

**MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
MONDAY, MARCH 12, 2018**

1. **CALL TO ORDER:** The March 12, 2018 meeting of Borough Council was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Council President, Jeffrey Sharer called the meeting to order at 7:30 p.m.

ELECTED OFFICIALS PRESENT:

Mayor:	Chris Hayes*	
Council:	Jeffrey Sharer	Brent Smith
	Matthew Mayes	Gary Mast
	John Sherer	Kent Moore
	William Benonis	

APPOINTED OFFICIALS PRESENT:

Borough Manager:	Angela P. Benner
Borough Solicitor:	Michael Kracht, Esq.
Borough Engineer:	Thomas F. Zarko, P.E.
Police Chief:	Michael Regan
Fire Chief:	Kevin Nugent*
Emergency Management Coordinator:	M. Philip Myers

*Not Present

**Late Arrival

2. **Pledge of Allegiance:** Mr. Sharer lead the Council and audience in the Pledge of Allegiance.

3. **Council President Announcements:**

4. **Public Comment on Non-Agenda Items:**

5. **Approval of Minutes:**

- 5.1. **Minutes of Meeting of February 26, 2018:** Ms. Benner stated that the minutes need to be amended to reflect the correct date of minutes that were approved.

MOTION: A motion was made by Mr. Smith, seconded by Mr. Sherer and unanimously approved to accept the February 26, 2018 Minutes as amended.

6. **Payment of Bills:**

6.1. **Bills List dated March 8, 2018 for \$51,182.31 (all funds):**

MOTION: Upon motion by Mr. Mayes, seconded by Mr. Benonis, the Council unanimously approved the Bills List dated March 8, 2018 for \$51,182.31.

7. **Borough Official Reports:**

- 7.1. **Dublin Fire Company:** Mr. Myers presented the Dublin Fire Company report for February 2018.

- 7.2. **Mayor:** There was no official report at this time.

7.3. Borough Manager: Ms. Benner presented the manager's report for February 2018.

7.4. Chief of Police: Council reviewed the police report for January 2018.

7.5. Borough Engineer: Mr. Zarko reported that preliminary work has been completed to see if it would be possible to eliminate the twin oaks pump station and put in a gravity system instead. Preliminary works shows that this would be possible and would require two easements from two property owners in Bedminster Township. Mr. Zarko stated that this could be a long-term savings option. At this time Mr. Zarko is suggesting that Council authorize staff to reach out the two property owners to approach about the required easements.

MOTION: Upon motion by Mr. Smith, seconded by Mr. Sherer and unanimously approved council authorized staff to engage in conversations with the property owners to discuss easement possibilities.

8. Discussion Items:

8.1. Cell Tower Ordinance: Ms. Benner asked council if there would be any interest in establishing a Cell Tower Ordinance that would provide for definitions, establishing certain general and specific standards relating to the location, placement, construction and maintenance of tower based wireless telecommunications facilities; and providing further for the regulation of such facilities within the public rights-of-way and outside the public rights-of-way. Ms. Benner added that she spoke with the Borough Solicitor and Mr. Kracht agrees it would be worth looking into and stated that there are a lot of sitting issues the ordinance would need to cover.

MOTION: Upon motion by Mr. Smith, seconded by Mr. Benonis and unanimously approved council authorized staff to work with the Borough Solicitor to start drafting a cell tower ordinance.

8.2. Fire Police Request: Ms. Benner stated that the Dublin Fire Company has requested letters be sent out

MOTION: Upon motion by Mr. Mayes, seconded by Mr. Moore, the Council Unanimously authorized advertisement of a Trash Hauler Bid.

8.3. Utility Ordinance Discussion: Mr. Mast expressed his concern with the possibility of delinquent accounts that become current going delinquent again right away. Mr. Mast stated that it might be worth considering revising the ordinance so that once a delinquent account is in a payment plan and becomes current or defaults that they should not be able to enter a payment plan again. Mr. Smith stated that he agrees with the idea but believes it is too early to change the process. Mr. Mayes suggested that the costs be broken out to the delinquent accounts holders, so they can see what they are paying in relation to penalties and legal fees. Ms. Benner stated that the breakdown is already being shown on notices sent to the delinquent account holders. Mr. Kracht stated that the results the borough is seeing from ordinance are positive and that collection in the borough has come far in past year.

MOTION: Upon motion by Mr. Smith, seconded by Mr. Sherer, the Council Unanimously declared April PA Safe Digging Month.

9. Committee Reports: Mr. Mast reported that the Park & Recreation Committee met to discuss the existing park ordinance. The committee has agreed to look at some changes to the ordinance. Those changes include tightening up some definitions and revising the application process.

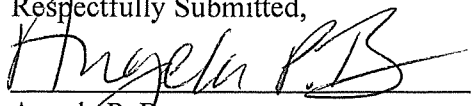
10. Other Business: There was no other business at this time.

11. Public Comment: There was no Public Comment at this time.

12. Comments from Council Members: Mr. Moore stated that there is an inlet on Cobblestone Road that needs to be repaired. Ms. Benner stated that staff inspect and make the required repairs. Mr. Mayes stated that a water cap is missing behind the Applewood Lane basin and the Whistlewood Apartments. Ms. Benner stated it would be taken care of.

13. Adjournment: Upon motion by Mr. Smith, the meeting was adjourned at 8:57 p.m.

Date Approved: 3/26/18

Respectfully Submitted,


Angela P. Benner,
Manager/Secretary/Treasurer