

**MINUTES OF DUBLIN BOROUGH  
COUNCIL MEETING  
MONDAY, FEBRUARY 12, 2018**

1. **CALL TO ORDER:** The February 12, 2018 meeting of Borough Council was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Council President, Jeffrey Sharer called the meeting to order at 7:30 p.m.

**ELECTED OFFICIALS PRESENT:**

Mayor:	Chris Hayes	
Council:	Jeffrey Sharer	Brent Smith
	Matthew Mayes	Gary Mast
	John Sherer	Kent Moore
	William Benonis	

**APPOINTED OFFICIALS PRESENT:**

Borough Manager:	Angela P. Benner
Borough Solicitor:	Michael Kracht, Esq.
Borough Engineer:	Thomas F. Zarko, P.E.
Police Chief:	Michael Regan
Fire Chief:	Kevin Nugent
Emergency Management Coordinator:	M. Philip Myers

\*Not Present

\*\*Late Arrival

2. **Pledge of Allegiance:** Mr. Sharer lead the Council and audience in the Pledge of Allegiance.

3. **Council President Announcements:**

- 3.1. **Swearing in of Chief Michael Himmel:** Mayor Hayes swore in Chief Michael Regan.

4. **Public Comment on Non-Agenda Items:**

5. **Approval of Minutes:**

5.1. **Minutes of Meeting of January 22, 2018:**

**MOTION:** A motion was made by Mr. Moore, seconded by Mr. Mast and unanimously approved to accept the January 22, 2018 Minutes as written.

6. **Payment of Bills:**

- 6.1. **Bills List dated February 9, 2018 for \$66,674.51 (all funds) and Bills List dated February 12, 2018 in the amount of \$9,119.23 (all funds):**

**MOTION:** Upon motion by Mr. Sherer, seconded by Mr. Mast, the Council unanimously approved the Bills List dated February 9, 2018 for \$66,674.51 and the Bills List dated February 12, 2018 for \$9,119.23.

7. **Borough Official Reports:**

**7.1. Dublin Fire Company:** Mr. Nugent presented the Dublin Fire Company report for January 2018.

Mr. Nugent expressed the Fire Company's concern with the Dublin Shopping Center stating that the way the parking is, a fire truck is unable to get into the parking lot. Ms. Benner stated she would work with the Solicitor to reach out to the shopping center owner and have this problem addressed.

**7.2. Mayor:** There was no official report at this time.

**7.3. Borough Manager:** Ms. Benner presented the manager's report for January 2018.

**7.4. Chief of Police:** Council reviewed the police report for January 2018.

**7.5. Borough Engineer:** Mr. Zarko stated that he is waiting for some additional flow data from the Dublin Town Center Developer so that he can submit the updated CMP and Chapter 94 plan to DEP. At this time it looks like the Borough will need an additional 117 for the upcoming proposed development.

**7.6. Borough Solicitor:** Mr. Kracht stated that the utility ordinance is making a difference with collections in the Borough.

## **8. Discussion Items:**

**8.1. Pennridge Youth Soccer Request:** Ms. Benner presented Council with a request from Pennridge Youth Soccer Association. Ms. Benner stated that during her tenure no one has utilized the fields and it would be great to see the fields being used. Mr. Mast stated that rules had been established that outlines the different ways the field could be rented. Ms. Benner stated that she would review the established rules and go back to the park and recreation committee with any recommendations she might have to revise the rules to allow for semi-organized and organized sports to use the field more than a couple times a season. Ms. Benner stated that she has experience with dealing with organized sport scheduling and believes if managed correctly it could be beneficial to everyone. There was some additional discussion on the topic and a consensus to go back to the established rules and regulations to see how this request can be addressed with those rules and regulations.

**8.2. Trash Hauler Bid:** Ms. Benner stated that the current 3 ½ year term contract with Waste Management expires on June 30, 2018 and at this time, there are two (1) year options for renewal available for council to consider. The Year 1 option would cost \$140,664.60. The Year 2 option would cost \$147,005.28. Ms. Benner stated another option would be to go out to bid. After some discussion Council agreed that it would be best to go out to bid before deciding on the renewal options.

**MOTION:** Upon motion by Mr. Mayes, seconded by Mr. Moore, the Council Unanimously authorized advertisement of a Trash Hauler Bid.

**8.3. Declare April PA Safe Digging Month:** Ms. Benner presented council with a Proclamation that was requested by PA One Call System to declare April PA Safe Digging Month.

**MOTION:** Upon motion by Mr. Smith, seconded by Mr. Sherer, the Council Unanimously declared April PA Safe Digging Month.

**8.4. Toll Brothers Request to hook up to Dublin's Water and Sewer:** Mr. Zarko stated that Toll Brothers is proposing a development in Hilltown Township along middle road and has inquired into hooking up to our water and sewer. Mr. Zarko stated considering the current constraints this could muddy the waters with DEP and recommends to not allow the connection at this time. After some discussion council unanimously agreed that at this time Council would not be able to grant this request.

**8.5. Request for Authorization to Advertise 2018 Roadway Improvement Program for Bids:**

**MOTION:** Upon motion by Mr. Mast, seconded by Mr. Sherer, council authorized advertisement of the 2018 Roadway Improvement Program for Bids.

**8.6. TCDI Grant Opportunity:** Ms. Benner stated that there is the opportunity for the Borough to apply for a TCDI Grant that could potentially fund a Traffic Impact Study for the Borough. Mr. Sharer added that a traffic impact study would provide the Borough with a baseline to show how the traffic in the borough will be affected with development. Mr. Sharer stated that McMahon Associates, a traffic engineer, is to be providing the borough with a proposal to complete the traffic study. The council unanimously agreed this was something to look into.

**9. Committee Reports:** Mr. Mast reported that planning for Dublin Day is on it way and the date has been set for Saturday, June 2<sup>nd</sup> from 4pm – 8pm at Supplee Park.

Mr. Mayes stated that the Public Safety Committee will be meeting at 6:30 p.m. on February 26<sup>th</sup> prior to the Council meeting to discuss the Fire Siren. Mr. Mayes invited the Fire Department to join them at the meeting to get a better understanding of the Fire Siren and how it functions.

**10. Other Business:** There was no other business at this time.

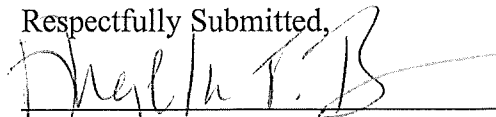
**10. Public Comment:** There was no public committee at this time.

**11. Comments from Council Members:** There was no comments at this time.

**13. Adjournment:** Upon motion by Mr. Smith, the meeting was adjourned at 9:05 p.m.

Date Approved: 2/26/12

Respectfully Submitted,



Angela P. Benner,  
Manager/Secretary/Treasurer