

**MINUTES OF DUBLIN BOROUGH
COUNCIL MEETING
MONDAY, July 9, 2018**

1. CALL TO ORDER: The July 9, 2018 meeting of Borough Council was held in Borough Hall at 119 Maple Avenue, Dublin, PA. Council President, Jeffrey Sharer called the meeting to order at 7:30 p.m.

ELECTED OFFICIALS PRESENT:

Mayor:	Chris Hayes	
Council:	Jeffrey Sharer	Brent Smith
	Matthew Mayes	Gary Mast*
	John Sherer	Kent Moore*
	William Benonis	

APPOINTED OFFICIALS PRESENT:

Borough Manager:	Angela P. Benner
Borough Solicitor:	Michael Kracht, Esq.
Borough Engineer:	Thomas F. Zarko, P.E.
Police Chief:	Michael Regan
Fire Chief:	Kevin Nugent*
Emergency Management Coordinator:	M. Philip Myers

*Not Present

**Late Arrival

2. Pledge of Allegiance: Mr. Sharer lead the Council and audience in the Pledge of Allegiance.

3. Council President Announcements: There were no announcements at this time.

4. Public Comment on Non-Agenda Items: Mr. Myers inquired about the new crosswalk and if a warranty existed, since the crosswalks seem to be fading specifically at the shopping center location. Mr. Zarko stated that there is a warranty and he will inspect the crosswalk and contact the contractor if warranted. Mr. Zarko added that there is an inspection that is completed by his office prior to the end of the maintenance period of the contract.

5. Approval of Minutes:

5.1. Minutes of Meeting of June 11, 2018:

MOTION: A motion was made by Mr. Sherer, seconded by Mr. Mayes and unanimously approved to accept the June 11, 2018 Minutes as written.

6. Payment of Bills:

6.1. Bills List dated June 23, 2018 for \$21,756.90 (all funds):

6.2. Bills List dated July 5, 2018 for \$109,013.13 (all funds):

MOTION: Upon motion by Mr. Mayes, seconded by Mr. Sherer, the Council unanimously approved the Bills List dated June 23, 2018 for \$21,756.90 and the bills list dated July 5, 2018 for \$109,013.13.

7. Borough Official Reports:

7.1. Dublin Fire Company: Mr. Myers presented the Dublin Fire Company report for June 2018.

7.2. Mayor: Mr. Hayes presented the Mayor's report for June 2018.

7.3. Borough Manager: Ms. Benner presented the manager's report for June 2018.

7.4 Chief of Police: Chief Regan presented the police report for June 2018.

7.5 Borough Engineer: Mr. Zarko presented the Borough Engineer's report for June 2018.

7.6 Borough Solicitor: There was not a report from the Borough Solicitor at this time.

8. Discussion Items:

8.1. McMahan Traffic Study Proposal: Ms. Benner presented the revised Traffic Study Proposal from McMahan & Associates. Ms. Benner stated that she reviewed the with the Borough Engineer, who stated that he has worked with McMahan in other municipalities and feel they are capable and qualified to conduct the traffic study that is being requested by the Borough. Mr. Kracht stated that Mr. Loughery agreed to the cost of the Traffic Study to an extent. Ms. Benner stated that there was concern that he would be paying for a portion of the scope of work that didn't apply to his development. Mr. Zarko suggested that the Borough have McMahan provide a break out of the numbers. Mr. Kracht also added that the contract should be awarded when Mr. Loughery submits his Land Development Application and there is an agreement in writing to cover the cost of the traffic study. Ms. Benner stated that she would contact McMahan to get a revised proposal to show the breakout in costs and would work with the solicitor to create a document that can be executed between the developer and the Borough to cover the appropriate cost of the Traffic Study.

8.2. Resolution #2018-05 Fee Schedule Amendment: Ms. Benner stated that this resolution amends the fee schedule to adopted fees for sport field use as previously discussed at the June 11, 2018 regular scheduled council meeting.

MOTION: Upon motion by Mr. Smith, seconded by Mr. Sherer the Council unanimously approved Resolution #2018-05 amending the Borough's Fee Schedule.

8.3 Resolution #2018-06 Ratifying the 2018 Municipal Waste Management Plan (Bucks Co.): Ms. Benner stated that Act 101 requires each County to develop County plans to manage its own wastes and assure a minimum of ten years disposal capacity. The Counties report countywide municipal waste generate and recycling data to the PA Department of Environmental Protection (DEP) for use in compiling a statewide analysis of recycling and its benefits. Ms. Benner added that the County Commission have adopted the 2018 Municipal Waste Management Plan and the County is asking municipalities to accept the document by resolution. The plan has been available online and at the Borough for several months. The plan will be forwarded to DEP for approval and once approved each municipality will receive a copy of the DEP approval.

MOTION: Upon motion by Mr. Sherer, seconded by Mr. Benonis, the Council unanimously approved Resolution # 2018-06 Ratifying the 2018 Municipal Waste Management Plan.

8.4. Cell Tower Buyout Request: Ms. Benner stated that Crescendo is asking if the Borough would be interested in having their cell tower leases bought out. There was unanimous consent from the Council that they are not interested in having their cell tower leases bought out and directed the manager to tell Crescendo no thank you.

- 9. **Committee Reports:** There were no Committee Reports.
- 10. **Other Business:** There was no other business at this time.
- 11. **Public Comment:** There was no Public Comment at this time.
- 12. **Comments from Council Members:** There were no comments at this time.
- 13. **Executive Session:** Mr. Sharer announced that Council would be meeting in executive session after the meeting to discuss Property Acquisition.
- 14. **Adjournment:** Upon motion by Mr. Smith, the meeting was adjourned at 8:47 p.m.

Respectfully Submitted,

Date Approved: _____

Angela P. Benner,
Manager/Secretary/Treasurer