. After some additional discussion among Council, it was decided to uphold the manager's decision to not waive Mr. Muller's incurred penalties.

12. Comments from Council Members:

Mr. Hayes requested that the Borough Manager looked into whose responsible for the trimming of low hanging trees over the public sidewalks. Ms. Benner stated she believed it was the property owner’s responsibility and she would look into what the ordinances stated.

Mr. Moore inquired into when the catch basin located on cobblestone would be fixed. Ms. Benner stated that she is aware of the repairs that are needed and was recently informed by Mr. McHugh that it would be fixed in the near future. Ms. Benner added that that there are other catch basins that require attention and she will be adding a budget item so that a maintenance program can be put in place for the catch basins. Mr. Benonis added that there is another one that needs repair on Village Green.

Mr. Moore asked if there was a way to address the weed problem at the curb lines throughout the Borough. Mr. Zarko stated that a couple years ago the borough killed the weeds in the curb line and then sealed the curb line. Ms. Benner stated that her and Mr. Zarko would discuss and come up with a plan of action to address this concern.

Mr. Mayes asked the manager to look into the pothole at the intersection of Route 313 and Rickert Road and if it is the Borough’s responsibility to have it fixed.

13. Executive Session: Mr. Sharer announced that Council would be meeting in executive session to discuss litigation items.

14. Adjournment: Upon motion by Mr. Smith, the meeting was adjourned at 8:15 p.m.

Respectfully Submitted,

Date Approved: _____

Angela P. Benner,
Manager/Secretary/Treasurer